



# Snohomish County 4-H Horse Program Scholarship Application Checklist

- Read the Scholarship Guidelines. Get any questions answered. (Contact the 4-H Office at 425-357-6044 | [snoco.4h@wsu.edu](mailto:snoco.4h@wsu.edu)).
- Return your completed application packet to the Extension Office, 6705 Puget Park Drive, Snohomish, WA, 98296. Hours are 8am- 5pm.
- Before submitting your completed application, use this checklist to be sure you have included all the required documents.
- All **bolded items** must be included in the application packet.

1. **Scholarship Application Form** – must include 3 signatures.
2. **Two Reference Forms** – one to be completed by Club Leader or Project Leader and the other by a teacher, community member, equine professional, 4-H volunteer, etc. (May not be the applicant’s parent or other close family member). Both reference letters are to be returned to the applicant in sealed envelopes.
3. **Essay** – separate page, signed, 500 word maximum.
4. **Permanent Record** – up-to-date (current year may be in pencil).

\*\*\*\*\*Important Dates\*\*\*\*\*

Nov. 15	Application packets available at the monthly Horse Program meetings, on Extension website, <a href="https://extension.wsu.edu/snohomish/4h/programs/animal-science/horse-program-scholarship/">https://extension.wsu.edu/snohomish/4h/programs/animal-science/horse-program-scholarship/</a> or on the Horse Program website, <a href="https://snoco4-hhorse.com/">https://snoco4-hhorse.com/</a> .
April 1	Completed application packets due to Extension Office by April 1. If mailed, must be postmarked by April 1.
Early April	Selection Committee scores applications
Mid April	Finalists notified, group interview schedule established
Mid May	Evening interviews with finalists at Extension Office/zoom meeting
Mid-late May	Scholarship recipients notified; scholarships announced
Mid July	Scholarship funds forwarded to recipients’ schools