

November 10, 2016

To: Ferry County Master Gardener Trainees

From: WSU Ferry County Extension

Re: State Requires Reporting Volunteer Hours to Keep Labor and Industries Coverage for WSU Volunteers

The Washington State Department of Labor and Industries ruled that Volunteers need to report their volunteer hours within 24 hours is recommended, in order for WSU to be able to continue to cover them for injuries that may occur to them during their work as a volunteer. The liability coverage is in effect for volunteers currently enrolled while doing their approved volunteer duties. You may prefer to use your own medical coverage.

This does not affect the liability coverage that WSU has for its volunteers, if for some reason; someone sued a volunteer for something that happened while they were performing their volunteer work.

Each volunteer needs to report their approved volunteer hours online <http://ext.wsu.edu/volunteers/logon.aspx>.

In addition, why report your volunteer hours?

Reporting of volunteer hours documents your volunteer medical coverage for any potential injuries you might sustain in service of WSU.

Provides documentation for the liability coverage WSU provides to its volunteers.

Provides a tangible dollar amount to the volunteer hours in Ferry County.

Please contact our office if you need assistance navigating the website jordant@wsu.edu. It takes 2-3 minutes once you're in.

Thank you,

Tonia Jordan
Master Gardener Coordinator