

**4-H State Advisory Board  
January 26, 2019  
Ellensburg, WA**

**In Attendance:** SW-Peggy Hirte-Uhlorn, Jean Lindsey, Mayyadah Zagelow, Abigail Hirte-Uhlorn; NE-Allen Smith, Elizabeth Weaver, Frances Hogg, Lindsey Kramme; NW-Kevin Buyer, Jessica Kramme, Camas French, Jeremy Friend, Serah Comstock; SE-Rachel George, Erin Hightower, Katrina Fenimore; Treasurer-Chuck Todd; Secretary-Vicki Contini; Fair Board-Sabrina Wood; 4-H Program Assoc. Director-Nancy Deringer; 4-H Operations Manager- Robin Scarlett; State 4-H Program-Emily Adams

The 4-H State Advisory Board meeting was called to order at 8:35 am by President Erin Hightower.

Peggy Hirte-Uhlorn led the State 4-H Advisory Board in the Pledge of Allegiance and Lindsey Kramme led the 4-H Pledge.

Advisory board members introduced themselves.

On December 31, 2019, Vicki Contini emailed the minutes of the October 2018 State 4-H Advisory Board meeting to the board members for their approval. The minutes were approved as of January 4, 2019, ten (10) board members responded and indicated their approval of the minutes as submitted. The minutes have been submitted for posting to the 4-H Advisory Board website.

New Member Orientation

Notebooks were handed out to the new members of the Advisory Board. The new board members were asked to familiarize themselves with the Advisory Board's Constitution. Erin Hightower shared with the board the importance of being professional is the way we conduct ourselves to give the public a positive impression of 4-H and the board. She will email the Resources List document to the board members. Board members participated in an icebreaker and discussed how tolerance of ambiguity, reflection, suspension of judgement, empathy, and mindfulness applied to the board and its members.

Goal Setting

Board members were asked what 4-H meant to them and what they were hoping to get out of being on the board. Some of the ideas shared included participation, sharing opportunities, continued contributions, awareness, state-wide knowing/knowledge, communication, connection, common problems/solutions, county connection, embracing differences.

Personal goal sheets were given to members to help them keep track of their action items, especially those they assume during committee meetings.

### Treasurers Report

The outstanding obligations are auction shares that have not been paid to the 4-H Ambassadors and 4-H Foundation. We lost about \$3,000 in our investments but the stock market is recovering. Chuck Todd has scheduled an appointment with our investment counselor for Monday of next week. The Horse Program had expenses for hippology. Chuck reminded the board that we are only custodians of money for horse program. Credit card expenses are covered by the 3% we charge when people use a credit card to register for Forum. We lost \$7,000 at the 2018 Forum because of low attendance. There were 150 attendees, and we needed 200 attendees to meet expenses. The hotel expenses include some penalties for not meeting our guaranteed minimums.

The proposed budget for 2019 was presented and discussed. Jean Lindsey made a motion to approve the budget for 2019. The motion was seconded by Allen Smith and unanimously approved by the State 4-H Advisory Board members. Peggy Hirte-Uhlorn, Katrina Fenimore, and Kevin Buyer volunteered to do an internal audit of the 2018 Treasurer's books and present a report to the board tomorrow.

Review of State Dues – The dues charged by the State 4-H Advisory Board to each county are based on the total 4-H enrollment for each county. Chuck Todd suggested that the dues be based on the number of clubs in each county rather than 4-H enrollment numbers. Because some counties have strong afterschool programs, their 4-H enrollment numbers are inflated. Dues for most counties will stay the same. The Advisory Board will only lose about \$200 by making this change. Jean Lindsey made a motion that club numbers be used to determine state dues owed by the counties rather than enrollment numbers. The motion was seconded by Peggy Hirte-Uhlorn and unanimously approved by the State 4-H Advisory Board members.

### 2019 Forum Contract Negotiation

On Thursday night 35 rooms have been reserved for the board and others in the Forum committee. On Friday night 90 rooms have been reserved and on Saturday night 90 rooms have been reserved. Serah Comstock made a motion that this contract be renegotiated to adjust the room nights and review the meal rates. The number of rooms reserved for Friday night needs to be lowered. The motion was seconded by Kevin Buyer and unanimously approved by the State 4-H Advisory Board members. We need to have workshops that really draw attendees.

### January 2018 Action Items

1. Done – Holly Haddenham accepted an award for the Advisory Board
9. Closed – Katrina Fenimore was unable to reach Ed Newman about speaking on Saturday and possibly teaching a class.
10. Closed – Rachel George never heard back from Matthew Tuttle about doing shooting sports training at the 2018 Forum. This will not be pursued for the 2019 Forum because there are no locations where this could take place close to the 2019 Forum.

### April 2018 Action Items

10. Closed – Peggy Hirte-Uhlorn did not hear back from Darigold. Serah Comstock has a contact for Darigold. She will check into the possibility of getting a donation.
16. Done – Peggy Hirte-Uhlorn arranged for the board members to order Advisory Board jackets.

### October 2018 Action Items

1. Done – Serah Comstock and Katrina Fenimore received updated business cards from Vicki Contini.
2. Done – Nancy Deringer reported that each county has their own pot of money for professional development that can be used for 4-H educators to attend Forum.
3. Done – Chuck Todd has set up a group oi account, and it seems to be working. We can also set up subgroups for the committees, so they have their own email address. A calendar is also available.
4. Done – Rachel George contacted a friend at the Best Western for a group room rate and arranged for the Advisory Board to use the Cattlemen’s Association board room without charge for the January meeting.
5. Done – Vicki Contini checked the prices of rooms at other hotels in Ellensburg. The Day’s Inn group rate was significantly lower at \$59/night.
6. Done – Vicki Contini arranged for a caterer to provide box lunches for lunch on Saturday.

### Washington State 4-H Director’s Report

Nancy Deringer provided a handout as part of her report.

1. New WSU College of Agriculture, Human, and Natural Resource Sciences Dean – Dean Andre’-Denis Wright joined WSU on July 1, 2018. He is an internationally recognized researcher and director of the School of Animal and Comparative Biomedical Sciences at the University of Arizona. Dean Wright has been developing strategies to increase the efficiency of nutrient utilization in livestock and to raise the level of production of food in an ecologically sustainable way.
2. New Assistant Director of Development for 4-H – Emily Adams joined the CAHNRS Development office on July 9, 2018. Emily is responsible for coordinating the development and implementation of fundraising activities for the WSU 4-H program.
3. New Operations Manager for 4-H – Robin Scarlett joined our State 4-H office team on October 16, 2018. Robin has a wealth of experience in financial and operational leadership, organizational leadership, human resources, payroll project management, performance management, and negotiation.
4. 4-H Program Days – This event takes place twice a year for all 4-H Program Coordinators. The Eastside event has been scheduled for September 18, 2018, and March 27, 2019, at the Grant County Fairgrounds. The Westside event has been scheduled for September 20, 2018, and March 26, 2019, at the Puyallup Almendinger Center.

5. Teen Summit – It was held June 29 in Ellensburg. Approximately 40 youth attended.
6. Teen Rally – It took place November 2-4. About 100 youth attended in King County and about 50 youth attended in Spokane County. The focus was on health and health sciences.
7. Teen Conference – This conference is on hold. The WSU Development office applied for a grant to help support Teen Conference in 2019, but it was not funded. Since Cowboys & Clovers was cancelled, we cannot depend on any additional funds. Funding is a major concern for our statewide 4-H Program as positions are not being refilled. Because we do not have a Teen Specialist or a STEM specialist, and only a .25 FTE position for teen programming, there will be no Teen Conference in 2019. (WSU no longer supports a Teen Specialist.)
8. Coppertone: Sun Safety and Camp and Fairs – Sunscreen was distributed to the Teen Summit and Teen Rally in Spokane, as well as a few counties that requested it for their camps. This donation was made to promote the science of the sun's rays. A UV bead activity (making UV bracelets or cell phone charms using beads and elastic thread) accompanied the sunscreen.
9. 4-H REAL Media – This was an online research project with a deadline of October 18, 2018. 4-H youth ages 13-17 were recruited to participate in a study to evaluate the REAL media program. This program is an online media literacy program that aims to prevent substance use among youth.
10. 4-H Strategic Planning – Changes need to be made to reflect lower manpower. When the faculty met, they came up with four themes. The themes are: Advancing Positive Youth Development, Effective and Intentional Organizational Systems and Culture, Capacity Building in Volunteers, and Building and Empowering Youth and Community Partners. Surveys will be sent out to all stakeholders in 4-H, the data will be reviewed, and further development of these themes will continue. By 2025 4-H is supposed to reach 1 in 5 youth, which would be an increase of 60,000 youth.
11. Enrollment Fee – For the 4-H program year ending September 30, 2018, there were 12,382 enrolled 4-H club members and 43,157 group participants. Only 4-H club members pay the \$25 state enrollment fee. Of the \$25 fee there is an 8% revenue fee that goes to WSU. Counties keep \$5, and \$18 goes to the State 4-H Office. Actual revenue for 2017-2018 was \$222,876. The fee is used to pay for marketing and growth (M&G), quality educational programming (QEP), safe environment (SE), and risk management (RM). Nancy was asked to find out when the counties receive their portion of the enrollment fee.
12. Federal Grants – Nancy has partnered with three different groups to include educational outreach through 4-H programming (curriculum development and small summer research symposiums) in their federal grant proposals. If any of these proposals are funded, there could be some money to use for a summer conference starting in 2020.
13. MOUs and By-Laws – MOUs have been completed between WSU 4-H & FFA and WSU 4-H & Youth for the Quality Care of Animals; updating Washington State 4-H Fair, Washington State 4-H Fair Board, draft form for WSU and Washington State 4-H Foundation. A new MOU will be created with the

- Washington State 4-H Advisory Board to include a revision of the By-Laws. A committee was created with Nancy as the Chair. Erin Hightower, Camas French, Jean Lindsey, and Kevin Buyer volunteered to be on the committee. Nancy will put the 4-H and FFA MOAs on the 4-H website.
14. Microsoft 4-H Digital Ambassadors – Microsoft is partnering with 16 states through National 4-H Council. Washington is one of these states and will receive funding for four counties (Whatcom, Skagit, Ferry, and Spokane) to send 2 youth and 2 adults to national training. The grant dollars will fund a train-the-trainer model who will receive training about online safety and foundational digital skills in their communities. (WSU no longer supports a STEM Specialist.)
  15. 4-H Volunteers and 4-H Club Members – As of the end of 2018 there were 12,382 youth enrolled in 4-H clubs. According to ES 237 (2016-2017 program year) there were 5,206 active volunteers. Please recruit youth and volunteers.
  16. 4-H Volunteers (including 4-H Advisory Board members) – All 4-H volunteers must be enrolled in 4-H Online by January 31, 2019. Background checks will be done after you are registered. For future deadlines, all 4-H Advisory Board members must be reenrolled by October 31 of the 4-H year. It was mentioned that Advisory Board positions not filled at Forum in October are filled December 31 by volunteers appointed to the open positions.
  17. Washington 4-H International Exchange – Host families are needed!
  18. Know Your Government (KYG) – KYG will take place February 16-19, 2019, in Olympia. To date 149 youth and 56 adults are registered. There will be a Teen Summit for the younger middle schoolers to increase their leadership skills.
  19. Dell Tractor Supply Paper Clover – The 2018 campaign raised \$12,022.
  20. JoAnn Fabrics Paper Clover – The 2018 campaign raised \$22,002. The money goes to the participating counties. If there is no store in your county, you can combine with a participating county.
  21. Forever Green – The 2019 winter edition of this newsletter will be distributed in February 2019.
  22. Equity Institute – The National 4-H Council is hosting 26 adult-youth teams, all expenses paid. It will take place April 5-7, 2019. Applications are due February 1. Those interested should apply thru their county office.
  23. Lobbying – Anyone can reach out and lobby their legislator in their personal capacities. You cannot do this on behalf of the 4-H Advisory Board; and you cannot use the 4-H name and emblem while lobbying. Lobbying can be done on personal emails, but not via non-profit emails.
  24. Anti-Discrimination Statement – The following anti-discrimination statement should be used after your signature line when working on State 4-H Advisory Board activities.

“The WSU Extension 4-H Youth Development Program is committed to maintaining an environment free of all forms of discrimination, and prohibits discrimination in all its forms, including discriminatory harassment, sexual harassment, and sexual misconduct. Evidence of noncompliance may be reported through your local Extension office.”

25. Civil Rights Compliance Report – The official report has not yet been received. Compliance on all boards, councils, etc., will be required by 2015.
26. Vacant Faculty Positions – There are three vacant faculty positions. They are in Grant County, Chelan-Douglas County, and Benton-Franklin County. In Benton-Franklin County this position will be split between 4-H and the Master Gardener program.
27. Collegiate 4-H Advisor – At this time WSU is looking for a Collegiate 4-H Advisor.
28. GIESORC Trainer – Matthew Jefferies is the trainer for GIESORC (Gender Identity Expression Sexual Orientation Resource Center). He is the director responsible for state wide training.
29. Disabilities Trainer - Looking into trainer for those with disabilities.

Emily Adams – Nancy introduced Emily Adams. She started on July 2. Her focus will be on fundraising for the Washington State 4-H Program. Emily has been traveling the state and meeting with the county offices. She is working to understand the different layers of 4-H and how they work together. A big part of fundraising is sharing the inspiring stories of 4-H. She will be trying to focus on corporations that can donate more than \$5,000 or \$10,000. Counties and clubs need to continue fundraising locally. Let Emily know if there are local corporations that could not only donate locally, but also to state. We need to take 4-H fundraising to the next level.

Avista and NW Farm Credit Services are donors. They are looking into changing the way their funds are used. Avista currently supports 11 counties. Their donation could cover things used for those things needed by each county. Your local Sherwin Williams is a good place to get donations, especially if you need paint. They also have one day a year when employees come out and do painting. It was suggested that local Walmart stores be contacted for donations. Currently, Walmart stores in Washington State are not spending their budgeted donation dollars. Emily will create a tool kit for counties that will include post cards, letterhead, etc.

Nancy Deringer told the Advisory Board about Women’s Basketball Game on March 3 in Pullman that is featuring 4-H and will only cost 4-H members/adults \$3 to attend. It went out on Tuesday News and 4-H On-Line. None of the Advisory Board members are currently able to receive Tuesday News or 4-H On-Line. Robin Scarlett will investigate.

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#### Public Awareness Committee Report

Camas French is the chair of this committee. One of their goals for this year is to build accounts for youtube, video and gmail. Their other goal is to push (and expand if possible) current promotions like the window display contest. They would like to have window displays also take place inside stores during National 4-H Week (October 6-11). They plan to have the award for the Window Display Contest presented at Forum with a slide show showing everyone some of the displays. The youtubes and videos they plan to use will be funny ones and “how to’s”. As a 5-year goal, they will work to make

youtubes, videos, etc., into a 4-H channel. They will also be looking into creating different “days” to promote 4-H. Another 5-year goal will be to work with local 4-H Councils to take 4-H’ers to County Commissioner meetings to promote 4-H days. A youtube video would be made of events for posting on the youtube account. They will focus on low cost non-animal projects. Other board members are asked to send them youtube videos of events in their counties. They also ask that all board members go to their 4-H Councils and promote the Window Display Contest. The committee will rewrite the criteria for the Window Display Contest. This committee will meet at least once before the April board meeting.

#### Teen Leadership Committee Report

Katrina Fenimore and Rachel George are co-chairs of this committee. One of the goals of this committee is to work with state office to improve communication throughout the state. Another goal is to create a workshop for youth/adult partnerships or find a presenter for Forum. A 5-year goal is to reduce the cost of attendance at state events (including Forum) for teens. During the next 5 years, they will also be working on communicating to parents the 4-H policy regarding the transportation of 4-H youth. Currently, there needs at be least 2 teens of the same gender with the individual (an approved chaperone) providing transportation, unless the adult is related to the 4-H youth. The committee needs help from the Advisory Board in getting the word out to teens about teen events. If anyone sees a grant that might provide funding for teens to attend functions, please pass it on to the Teen Leadership Committee. This committee will meet at least once before the April board meeting.

#### Fund Development Committee Report

Peggy Hirte-Uhlorn is the chair of this committee. The first priority of this committee is to make progress on the drone game fundraiser. Peggy Hirte-Uhlorn, Camas French, Jessica Kramme, and Erin Hightower will be responsible for this. They hope to have this event take place this year. Another goal is to locate funding opportunities for more professional development opportunities. Money is needed for speakers who are not involved in 4-H. A 5-year goal is to have an annual fundraiser. They would also like to identify one strong Forum sponsor in the district where Forum takes place. They will also be looking for grants for the 2020 Forum. They will be trying to find a \$10,000 grant to help reduce the registration fee for attendees and a \$1,000 grant to be used for key note speakers we are currently unable to afford. They will also look into identifying sponsors for dinners at Forum. The committee needs the help of the Advisory Board members to market the drone games. Everyone needs to actively look for sponsors, grants, and donors. In order to retain sponsors, we need to do better at thanking sponsors. This committee will meet at least once before the April board meeting.

#### Grants and Recognition Committee Report

Jean Lindsey is the chair of this committee. The top priority of this committee is communication inside the committee. Information needs to be distributed as soon as it is received. The information on award nominees is usually received from Tony Dell by June 15. The committee needs to send a response to Tony within one week of receiving the information. A subgroup email will be put together to facilitate communication.

Award nominee information will be sent to committee members via email and US mail. A conference call will be used to finalize the decision on award winners. The committee will decide how to get state and national nomination information to each county's president and secretary for them to share with their county council and 4-H leaders. The committee will also decide how to get state and national information out to all counties. One of their 5-year goals is to continue working on the best way to get state and national information to the 4-H members and leaders in every county. Another 5-year goal is the development of a teen leader of the year award on the state level. The National 4-H Hall of Fame nominee for Washington State will be selected at the October Advisory Board meeting so there will be enough time for research and finalization of the nomination at the January Advisory Board meeting. This nomination is due February 28 of each year. Nomination information for state awards will be submitted to Tuesday News once a month, every month. The committee needs the help of every board member to get the word out about the nominations and ensure that the nominees who receive an award at Forum are notified. It will take a lot of work on the part of every board member to increase the number of award nominations we receive. Rachel George will prepare a poster about the awards and put some information on google that explains how board members can help. This committee will meet at least once before the April board meeting.

#### Northwest District Meeting Report

Island/Pierce, King, Skagit, and Kitsap Counties are planning Super Saturday events for their counties. The Snohomish train show fundraiser will take place on February 23. On February 14 a Public Presentation Day will take place in Whatcom County. Every second Saturday a 4-H in Action activity will take place at the Kitsap Mall. They will also be at the Kitsap Mall the first Wednesday on every month. The Northwest District representatives have a goal of attending Leader Council meetings in all of their counties this year. They have already attended the meetings in Skagit, Snohomish, and Kitsap Counties. At this time things are going smoothly.

#### Southwest District Meeting Report

During this year they will attend a zoom meeting or visit every county in their district. They will also write or email all county councils and extension offices information about state awards, etc. They will also offer a class on Forum and awards. This could include presenting 4-H in a Box at Super Saturday events. They will also actively promote the you-tube channel. As a 5-year goal, they will work to have the Southwest district strongly represented on this board.

#### Northeast District Meeting Report

During this year, they will communicate with all of their counties. All counties will be visited by end of March 2019. One of the things they will share is where information can be found. Their 5-year goal is to continue developing and strengthening relationships

#### Southeast District Meeting Report

Each of their counties will be contacted or/visited twice this year. Work is progressing on the 2020 Forum. Their 5-year goal is to increase Forum participation from southeast



district by 20% and increase Hall of Fame nominations from southeast district. On March 7 they will have a “fireside chat” about Hall of Fame nominations.

### Liaison Reports

Fair Board – Peggy Hirte-Uhlorn will be the liaison. They have a meeting scheduled for February 23-24. They are currently reviewing and updating their by-laws. Fair Board representatives work 4 days at the State 4-H Fair. The Equine Superintendent resigned and there are positions open to replace him.

State Ambassadors – Serah Comstock volunteered to be the liaison. This group has been invited to appoint a liaison to this board.

4-H Foundation – Jean Lindsey will continue as the liaison. They are actively taking applications for different projects. They are still working on the transition, but things are beginning to stabilize. Having Emily Adams come on board will help.

Equine – Jessica Kramme will be the liaison. It was suggested that she ask Holly how to contact this group.

Dog – Jody Balcom volunteered to be the liaison.

Cat – Serah Comstock is the liaison. This committee is not very active. They share information about cat shows. Three shows are scheduled to take place between now and the end of March.

Consumer Science - Family Living – Jean Lindsey volunteered to be the liaison. Jean Swift told Jean Lindsey that their curriculum is so outdated it is still based around the food pyramid. Jean Swift would like to update the curriculum but isn't sure how to get anything she writes approved for use. Nancy Deringer suggested telling Jean Swift to submit the revised curriculum to her. Nancy will see if she can find someone at WSU to review it.

Consumer Science - Apparel – Jean Lindsey volunteered to be the liaison. The apparel committee is trying to restart.

Shooting sports – Camas French volunteered to be the liaison.

Challenge & Experiential Learning – Rachel George volunteered to be the liaison.

Know Your Government (KYG) – Katrina Fenimore and Peggy Hirte-Uhlorn volunteered to be the liaison.

Collegiate 4-H – Abigail Hirte-Uhlorn volunteered to be the liaison.

**4-H State Advisory Board  
January 27, 2019  
Ellensburg, WA**

**In Attendance:** SW-Peggy Hirte-Uhlorn, Jean Lindsey, Mayyadah Zagelow, Abigail Hirte-Uhlorn; NE-Allen Smith, Elizabeth Weaver, Frances Hogg, Lindsey Kramme; NW-Kevin Buyer, Jessica Kramme, Camas French, Jeremy Friend, Serah Comstock; SE-Rachel George, Erin Hightower, Katrina Fenimore; Treasurer-Chuck Todd; Secretary-Vicki Contini; Fair Board-Sabrina Wood

The 4-H State Advisory Board meeting was called to order at 8:07 am by President Erin Hightower.

2018 Forum Review

Attendees liked the venue, the buffets, and having food during the day between classes. Buffets cost less in Seattle, so we will continue to have buffets (except for the Friday night award ceremony). Attendees missed not having goodie bags. The hotel being used for next year's Forum provides goodie bags. At the Saturday breakfast Nancy Deringer, the State Director, will give a "state of 4-H" address. Nancy asked that there be a report on Sunday of the previous years minutes and what was done with the dues collected from the counties by the State 4-H Advisory Board.

There was a decrease in attendance at the 2018 Forum. We need to push to get more information to the counties and follow up better to let award winners know they will be receiving an award on Friday night.

2019 Forum Update

The State Ambassadors may do a mini-teen conference during Forum. The teens would pay the full registration fee. Before this happens, guidelines (MOU) need to be written between the Advisory Board and the State Ambassadors. Serah Comstock will email a draft Memorandum of Understanding (MOU) to the Advisory Board for approval by email. We would provide only meals and lodging for this mini-teen conference. Work is under way to solicit specific workshops. Suggested workshops include rabbits, new equine classes, livestock judging, STEM, state record books, and suicide prevention. Board members were encouraged to reach out and solicit workshops. Those workshops that are not available this year should be encouraged to present at next year's Forum. The Know Your Government (KYG) two session class will be split into two individual classes (101 and returning). Also, a panel of feed experts or a single presenter is scheduled. The workshop proposal form needs to be reviewed by Serah Comstock and put on hot spot, etc. The send button needs to be removed and an explanation of fees will be added. Ms. Coolley will help with the auction and solicit auction items. She will also assist with the set up and support of audiovisual equipment at Forum. Peggy Hirte-Uhlorn is looking for a non-profit fundraising workshop. Jessica Kramme will talk to Pat Pehling about a workshop on water management of pastures, etc. AWSD Racer by

Amazon has a self-driving racer program where youth build a car and race it. WSU has a Robo Sub Club. Family and Consumer Sciences will be added to the committees meeting on Sunday. Nancy Deringer will be providing the status of last year's recommendations during Sunday's Council meeting. It was suggested that the registration form get out earlier so people can start making their plans. Hotel reservations need to be made prior to September 29. After that date, rooms may not be available. Todd Mason will be contacted about being auctioneer. Pass the paddle will be at end of auction. Serah will post information on the charity we will be supporting at Forum. This will be done as a competition between the districts. The center will be asked to have someone speak (possibly Saturday am about their organization and what they do). Tom and Ann Muchoney will host the hospitality room. We need capstone and keynote speakers. One possibility is Trent Shulton, a Seahawks player. He could speak on drug rehabilitation and moving forward. The Award Ceremony needs to be shortened. One suggestion was to not share bios on those not present. We would like to have some entertainment at award ceremony. Jean Lindsey suggested selling small pins at the auction for \$2.50. They would cost about \$2.43. This would not be a way of making money. Rachel George made a motion that Jean Lindsey order small pins to sell at the 2019 Forum auction. The motion was seconded by Peggy Hirte-Uhlorn and unanimously approved.

Advisory Board members were encouraged to work on soliciting workshops and speakers. Tony Dell needs biographies on all speakers for the Forum pamphlet. When you find a speaker, get a short biography from them.

#### 2020 Forum Review

Work is in progress to secure the Yakima Convention Center for the Forum with lodging at the Howard Johnson Hotel. Efforts are under way to find a someone to cater the meals and identify the cost of meals. Rachel George shared a preliminary logo. The theme would be "Setting Sights on the Future". Rachel would like to distribute magnets instead of postcards to advertise the 2020 Forum. She will check into the cost of getting magnets. Rachel would also like to order some St. Patrick's Day glasses. A possible charity would be old glasses or money for the Lions Club glasses program.

Advisory Board members were asked check on other local charities. It is not too early to start thinking about speakers for 2019.

#### 2024 WRLF

The 2024 WRLF is going to be in Washington State. The 2019 WRLF is in Utah but no information is available at this time. Erin Hightower asked Nancy Deringer to see if she could get some information on this event.

#### Board Jackets

At other boards you return the jacket when you leave the board. If you put your name on the jacket or put the logo on the back, board members would purchase the jacket in its entirety. Individuals with a one-year appointment could order a jacket with their name on it and pay for the jacket. Board members elected to serve a three-year term could use a

recycled jacket at no cost. Camas French made a motion that one-year appointments not get a jacket unless they want to pay for it. The motion was seconded by Jean Lindsey and unanimously approved by the State 4-H Advisory Board. Vicki Contini will store the jackets returned to the board. Peggy Hirte-Uhlorn will set up the link to order jackets. Jessica Kramme volunteered to help pick up the jackets since she drives past store on the way home.

#### Board Attendance

A question was raised about a minimum attendance requirement. Peggy Hirte-Uhlorn made a motion to require attendance at a minimum of two meetings a year unless there is a medical emergency. The motion was seconded by Elizabeth Weaver and unanimously failed. Camas French made a motion to set up a committee to make necessary changes to the constitution. The motion was seconded by Peggy Hirte-Uhlorn and unanimously approved by the State 4-H Advisory Board.

The committee to update the constitution will include Peggy Hirte-Uhlorn, Lindsey Kramme, Mayyada Zagelow, Elizabeth Weaver, Katrina Fenimore, Camas French, Serah Comstock, and Jessica Kramme.

#### Next Board Meeting

The next Advisory Board meeting will take place April 13 at the Seattle Airport Marriott. More information will be provided about making reservations.

#### Audit Committee Report

The Audit Committee met and reviewed the Treasurer's books. They found no issues and thanked Chuck Todd for his diligence and attention to detail. Jean Lindsey made a motion that the Audit Committee's report be approved. The motion was seconded by Jessica Kramme and unanimously approved by the State 4-H Addvisory Board.

The State 4-H Advisory Board Meeting was adjourned at 9:30 am.

Respectfully Submitted,  
Vicki Contini, Secretary  
WA State 4-H Advisory Board

#### January 2019 Action Items

1. Chuck Todd - The appropriate changes will be made to have county dues based on the number of clubs in each county rather than 4-H enrollment numbers.
2. Serah Comstock – The 2019 Forum contract will be renegotiated to adjust the room nights and review the meal rates. The number of rooms reserved for Friday night needs to be lowered.
3. Nancy Deringer – She will find out when the counties receive their portion of the enrollment fee.

4. Nancy Deringer - She will put the 4-H and FFA MOAs on the 4-H website.
5. Camas French (Public Awareness Committee - The committee will rewrite the criteria for the Window Display Contest.
6. Serah Comstock - Guidelines (MOU) need to be written between the Advisory Board and the State Ambassadors. Serah Comstock will email a draft Memorandum of Understanding (MOU) to the Advisory Board for approval by email.
7. Serah Comstock – She will review the workshop proposal form and put it on hot spot, etc. The send button needs to be removed and an explanation of fees will be added.
8. Nancy Deringer – She will see if she could get some information on the 2019 WRLF in Utah.
9. Peggy Hirte-Uhlorn – She will set up the link new Advisory Board members can use to order jackets.
10. Jessica Kramme – She volunteered to help pick up the jackets since she drives past store on the way home.
11. Serah Comstock - The next Advisory Board meeting will take place April 13 at the Seattle Airport Marriott. More information will be provided about making reservations.