



**REFERENCE FORM FOR WASHINGTON STATE UNIVERSITY EXTENSION
VOLUNTEER POSITION WORKING DIRECTLY WITH YOUTH
(for phone or face-to-face interviews)**

Volunteer's Name _____

Reference's Name _____

Address _____

Position _____ Interviewed by _____

Phone () _____ Date _____

_____ is applying to work with youths in an Extension program and has given your name as a reference. I would like to ask you some questions. Your comments will be treated in a confidential manner. Do you have a few minutes?

1. How long have you known the volunteer? _____

2. What is your relationship to the volunteer? _____

3. Have you ever worked with the volunteer in another volunteer capacity? _____

if yes, please describe. _____

Explain the position the volunteer will be assuming, i.e., Master Gardener, 4-H Leader, Master Food Advisor.)

4. What strengths/weaknesses would the volunteer bring to this position?

5. Please describe situations where you have observed the volunteer interacting well with children.

6. Please describe experiences the volunteer may have had in working with ethnic minorities.

7. Would you be willing to place your son or daughter, or any child for whom you are responsible under his/her leadership?

8. Do you know any reason why this person should NOT be considered for this position?

Thank you. I appreciate your assistance in helping Washington State University Extension select the best qualified people to serve in volunteer roles.

Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension office.