

4-H State Advisory Board
October 24, 2020
Zoom Meeting

In Attendance: SW-Peggy Hirte-Uhlorn, Camas French, Julie Pirtle; NE-Serah Comstock, Elizabeth Weaver; NW-Jessica Kramme, Jean Lindsey, Mayyadah Zagelow, Lindsey Kramme; SE-Erin Hightower; Extension-Jana Ferris, Tony Dell; Secretary-Vicki Contini; Treasurer-Chuck Todd; Fair Board Liaison-Sabrina Wood; WSU State 4-H Program-Nancy Deringer; Visitors-Pamela Toney, Michael Bigelow, Brent Beilke, Jennifer Leach, Deborah Smith

The State 4-H Advisory Board meeting was called to order at 1:30 pm by President Jean Lindsey.

The minutes were approved as of September 30, 2020, four (4) board members responded and indicated their approval of the minutes as submitted. The minutes will be submitted for posting to the 4-H Advisory Board website. The secretary will place the Treasurer's Report on file.

Treasurer's Report

The checking account balance is \$9,451.51. This includes \$3,505.51 in the 4-H State Horse Program account. From June 26 to October 19, 2020, the investment account increased almost by almost \$2,000. As of October 19, there was \$21,474.80 in the investment account.

Jean Lindsey sent two announcements to Washington State councils via USPS. She will send Chuck Todd an invoice for the postage.

April 2019 Action Items

3. Done – The contact is no longer available. Peggy Hirte-Uhlorn will provide a link Jean Lindsey can use to connect with the Island County Leaders Council.

January 2020 Action Items

3. In Progress - Nancy Deringer will contact the Adolescent Leadership Committee (Joy Lyle or Michael Wallace) and ask them to provide an ex-officio representative.
4. Done – Jana Ferris – The state foundations have been contacted. East side funding has been received from NW Farm Credit, but more funding sources are still being identified. Jana Ferris will be sending out an email requesting examples of local farm credit bureaus that are another possible source of funding.
8. In Progress – A draft of the state seal program should be ready on January 1, 2021 - Camas French, Serah Comstock, Alicia Stanaway, and Mayyadah Zagelow will work on the draft of a state seal program. It would be similar to what Snohomish County is doing. Snohomish County has a program where clubs can earn a gold, silver, or

bronze seal by earning points for doing different things. The committee will draft something by March 1 and hope to do a fireside chat on this subject.

9. Done - Camas French and Mayyadah Zagelow will work with Nancy Deringer on a one-day recognition event for 2020. It will probably take place on October 10 at the Ellensburg Fairground.
10. Done - Nancy Deringer and a committee will work on a training event that would include a recognition event and state council meeting. It was decided to do a recognition event on October 10 with October 3 as a backup date.
13. In Progress - This is being finalized. The Teen Committee will create an action plan for a video showing examples/interviews of teens working on councils.
17. Done - Jean Lindsey has transferred Camas French to the NW District where she now lives.
18. In Progress – The 4-H Foundation is meeting this Wednesday. Tony Dell will try to contact them. He tried talking to Gayle Ashworth, but she is now retired and not as involved with the 4-H Foundation. He may have to talk to Emily Adams. Jean Lindsey shared with the 4-H Foundation president that we need funding for awards that are presented at a volunteer recognition event. It is possible the 4-H Foundation could secure a sponsorship status and donate funds automatically every few years. Nancy Deringer thought that her 4-H Excellence fund could also be a source of funding.
19. Done - Nancy Deringer will ask Emily Adams to try to find new funding for a proposed one-day award ceremony.
22. In Progress - Jana Ferris will send board members an email on Zoom etiquette.

May 2020 Action Items

1. In Progress – Nancy Deringer - This is taking longer than expected because there is a new Attorney General - The Facebook page and the procedures Erin Hightower provided need to be sent to the WSU Attorney General's office for review.
2. In Progress - Nancy Derringer – The possibility of putting holiday posts on the Facebook page was discussed. The board was told that the Attorney General's office needs to be asked about holiday posts on the Facebook page. Nancy will check with the Attorney General's office.
3. In Progress - Rachel George – Lannoye Emblems in Washington State makes pins for Jana Ferris. Rachel George will contact them about seals for this program.
4. In Progress - Elizabeth Weaver & Jana Ferris will research grants that could be used to pay for the cost of the state seals. They will also check into cost of creating a pin for the state teen leader of the year.
5. Done - A volunteer education plan has been proposed. Jana Ferris will send a draft to the members of the Advisory Board. Next meeting on this plan will be this coming Tuesday. The Advisory Board was asked to send Jana their comments prior to this meeting. The plan has been sent to the counties and some comments have been received.
6. Done - Peggy Hirte-Uhlorn has the financial information necessary to complete the financial audit and will send it to the rest of the committee members so the audit can be completed.

7. Done - State 4-H Council Meeting – Jean Lindsey, Jana Ferris, Kirk Gresham, and others need to meet to discuss how and when this state meeting would take place.
8. Done - Vicki Contini will send Tony Dell another copy of the 2019 Recommendations
9. Done – There was one change to this document. Jean Lindsey sent the draft Memorandum of Agreement to everyone. After the action items were reviewed, the Advisory Board approved the MOA.
10. Done - Serah Comstock was asked to put together a google request form that other groups (clubs and committees) can use to request the scheduling of a Zoom meeting. She will send the form Tony Dell for inclusion in the Tuesday News.
11. Done - Tony Dell will put the google request form and the resource page on how to use Zoom into Tuesday News. He will also put them on the Advisory Board Facebook and send them to the extension offices.
12. In Progress - Tony Dell will check with Kristi Axtell and may be able to put the dog training videos on the 4-H Advisory Board webpage.
13. In Progress - The Education Committee will research the possibility of doing conferences on-line. The Western Region Volunteer Specialists are exploring doing on-line conf.

July 2020 Action Items

1. Done - Tony Dell was asked to put something in Tuesday News recruiting board members for the Advisory Board.
2. In Progress - Jana Ferris will create a slide show and video for the volunteer recognition event with the help of WSU Communications.
3. Done – Board members having problems with their re-enrollment need to work with their county staff. Jana Ferris will check with Kristi Axtel regarding problems some board members are having with their re-enrollment. Jana will confirm that all incoming board members are enrolled.
4. Done - The audit report will be sent to Jean Lindsey for her signature.
5. Done - Chuck Todd – In the audit of the Treasurer’s report the fund balance will be adjusted to include not just the checking account but all funds (including the Horse Project and the investment account).

Memorandum of Agreement

Jessica Kramme made a motion to approve the Memorandum of Agreement as amended. The motion was seconded by Elizabeth Weaver and unanimously approved by the State 4-H Advisory Board.

As President, Jean Lindsey will sign the Memorandum of Agreement and send it to Nancy Deringer. Because of a personnel change, there could be additional changes until it is signed and returned to the Advisory Board.

Nomination of Officers

Nominations were opened by Jean Lindsey.

Jean Lindsey announced that those members that meet the qualifications to be officers are as follows:

Serah Comstock
Elizabeth Weaver
Jean Lindsey
Rachel George
Mayyadah Zagelow

Rachel George was contacted via text message to confirm acceptance of her nominations.

Nominations for President were:

Rachel George
Jean Lindsey

Jean Lindsey was elected to the position of President.

Nominations for Vice President were:

Rachel George
Elizabeth Weaver

Rachel George was elected to the position of Vice President.

Next Meeting

Because of the unknowns surrounding where Washington State will be in January, it was decided that the January meeting will be a Zoom meeting. It will take place on January 23 at 9:00 am. The decision on whether the following Advisory Board meeting will be a zoom meeting or an in-person meeting will be made at that time.

The Advisory Board members were reminded by Jean Lindsey that they need to enroll in 4-H for the current year.

Meeting ended at 2:40 pm.

Respectfully Submitted,
Vicki Contini, Secretary
Washington State 4-H Advisory Board

January 2020 Action Items

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October 2020 Action Items

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2. Advisory Board members – You need to enroll in 4-H for the current year.