Really need to hold your event in-person?*
1. Discuss options with 4-H youth members.
2. Discuss the plan with 4-H staff.

3. Can you proceed?

YES!
Schedule a meeting with 4-H staff, participating volunteers, and 4-H members to watch a training video and become oriented to the checklist and WA State 4-H COVID resources.

NO
Modify the idea, or wait for face-to-face.

Hold a pre-event planning meeting with your group and 4-H staff to:
- Discuss how to do the event safely
- Make a list of supplies needed
- Complete the event proposal form

Allow at least 3 weeks for review.

Was the plan approved?

YES!
Gather supplies and prepare for event.

NO
Modify and resubmit, or wait for face-to-face

Hold stellar event, following all protocols.

Submit health screening attestation forms and feedback to 4-H staff.

*This flowchart outlines the process for in-person event approval to consider events that cannot be facilitated virtually.

If your event can be hosted virtually, proceed with the virtual option.

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