**Washington State 4-H Fair Board
February 8, 2020
Olympia,WA**

Board Members present: Kirk Gresham, Mindy Wallace, Sabrina Wood, Eileen Owens, Debbie Smith, Debbie & Matt Harbin (on phone).

Staff Present: Tom Gwin, Anita Mastin, Jennifer Leach, Nancy Deringer.

Board Members Absent: Bruce Bradley

Meeting called to order at 9:15 by President Kirk Gresham

Welcome to State 4-H Program Leader Nancy Deringer from WSU.

**Minutes of October 2019 Meeting**: It was asked if everyone had a chance to go over the meeting minutes from October**. It was moved by Mindy Wallace, seconded by Debbie Smith to approve the minutes as printed**. Motion passed.

**Manager’s Report**: The financial report was passed out for all board members to view. Tom reviewed the ups and downs of the budget on each page for understanding and questions. (See attached financial report). We have over 500 checks that are outstanding from last year and are beginning to be cashed. Extra money that we had this year was allocated to shooting sports. Next year’s funds will be used for a new laptop as the current laptop is becoming aged. We have a large supply of ribbons and rosettes remaining from last year, so we will have a much smaller supply this year. The Department of Agriculture report was completed and sent in before the December 1 deadline. The financial information on the report covers October 2018 through September 2019.

Exhibits – The number of horses was down, possibly to the high school equestrian teams, pony clubs, etc. At this time, we are still planning a rabbit show, unless the Department of Agriculture decides that they need to be cancelled due to rabbit diseases. Small animal exhibits are increasing. All livestock shows will have the same basic schedule as 2019. New classes will be added and schedule will be completed. Livestock will arrive on Friday, September 18 and horses will begin arriving on Wednesday, September 9. Livestock judging contest is on Sat, September 19 and horse judging contest is on Sat, September 12.

Safety - The Washington State Fair, after looking at the boys and girls dorm beds, has determined they are unsafe and may have to look at replacements. Tom informed them that we need a minimum of 140 beds to accommodate the amount of persons that stay in the dorm.

**4-H Advisory Board Issues**: Forum will not happen this year. The advisory board lost money on last year’s event between the hotel and food with the attendance being low. In the past the Advisory board has handled the funding for the horse contests (horse bowl and hippology). At their last meeting, the advisory board voted to turn the funds over to the WA State 4-H Fair Board for administration of these funds over Jennifer Leach’s guidance. **It was moved by Sabrina Wood, seconded by Mindy Wallace, to accept the horse contest funds from the Advisory Board. Motion passed**. Nancy mentioned that the

**Washington State 4-H Fair Board**

**February 8, 2020**

**Page 2**

State Advisory Board would still have an award dinner and council meeting, but the tentative date of October 10 may conflict with other events. She will look into this.

**Program Leader Report**: Nancy updated the board on several positions within WSU Extension that have been filled or changed. (see handout. Nancy gave us several forms on the increase in enrollment for our state. The National 4-H Today/At a Glance shows us the increase nationally from counties, educators, volunteers and alumni, with increase in enrollment in several years. A few highlights (see handouts):

\*Teen Conference will be with Idaho on the University of Idaho campus, June 22-25, 2020.

\*Know your Government, February 15-18, 2020.

\*Junior Master Gardeners training at Texas A&M, four counties will be attending.

\*Facing Racism Event, May 16-17, 2020 in Wenatchee.

\*Washington State Fair is upgrading different areas for the disabled persons, they need to make improvements that will make it easier to access to events and areas.

\*Teen Ambassadors are on hold, also they are in need to find financial support for their group.

**This is 4-H Display**: We are having difficulty filling and manning the cat and dog barn during the first week of fair. Several suggest is to ask WSU and the Advisory Board for support in manning this. More ideas for this weekend forthcoming.

**WSFA Super School**: Super school is planned for March21, 2020 at Skagit Co. Fair in Mount Vernon. More information coming.

**Updates on Exhibitors Guide**:

Special Needs and Accommodations – a statement needs to be added to the exhibitor guide stating that if an exhibitor has special needs and requires an accommodation, the State 4-H Fair Office be notified and the request should accompany the entry form**. It was moved by Sabrina Wood, seconded by Matt Harbin to adjust the exhibitor guide with a statement to reflect special needs and accommodation requests. Motion passed.**

Juniors in Judging Contests - Question: Can juniors be allowed to enter judging contest? Eateries are down Ian all judging contests and they are allowed to judge at the county fairs. **It was moved by Mindy Wallace, seconded by Sabrina Wood, to allow juniors in all judging contests at the State 4-H Fair with no reasons classes for juniors. Motion passed.**

Dressage - Question: Can riders have readers during the dressage class? Discussion: Pro/Cons where discussed in great length for the reason to have a reader. **It was moved by Sabrina Wood, seconded by Mindy Wallace to not allow readers for the dressage classes at the WA State 4-H Fair. Motion passed.**

Horns on Sheep - Question: To allow horned sheep to shown with horns at the State 4-H Fair? Discussion: Horned sheep should be allowed to show with horns, being it is a breed standard in some breeds and it helps regulate body temperature. Board reference to WSU Policies and Procedures Guide, page 97 for reference. Will also seek recommendation from WSU livestock committee**.**

**Washington State 4-H Fair Board**

**February 8, 2020**

**Page 3**

**It was moved by Matt Harbin, seconded by Eileen Owens, to allow horns on sheep and non dairy goats at the WA State 4-H Fair, and exchange of animals between exhibitors during the fitting and showing class will not be allowed. Motion passed.**

Swine – The swine superintendent would like to divide one of the classes into two by age**.** This will assist in separating the large type class and eliminating a class we get few, if any, entries in. **It was moved by Sabrina Wood, seconded by Debbie Harbin, to update the swine type classes as recommended by the swine superintendent. Motion passed.**

**IRS**: Our name and mailing address continues getting changed with the IRS. We are an incorporated business in the State of Washington with a legal name, mailing address, and contacts. Tom and Kirk will continuing exploring this issue and respond accordingly.

**Post Office Box**: With the potential move of our office and the amount of mail we get during the fair, we are not always able to get to the WSU campus each day during business hours to retrieve the mail, Tom requested that we obtain a post office box in Puyallup, with that box being our permanent address. **It was moved by Sabrina Wood, seconded by Debbie Harbin to obtain a post office box and it will be the permanent address of the Washington State 4-H Fair. Motion passed.**

**Insurance**: The WA State 4-H Fair does not have liability insurance. Board members are covered under the WSU insurance provided they are enrolled volunteers. Nancy will ask risk management for further information. Ad Hoc committee formed to further investigate and report back: KirkGresham, Nancy Deringer, Debbie Smith, and Jennifer Leach.

**Trustee Positions**: We have two applications for teen trustees and one application for an adult trustee position. They were reviewed and discussed. After checking and interpreting the bylaws, **it was moved by Sabrina Wood, seconded by Debbie Smith, to appoint the two teens to the board, one to a teen position a and one to an adult position. Motion passed**. The two new board members are Kathrine Pestinger (Thurston) and Mariah Moran (Skamania).

**Animal Pens**: We have experience difficulty with exhibitors/parents/leaders taking the animal pens apart after the fair staff has already put them together for the animals. Some are using empty pens for tack and sitting area. Will further discuss and address in April.

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Debbie Smith

Secretary pro-tem

**Agenda Items for April:**

Internal controls

Employee/Trustee handbook

Board Officers (sec/treas) one person

Donations/Sponsorship (new chair)