



# Achievement Pin Application

Application Deadline is July 1. Must be received in the 4-H Office by July 1.  
A separate application is required for each achievement pin.

**This is a TWO-PART application.**

## PART ONE

**Part One to be completed by 4-H member (applicant).**

Project \_\_\_\_\_ Years enrolled in project \_\_\_\_\_  
Member's Name \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_  
Grade as of October 1 of current 4-H Year \_\_\_\_\_ 4-H Club \_\_\_\_\_  
Best Method of Contact: Email | Phone | Text \_\_\_\_\_  
4-H Leader | Project Leader \_\_\_\_\_  
Best Method of Contact for 4-H Leader: Email | Phone | Text \_\_\_\_\_

### Requirements to meet before applying:

1. An Achievement Pin may be awarded one time only in each Program area.
2. Achievement Pin Guidelines: <https://extension.wsu.edu/snohomish/4h/resources/achievement-pins/>
3. Applying member:
  - a. Must be in the 5<sup>th</sup> grade or above
  - b. Must be currently enrolled and be able to show evidence of active participation in the Snohomish County 4-H project for a minimum of two years (some projects require longer participation).
  - c. Must have completed at least 2 years of active 4-H club work within the county (current year not included)
  - d. Cloverbud member years (grades K-2) does not count toward the 2 year minimum
  - e. Juniors meeting the two-year requirement may apply for one Achievement Pin
  - f. Intermediates may apply for up to three Achievement Pins each year
  - g. Seniors may apply for an unlimited number of Achievement Pins if the leader feels they are eligible

I have read and understand the requirements for the Achievement Pin Application and the Achievement Pin Guidelines for my project.

Signature of 4-H Member \_\_\_\_\_ Date \_\_\_\_\_

### 4-H Member Steps to Complete Achievement Pin Application:

1. Complete and sign this form.
2. Write / type in a separate document an explanation of why you feel you should receive this award.
3. Choose one of the following options. (check one only)  
☐ Record Book: Submit an up-to-date 4H Record Book including Calendar, Project Record, Permanent Record and 4-H Story. Project Record includes: Commitment, Journal, Project Add Sheet (if required), and Highlights. (Highlights and 4-H Story – may be in rough draft form)  
**OR**  
☐ Interview: You may choose a personal interview. You will be notified of your interview appointment time.
4. Give this form, your answer to question #2, and your record book (if applicable) to your 4-H Club Leader / Project Leader. They will complete Part Two and submit the entire application by July 1 to the 4-H Office.

## PART TWO – Achievement Pin Application

### Part Two to be completed by 4-H Club Leader or Project Leader

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#### 4-H Leader Steps to Complete Achievement Pin Application:

1. Receive Part One of the application from 4-H member, including Record Book, if applicable.
2. On a separate sheet, explain why this member should be considered for this Achievement Pin. Emphasize the 4-H member's accomplishments and activities. Include all 4-H years from first through current. Listed below are all the areas in which the member will be evaluated. Please address these as thoroughly as possible.

##### MAIN PROJECT

- a. Describe growth and progress within the project and involvement in project activities.
- b. In what learning experiences has this member participated?
- c. Explain the depth and breadth of project knowledge and increasing skills proficiency

##### EXPERIENCES IN LEADERSHIP - Explain how responsibilities were fulfilled in the following areas.

- a. Volunteer Leadership –  
Include club, county and non 4-H leadership in school and other organizations (e.g., church)
- b. Elected/Appointed Leadership –  
For example: Club offices, county offices, committee chairs, committee participation.
- c. 4-H Promotional Leadership –  
How has this member promoted the 4-H youth program?

##### EXPERIENCES IN CITIZENSHIP

- a. Explain citizenship/community service activities in which this member has participated. Explain the responsibilities and successes.
- b. Non 4-H - Service activities involved in as a result of church, school or other non 4-H participation

##### ADDITIONAL INFORMATION

- a. Are there any other circumstances that should be considered when evaluating this member for this award?  
Please address disabilities, hardships, etc.
- b. Has this member attended meetings/activities regularly? If not, please state the reason.

3. If a Record Book was submitted, please verify that Record Book is complete and accurate and that the member has recorded in their Permanent Record all of their 4-H experiences (list of projects in Project Summary [page 2], leadership skills, community service, club and 4-H experiences) for the current and prior years. Refer to the individual program Achievement Pin Guidelines for specific requirements.
4. Submit Part One, your responses to Part Two questions, and Member's Record Book, if applicable, as one packet.
  - Mail or deliver to: 4-H Office | WSU Extension, 6705 Puget Park Drive, Snohomish, WA 98296
  - The 4-H Office is open weekdays, 8:30 am to 4:30 pm. Please plan accordingly if the 1<sup>st</sup> falls on a weekend.
  - We recommend hand-delivering applications that include a record book.
  - You may also email to: [snoco.4h@wsu.edu](mailto:snoco.4h@wsu.edu). Emailed applications must be received by midnight on July 1.

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4-H Member you are recommending: \_\_\_\_\_

Best Method of Contact for 4-H Leader: Email | Phone | Text \_\_\_\_\_

Signature of 4-H Leader \_\_\_\_\_ Date \_\_\_\_\_

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