

**San Juan County 4-H Leaders' Council Meeting Minutes**  
**January 5th, 2013 Orcas Island (Orcas Hotel)**

**People in Attendance:**

**Officers:** Jan Sanburg (vice-president)- Shaw, Terri Brown (co-treasurer SJ),

**Leaders:** John Gauthier (SJ), Lorena Stankevich (Orcas), Kathy Morris (Orcas), Delores Foss (Lopez), LeAnne GrosJacques Burt & Don Burt (Lopez), Diana O'Brian (SJ), Florence McAlary-McFarland (SJ).

**Guests:** Deb Eidsness & Danica Lisle Crowley- Skagit Farmers Supply

**Extension Staff:** Cindy Gauthier

**7:35 Meeting called to order by Vice-President Jan Sanburg.**

Introductions were made of those present.

LeAnne moved & Delores seconded to approve the minutes from last meeting. Motion passed.

Flo gave the treasurer's report. She summarized how LC funds are managed along with a report on our endowment fund. Donors should make checks payable to "4-H leader's Council" and not to "4-H Endowment Fund" otherwise we're charged a check cashing fee of 5%. Lorena moved & LeAnne seconded to approve the treasurer's report. Motion passed. Barbara is requested to give a full presentation of the 2013 budget at our next meeting. A check for \$2,115.22 will be deposited to our account from the Washington State 4-H Foundation expendable account.

LeAnne gave a livestock committee report. The livestock committee is considering purchasing a sound system. The system could be used in the 4-H Arena and other areas. This will alleviate the hauling back and forth of the sound system we now use. Both systems would be kept at the Extension Office during non Fair times available for check out for 4-H events. Plans are also underway to finish the sheep barn floor and finish building upgrades.

The horse committee is to procure some contest guides and software for their shows.

The United Way grant proposal has been submitted. A discussion ensued as to what other organizations the Leader's Council could approach to acquire funding.

**4-H Leader's Council policy change proposals:**

A lengthy discussion took place describing the Quality Assurance Program for livestock auction animals. To comply with the program, Cindy is to mail a "Food Safety is Your Business" publication to every member and additional forms and project specific manuals to members participating in sheep, goat, swine and beef projects intended for auction. All but the swine quality assurance youth manual will be printed from the Extension Office and supplied to the youth. Cindy would like to request that the Livestock Market Auction Committee purchase the swine QA manual for each swine member. The youth can return the manual to the committee when they no longer have a swine project so the manual can be used again. (A discussion took place suggesting poultry projects should develop and adopt a similar QA program.)

In order to implement the QA program this year, large livestock members entering market animal projects at the fair will have to submit a completed “Haul Tag” and “Producer’s Affidavit and Health Record” at the time of animal weigh in. All youth who want to auction will be required to turn in an “Intent to Sell” form possibly on the same deadline date as the 4-H Entry Form for the SJ C Fair. Kathy made a motion to accept the requirement to have these three forms used. Lorena seconded. Motion passed. These forms are to be given to the livestock committee for final review. A vote for acceptance of the final forms is to take place at the next LC meeting along with updated market auction rules for the Premium Book.

**Fair Premium Book change proposals:** (the proposals were sent out prior to meeting)

Terri moved & Flo made the second to eliminate the “No seven minute frosting” rule in Dept. 14 Foods. Terri confirmed with the WSU 4-H food staff that seven minute frosting did not pose any health concerns. Motion passed.

Kathy made a motion to delete the line saying that members from the same family couldn’t enter like food preservation items using the same recipe at the fair in Dept. 15. Flo made the second. Motion passed. It was proposed to review similar clauses in other food areas or departments for consistency at our next meeting.

Flo moved and John seconded a motion to approve the proposed clause about looking at a market sheep’s teeth to determine their age. Deb Eidsness assisted us with the wording of the rule as it seemed awkward in our proposed draft. The clarified wording in the premium book will be: “To qualify as a market lamb for auction, no permanent teeth may be present”. Everyone liked the wording clarification. The motion carried.

A lengthy discussion ensued about the proposed goat policies. The group adopted the ruling on goat teeth evaluation to mimic the sheep teeth rule. “To qualify as a market goat for auction, no permanent teeth may be present”. Kathy moved to approve all the changes as written in the draft proposal and the clarification on the teeth wording. Terri made the second. Motioned passed.

Terri brought to our attention that the LC Educational Activities Scholarship committee is currently giving \$65 scholarships to 4-H members participating in the Whatcom County Youth Fair. The WCYF has become so popular that it’s straining our EAS budget to support our members at this rate. It was suggested that in the future the EAS committee fund the WCYF at \$50/member (similar to what the SJ 4-H livestock club is doing). It was proposed to put this on our next meeting’s agenda.

It was confirmed that March 1st will remain the enrollment deadline for animal projects in SJ County. We now use a new web based enrollment system and Cindy no longer has date constraints on providing the Washington State 4-H staff enrollment statistics.

We quickly reviewed the proposed draft update to the SJ C 4-H Policy Manual. Kathy moved and Terri seconded a motion to approve all the policy changes. Motion passed.

Deb and Danica talked to us about the great partnership we have with Skagit Farmers Supply. They offered to prepare orders ahead of time for island folks to pick up, which

will be very helpful. They also suggested that we participate in a 4-H demonstration day in the stores. SFS wall and pocket calendars were passed out to all. Their support is very valuable to our program and we gave them a round of applause to thank them.

Terri brought samples of several cookbooks from the companies that publish them as fundraisers. The committee (Terri, Kathy and Jan) will be looking at the options for producing a SJC 4-H cookbook. Costs and options will be brought to the next meeting for reviewing and a proposal to be voted on.

Next meeting: February 9th.

#### **Motions Made and Passed:**

1. LeAnne moved & Delores seconded to approve the minutes from last meeting. Motion passed.
2. Lorena moved & LeAnne seconded to approve the treasurer's report. Motion passed.
3. Kathy made a motion to accept the requirement to have members entering large market animal projects at the fair to submit a completed "Haul Tag" and "Producer's Affidavit" at weigh in at Fair. An "Intent to Sell" form is required to be turned in with the 4-H Entry Form before the Fair for all auction entries. Lorena seconded. Motion passed.
4. Terri moved & Flo seconded to eliminate the "No seven minute frosting" rule in Dept. 14. Motion passed.
5. Kathy made a motion to delete the line saying that members from the same family couldn't enter like food preservation items using the same recipe at the fair. Flo made the second. Motion passed.
6. Flo moved and John seconded a motion to approve the clause about using sheep's teeth to determine their ages. The motion passed.
7. Kathy moved to approve all the proposed goat policies as written. Terri made the second. Motion passed.
8. Kathy moved & Terri seconded a motion to approve the SJ C Policy Manual changes as written. Motion passed.

#### **Actions to be taken:**

1. Barbara to give a full presentation of the 2013 budget at our next meeting.
2. The livestock committee is considering buying a sound system to be used during fair.
3. The horse committee is to procure some contest guides and software for their shows.
4. Cindy is to mail a "Food Safety is Your Business" publication and other QA materials to every member participating in a market sheep, goat, beef and swine for auction.
5. The "Haul Tag", "Producer's Affidavit" and "Intent to Sell" forms are to be given to the livestock committee for final review. A vote for acceptance of the final forms is to take place at the next meeting. Premium Book changes are to be completed as well. Request that the Livestock Committee purchase the Youth Swine Quality Assurance books as they cannot be printed from the Extension office.
6. It was proposed to review similar clauses in other food areas or departments for consistency regarding members from the same family entering like food items at the fair at our next meeting.
7. It was suggested that in the future the EAS committee fund the WCYF at \$50/member (similar to what the SJ 4-H livestock club is doing). It was proposed to put this on our next meeting's agenda.
8. The options and costs for producing a SJC 4-H cookbook and will be brought to the next meeting for a LC fundraising opportunity.