



Snohomish County 4-H
Workshop Grant Application (updated 02/01/2019)

Contact Person			
Phone			
Email		Cell Phone	

Your role(s) in your Workshop(s) ('X' all that apply)

<input type="checkbox"/>	4-H Volunteer	<input type="checkbox"/>	4-H Program Leader	<input type="checkbox"/>	4-H Project Leader	<input type="checkbox"/>	4-H Club Leader
<input type="checkbox"/>	Workshop Planner	<input type="checkbox"/>	Workshop Approver	<input type="checkbox"/>	Fair Superintendent	<input type="checkbox"/>	Other

Name of 4-H Program (mark with an 'X')

Animal Science:		Companion Animals		Mechanical Science	
<input type="checkbox"/>	Beef	<input type="checkbox"/>	Llama/Alpacas	<input type="checkbox"/>	Technology
<input type="checkbox"/>	Dairy Cows	<input type="checkbox"/>	Poultry	<input type="checkbox"/>	Mechanical Science
<input type="checkbox"/>	Goats, Fiber	<input type="checkbox"/>	Rabbits	<input type="checkbox"/>	Motorcycles
<input type="checkbox"/>	Goats, Dairy	<input type="checkbox"/>	Sheep	Expressive Arts	
<input type="checkbox"/>	Goats, Pygmy	<input type="checkbox"/>	Swine	<input type="checkbox"/>	Creative Arts
<input type="checkbox"/>	Horses	<input type="checkbox"/>	Vet Science	<input type="checkbox"/>	Performing Arts
Family Living		Environmental Science:		<input type="checkbox"/>	Photography
<input type="checkbox"/>	Foods/Nutrition	<input type="checkbox"/>	Natural Sciences	Plant Science	
<input type="checkbox"/>	Sewing/Needlework	<input type="checkbox"/>	Shooting Sports	<input type="checkbox"/>	Gardening

What is the status of your Workshop(s)	<input type="checkbox"/>	Workshop(s) have/has <u>already occurred</u> and are requesting reimbursement for the already-incurred expenses
	<input type="checkbox"/>	Workshop(s) have <u>not yet occurred</u> and are requesting funds to pre-purchase materials, supplies, resources, etc.

Confirm Workshop Requirements are met by describing the following:

List the 4-H Project(s) your Workshop(s) support:				
Describe the Hands-On Activities offered:				
Describe the Member Choices offered:				
How was/will your Workshop(s) be Announced to All Project Members in the County?:	<input type="checkbox"/>	Facebook Page(s)	<input type="checkbox"/>	Calendar(s)
	<input type="checkbox"/>	Email(s)	<input type="checkbox"/>	Other(s)
When was/will your Workshop(s) announced:	<input type="checkbox"/>	Days in advance	<input type="checkbox"/>	Months in advance
	<input type="checkbox"/>	Weeks in advance	<input type="checkbox"/>	Other

Identify all Workshop Expenses	\$	Facility Fees	\$	Speakers/Judges Fees
	\$	Supplies & Materials	\$	Member Scholarships
	\$	Equipment & Tools	\$	Other
Total Workshop(s) Expenses		\$	Requested Amount:	\$

Check Payable to the 4-H Program?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No, please provide the following information:
Payable to:			Cell Phone:	
Mailing Address:				
City, State Zip:				



Guidelines for Workshop Grant Requests

Not sure which grant application to use?

- Use the **4-H Council Grant Application** form when individual 4-H Enrolled Members or 4-H Certified Volunteers request financial assistance to attend events or activities.
- Use the **4-H Program-Club Grant Application** form when 4-H programs, clubs and projects request financial assistance to support, improve or expand their 4-H member's experience who participate in the program, club or project.
- Use the **4-H Workshop Grant Application** form when 4-H programs request financial assistance for approved events that meet WSU Extension's Workshop requirements for 4-H members to exhibit at fair.

Complete all questions in the **blue boxes** of the Grant Application. Incomplete applications may be returned to the applicant without consideration for a grant award.

Previously submitted applications can be revised and re-submitted.

If you have questions or concerns about how to complete the application, contact:

Snohomish County Extension Office

e-mail: SnoCo.4H@wsu.edu

phone: 425-357-6044

The Grant Committee may award a portion or none of the requested amount. The award amount is based on several factors, including the availability of funds.

For reasonable application review and payment processes, applications must be received by the WSU-Snohomish County Extension/4-H office at least 30 days prior to the event.

Only Programs in good standing in Snohomish County 4-H are eligible to apply. Eligibility will be verified.

Grant awards may require additional reporting of receipts or other proofs of performance.

If additional information is needed by the Grant Committee, a member of the Grant Committee will make a reasonable effort to contact the Application Contact Person using the phone and/or email provided.

Additional information can be provided as attachments or on additional pages.