

**4-H State Advisory Board**  
**July 9, 2021**  
**Zoom Meeting**

**In Attendance:** SW-Peggy Hirte-Uhlorn, Pamela Toney; NE-Elizabeth Weaver, Serah Comstock, Melody Stanaway; NW-Mayyadah Zagelow; SE-Rachel George, Rebekah Norman; Fair Board Liaison – Sabrina Wood; 4-H Program Asst. Director – Nancy Deringer; Extension-Jana Ferris; Secretary-Vicki Contini

The State 4-H Advisory Board meeting was called to order at 6:36 pm by President Rachel George.

The minutes of the May 2021 meeting and the June 2021 meeting were emailed to the 4-H Advisory Board for their review. Pamela Toney made a motion to approve the minutes as emailed. The motion was seconded by Elizabeth Weaver and unanimously approved by the Washington State 4-H Advisory Board. The minutes will be submitted for posting to the 4-H Advisory Board website.

January 2020 Action Items

18. Cancelled – They are still working on getting certificates, pins, etc. to 2020 honorees. Tony Dell reported that funding was provided for the 2020 recognition event. He doesn't know if funding for the 2021 event will be available. The 4-H Foundation is meeting this Wednesday. Tony Dell will try to contact them. Jean Lindsey shared with the 4-H Foundation President that we need funding for awards that are presented at a volunteer recognition event. It is possible the 4-H Foundation could secure a sponsorship status and donate funds automatically every few years. Nancy Deringer thought that her 4-H Excellence fund could also be a source of funding.
22. Cancelled - Jana Ferris will send board members an email on zoom etiquette.

May 2020 Action Items

1. Cancelled – Jana Ferris – Lannoye Emblems in Washington State makes pins for Jana Ferris. Rachel George will contact them about seals for the new state seal program for clubs.
2. Cancelled - Elizabeth Weaver & Jana Ferris will research grants that could be used to pay for the cost of the state seals. They will also check into cost of creating a pin for the state teen leader of the year.

January 2021 Action Items

1. Done
2. Cancelled – The current dean is leaving. Nancy Deringer will find out when the dean might be available to participate in a meet and greet zoom meeting with 4-H volunteers.
3. Cancelled – Serah Comstock has some limited-edition coffee from Starbucks. Other board members will purchase Starbuck's cards, an Amazon card, a gift card from JoAnn's, Starbuck's cups, and some WSU swag as a door prize that will be awarded after the dean's Zoom meeting with 4-H volunteers.
4. Cancelled – Elizabeth Weaver will figure out a date and time in March for the Public Presentation training.

### March 2021 Action Items

1. Done
2. In Progress – A By-Laws and Constitution Committee was formed to finalize the Mission and Vision Statement. They will also draft an update to the By-Laws and Constitution. Serah Comstock, Jana Ferris, Mayyadah Zagelow, Chuck Todd, and Peggy Hirte-Uhlorn volunteered to be on the committee. Serah Comstock volunteered to be the Chair of this committee and will schedule a Zoom meeting.

### May 2021 Action Items

1. Done – Rachel George and Tony Dell will work together to get a check to Jean and will request a copy of the bill. They will transfer the Zoom account charges to a different credit card.
2. Done – Tony Dell will update the 4-H website to reflect the correct due dates.
3. Done – Peggy Hirte-Uhlorn will develop a flier/logo/etc. to promote the Hall of Fame award by June 1 and the other state awards will be ready by July 1.
4. Done – Tony Dell, Jana Ferris, and Rachel George will work on getting the treasurer position filled and added to the bank account.
5. Done – A meeting will take place Friday, June 4 at 7:30 pm to approve a new Treasurer. Because Vicki Contini will be out of town on that day, Pamela Toney will take minutes at this meeting.
6. Done – Vicki Contini will contact Darlene Todd about the Treasurer’s material at her house.

### Treasurer’s Report

Rebekah Norman reported that she has received a copy of statement from US Bank. It shows a \$50 deposit/donation. Tony Dell will get a copy of the check to see who made the deposit and send that information to the Advisory Board. Tony will be asked to begin sending all deposits to Rebekah. Jean Lindsey was sent a check to reimburse her for the Zoom charges to her credit card. A \$1,000 donation was received on June 4 from Chuck Todd’s family. Rebekah will send them a thank you card. A \$5 deposit was received from Amazon Smile. On May 3 there was a total of \$6,140.62 in the account. The ending balance on May 31 was \$6,009.23.

### State Director’s Report

After the June 3 announcement by the Governor, in-person forms are no longer required for meetings at non-WSU locations; and 4-H can meet in person. Unvaccinated people must wear a mask. Adults are encouraged to wear a mask if youth are wearing masks. No masks need to be worn when outdoors, but WSU encourages social distancing of 6’.

Mayyadah Zagelow (a King County 4-H’er) was awarded a \$5,000 Changemakers scholarship by Invisalign. 4-H and Invisalign have partnered to celebrate and highlight teens making an impact in their communities.

The 4-H State Fair will be in person, but there will be no dormitory or kitchen available. Public Presentations will be via Zoom. Fair animals will not be shown online. If anyone has some “What is 4-H” info for the first weekend of fair, let the State Fair Office know. They hope to buy a big screen with a grant received Lewis County to buy equipment. WSU does not have good representation at the State Fair. The Fair Board would like to have something about WSU at the fair.

### Constitution and Bylaws Committee

Serah Comstock – Horse funds have been transferred out of State Advisory Board bank account. Comments about horse funds will be removed from the constitution. A new article about parents being reimbursed for expenses when chaperoning/transporting teen board members will be added. It was decided that liaisons and auditors would be left as appointed positions. The fiscal year will be used by the treasurer for tax purposes. After some discussion, it was decided to change the number of times the board met from 3 per year with a minimum attendance 2 of 3 to remain as active to quarterly board meetings with a minimum attendance of 75% to remain an active member. Serah reported that the Steering Guidelines have been located.

### Standing Rules Committee

Elizabeth Weaver – They have not yet met. A meeting will take place the first week of August.

### Award Status

The Hall of Fame nominations are due July 1, August 1 is the due date for the other state award nominations.

### Old Business

#### New Board Member Recruitment

The following positions will need to be filled in October 2021. Applications for the open board positions are due September 1 to the State 4-H Office.

NW District: 3 adults, 2 youth  
SW District: 1 adult, 2 youth  
NE District: 2 adult, 2 youth  
SE District: 2 adults, 2 youth

The attendees broke into districts to discuss how to recruit applicants for the open board positions. Rachel George will update a flier to use for recruitment. A link was put in the chat box to the extension offices' contact information.

Jana Ferris mentioned that 80% of people say yes when asked personally to volunteer. Emails, brochures, etc., generally don't work. The best way to ask is to have a good grasp of what their responsibilities will be, give them an appropriate estimate of the time it will take, and tell them why they would be the perfect person for that position. To do this you need to get to know them. Offering to provide help and mentor them increases your chances of getting a positive response.

- Applications are due September 1 to the State 4-H Office.
- State awards are due August 1 to the State 4-H Office.
- Hall of Fame nominations have been received by Tony Dell.
- Leader of the Year nominations are due September 1.

It was suggested that board members offer to help people write/prepare the nomination forms.

### New Business

Leader Education – Jana Ferris is just getting ready to schedule the mental health training. Pamela Toney said that leaders are asking for help on how to enroll, some counties have to use this program to enroll in county fair. Nancy Deringer will see if she can get something recorded to help walk leaders thru this process. It will be put on the 4-H website. Anything that volunteers need to access is being put on the 4-H website. It was suggested it also be included in the Tuesday News.

### State Council Meeting & Leader Recognition

Rachel George & Nancy Deringer met and talked about how to do leader recognition and a state meeting. They would like to do this with desserts, no formal meal (1-3 pm in afternoon). Jana Ferris will ask counties what they have been doing and let us know what she finds out. Jana was concerned about how far people would have to travel. It was suggested we adopt the Women for Ag model. Possibly using WSU campuses across the state. Jana will see if it is possible to use branch campuses. Local areas could provide lunches if they wanted. 4-H week might work as a possible time. The State Council meeting could take place during 4-H week with the recognition event two weeks later. That would allow us to generate some interest in the recognition event during the State Council meeting. Both events on one day or the State Council one day by zoom, recognition event in regional spaces plus zoom to tie them together. One of us might be the regional host. We would probably need some help from WSU faculty. Most people would not want to drive for 4 hours to a recognition event. Some liked doing it on one day in person, especially awards like Hall of Fame. After not being able to do anything, they may be more interested in doing something in person. A regional event would be less expensive for attendees and people are interested in being with others. Jana Ferris reported that there will not be an extension wide volunteer recognition event.

After some discussion Rachel George recommended four (4) mini award ceremonies across the state with State Advisory Board members hosting, handing out awards, etc. The awards would have to be sent to the “host” ahead of time. Unless it is necessary to make a change, the State Council meeting will take place via Zoom on October 9 (Saturday) at 3 pm, then the regional recognition event will take place in the afternoon of October 30 in four (4) regional locations plus Zoom to tie them together. By end of next week Jana Ferris will find out if WSU will be able to support these events.

The next general meeting will be on September 10, 6:30 pm.

- Finalizing constitution/bylaws (will be sent out early for review)
- Standing Rules
- State Council meeting/recognition event planning

The meeting was adjourned at 8:19 pm.

Respectfully Submitted,  
Vicki Contini, Secretary  
Washington State 4-H Advisory Board

### March 2021 Action Items

2. In Progress – A By-Laws and Constitution Committee was formed to finalize the Mission and Vision Statement. They will also draft an update to the By-Laws and Constitution. Serah Comstock, Jana Ferris, Mayyadah Zagelow, Chuck Todd, and Peggy Hirte-Uhlorn volunteered to be on the committee. Serah Comstock volunteered to be the Chair of this committee and will schedule a Zoom meeting.

### July 2021 Action Items

1. Rachel George/Rebekah Norman – Tony Dell will be asked to begin sending all deposits to Rebekah.
2. Elizabeth Weaver – A meeting of the Standing Rules Committee will take place the first week of August.
3. Nancy Deringer – She will see if she can get something recorded to help walk leaders thru the enrollment process. It will be put on the 4-H website. Anything that volunteers need to access is being put on the 4-H website. It was suggested it also be included in the Tuesday News.
4. Jana Ferris – By end of next week she will find out if WSU will be able to support the State Council and recognition events.