

## **Leaders Council Minutes: 5/18/2019**

San Juan County Fairgrounds, Marie Boe Building

Present (including phone): Joe Thoron, Kathy Morris, Chela King, Amy Lum, Flo McAlary-McFarland, Micha Traynor, Tamara Greene, Nancy Ballmann, Lisa Pignatiello, Josephine Bangs, Michael Wallace, Wendy Waxman Kern

**Motion to Approve minutes from Feb 25 LC meeting Approved**

**Motion to Approve April 27 minutes Approved**

### **Treasurer Report (see attached):**

Current balance in dedicated fund: \$9067.35

United Way grant deposited for WCYF: \$800

Almost all checks paid and cleared; one additional check is outstanding.

\$1500 in expendable endowment

General account balance: \$2471.97

Knife sales deposited: \$97

Fair awards deposited: \$715

Still working through still life payments; 3 cleared and 4 still outstanding checks

\$30 State Advisory Board fee paid

Overall financial update - income has fallen short of expectations; would need to go to reserves in order to complete the budget. Given priorities (high point award, Pierre Franklin), there would be a resulting debt of \$684 to be withdrawn from the \$800 reserves. This could increase by about \$200, so LC would need approx. \$800 to meet the budget.

### **Guest: Michael Wallace**

Michael offers his "Making Councils Successful" training which focuses on improving communication and engaging as many people as possible. He also works on aligning LC constitution and by-laws with WSU Policy and offers certification for officers. Flo reported that attending Michael's training in the past was helpful.

### **Discussion of KYG expenses:**

Motion made to cover additional expenses from KYG, seconded

- \$42 for gas
- County night out expenses: dinner, swimming
- Breakfast
- Ferry fees (already covered)

All were in favor of covering the costs incurred for these activities.

Kathy suggested submitting a budget for KYG activities ahead of time to LC so that all expenses are approved and appropriate. Flo suggested that it is determined how much money there is available per participant, perhaps in December. Amy suggested creating a new point of discussion about how to cover KYG expenses at the next LC meeting.

#### **4-H Coordinator report:**

- Total number of 4-H members enrolled is up to 139 (from 137 last year)
- Wendy has attended the “Facing Racism” training for how to facilitate community conversations about racism. In addition, she has completed the steps to become a certified “Navigating Difference: Cultural Competency Training” trainer. If anyone is interested in learning more about either or both of these topics, please contact Wendy.
- Potential Spring Weigh-in additional activities: crafts in the Marie Boe Building, riding in the horse arena, t-shirt order forms available. Please contact Wendy if you can coordinate an activity in the Marie Boe Building.

#### **Update from Micha and Tamara regarding early Fair vet check:**

Dr. Susan Besel is available to come to the Fairgrounds on Sunday of Fair week to check animals, but would need to be paid \$100 per hour (cost added later based on email from Micha). The Fairgrounds will not pay this fee; either we pay or the individuals affected pay for a pre-vet check. We need pre-assigned stalls so that the stalls are “quarantined”. Stall cards should be pre-printed and available one week prior to the Fair.

Micha suggests coming up with the money to pay the vet to be here on Sunday; she will discuss scheduling for Monday with Susan. Chela will email Tamara and Micha animal numbers and arrival times for Lopez.

Dr. Besel feels confident that she can handle all the animals on Tuesday. Tamara said that if the vet checks happen on Monday and Tuesday, this should alleviate the problems we have had in the past. Josephine reminded the group that there is no security on Sunday. Joe wants to emphasize that LMAAC funds would be an appropriate use to ensure animal welfare; Amy concurs.

#### **EAS Update:**

Flo made a motion to increase the scholarship amount for NW Regional Teen Summit to \$160 from \$150 to fully cover the registration costs for 2 members. All in favor, motion passed.

Flo believes that the executive committee can decide up to a certain percentage on overage of budget. Mike Wallace thinks it is a great idea to write this into the by-laws. Whatcom voted by email in executive committee and reported back to LC at a later date. Flo will look for the policy and otherwise craft one.

#### **Horse Committee:**

Now that horse certificates have been submitted, Tamara will not contact the members about arrival times to get stalls assigned. She will be reaching out to the other horse leaders.

#### **Policy Committee:**

Policy review is still underway. Keep thinking about what needs change. If you find something, please contact Joe, Lisl, or Wendy.

**Discussion about funds/donations:**

Flo asks how we deal with funds that are raised for 4-H and then come to be managed by Leaders Council. Example: OICF...If we don't have a clear vision of how the money will be spent, no clear demarcation of how the funds will be spent.

Joe agreed that it would be great to have a clear policy about what happens when we raise money. Flo suggested that the model could be OICF and that we must always honor the donor's request. Joe will take the lead on this.

**More Fair updates:**

Amy will get the Orcas animal numbers and arrival times.

Wendy suggested an all 4-H orientation for Tuesday night at 7pm - group photo, explanation of new herdsmanship guidelines, and general kick-off

Wendy also suggested leader recognition at the Leaders Council meeting on Saturday morning - perhaps with one of the awards given at the State Forum. She also asked if there is a more convenient time so that the horse leaders can participate.

**Motion to Approve minutes from Feb 25 LC meeting Approved**

**Motion to Approve April 27 minutes Approved**

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**Motion to increase the scholarship amount for NW Regional Teen Summit to \$160 from \$150 to fully cover the registration costs for 2 members. All in favor, Approved.**

DEDICATED ACCOUNT	AS of 5/18/19	Approved 10/20/18		
4-H LEADERS' COUNCIL BUDGET				
	2018-19	2018-19	2017-18	2017-18
<b>Opening Balance 10/1/18:</b>	<b>\$8,531.01</b>	<b>\$8,531.01</b>	<b>\$9,558.20</b>	<b>\$9,558.20</b>
	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>	<b>Proposed</b>
	<b>2018-2019</b>	<b>2018-2019</b>	<b>2017-2018</b>	<b>2017-2018</b>
<b>Income:</b>				
<b>Endowment:</b>				
Spendable available	2044.17	2044.17	0.00	1921.72
<b>Dedicated Income:</b>				
<b>Endowment:</b>				
Spendable withdrawn	0.00	0.00	1921.72	1921.72
Donations EAS Endowment(General Fund)	1000.00	1000.00	4000.00	400.00
Islanders Bank	500.00	1000.00	1000.00	1000.00
Checking interest	2.75	4.00	0	4.00
Other Donations to EAS current use	50.00		0.00	
Orcas Community Foundation	1935.00	3000.00	2320.00	-
LMAAC Pierre Franklin	800.00	800.00		800.00
Live Stock EAS Auction Funds	1746.30	1746.30	1641.88	1400.00
LMAAC One-time donation to EAS current use funds	0.00	0.00	2000.00	0.00
Fund Raising to EAS ( Letter Writing Project)	0.00	0.00	190.00	2000.00
Teen Summitt	NA	NA	3247.50	-
United Way Grant	800.00	500.00	500.00	650.00
Donations for Horse Project(Timers)	NA	NA	0.00	450.00
<b>Total Dedicated Income:</b>	<b>6834.05</b>	<b>8050.30</b>	<b>16,821.10</b>	<b>8625.72</b>
<b>Expense:</b>				
<b>Endowed Expense:</b>				
Endowment Principal Deposit	3873.15	3873.15	6842.00	1100.00
Fair 4-H High Point	50.00	50.00	50.00	50.00
Keys College Scholarship	500.00	500.00	500.00	500.00
Pierre Franklin Award	200.00	200.00	200.00	200.00
<b>Total Endowed Expense:</b>	<b>4623.15</b>	<b>4623.15</b>	<b>7,592.00</b>	<b>1,850.00</b>
<b>Non-Endowed EAS Expense:</b>				
Bank Charges		0.00	33.20	0.00
Pierre Franklin Award	1000.00	800.00	800	800.00
Archery		500.00	0.00	500.00
Horse Project (timers)	NA	NA	450	450.00
4-H State Forum	0.00	500.00	250.00	1200.00
Country Living Expo	70.00	300.00	0.00	300.00
Know Your Government*	1125.00	2000.00	2841.28	2320.00
Teen Conference	0.00	0.00	0.00	0.00
Teen Rally	0.00	0.00	255.00	500.00
Teen Summit County	NA	NA	3006.50	NA
Agricultural Summit	0.00	200.00	0.00	0.00
Teen Summit Member Awards	150.00	150.00	75.00	NA
WCYF	550.00	1200.00	1150.00	1000.00
<b>Total EAS Expense:</b>	<b>2895.00</b>	<b>5650.00</b>	<b>8,827.78</b>	<b>7,070.00</b>
<b>Total Dedicated Expense:</b>	<b>7,518.15</b>	<b>10,273.15</b>	<b>16,419.78</b>	<b>8920</b>
<b>Income - Expense:</b>	<b>-684.10</b>	<b>-2222.85</b>	<b>401.32</b>	
<b>From Reserves</b>	<b>684.10</b>	<b>2222.85</b>	<b>0.00</b>	<b>-294.28</b>
<b>Balanced Budget</b>	<b>0.00</b>	<b>0.00</b>	<b>8531.38</b>	
<b>Available 5/18/19</b>	<b>9226.28</b>			

4-H LEADERS' COUNCIL BUDGET	AS of 5/18/19	10/20/18		
General Fund	2018-19	2018-19	2017-18	2017-18
Opening Balance 10//18:	\$3,043.96	\$3,043.96	\$4,316.88	\$4,316.88
	Actual	Approved	Actual	Proposed
	2018-2019	2018-2019	2017-2018	2017-2018
Income:				
Fair Awards:	812.00		2566.83	3200.00
Cash				
Engraving				
Plaques and Trophies keepers				
Plaques and Trophies Perpetual				
Special Fair Ribbons				425.00
Insurance	NA	4.16	97.80	230.00
Donations for WesternGames Timers	NA		1688.72	
Teen Summit All Counties		3200	2566.83	3855.00
Total Income:	812.00	3204.16	4353.35	7710.00

Expense:

Fair Awards:

Cash 1847.37 2900.00

Engraving

Plaques and Trophies keepers

Plaques and Trophies Perpetual

Trophy repair

Special Fair Ribbons 425.00

Insurance NA NA 0.00 230.00

Western Games Timers NA NA 1692.28 -

Teen Summit All Counties 500 3200 - -

Total Expense: 500.00 3200.00 3539.65 3555.00

Money in- Money Out Income -Expense: 312.00 4.16 813.70 300.00

General transactions:

Income:

Undedicated donations 0 0.00 100.00

Checking Interest		1.50	2.20	1.00
Knife sales	47.00	500.00	917.00	100.00
Still Life Auction			265.00	500.00
Fund Raising( Letter Writing Project)			50.00	4000.00
Fund Raising Other			0.00	
Total Income:	47.00	501.50	1234.20	4701.00
Expense:				
4-H Dues		30.00	45.00	30.00
Advertising		0.00	0.00	
Bank charges		35.00	0.00	50.00
County Fair		100.00	934.29	1000.00
Endowment Deposit	1000.00	1000.00	1000.00	0.00
Honorarium		50.00	0.00	50.00
Knife purchases		250.00	674.75	50.00
Fund Raising to EAS( Letter Writing Project)				
Office supplies		50.00	0.00	50.00
Pins		275.00	385.27	54.00

Still Life Auction (minus 3%)			257.05	485.00
Total expense:	1000.00	1790.00	3296.36	1769.00
General Transactions Income-Expense:	-953.00	-1288.50	-2062.16	2932.00
TOTAL FUND TRANSACTIONS	-\$641.00	-\$1,284.34	-1248.46	3232.00
From Reserves	\$641.00	\$1,284.34	1248.46	
Balanced Budget	0	0	0	
Available 5/18/19	1612.79			