Washington State 4-H

Equine Public Presentations Competition Rules
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Persons with disabilities who require alternative means for communication or program information or reasonable accommodation should contact their local Extension office at least two weeks prior to the event.

Revision Date: December 2016.
Reviewed and approved by Jennifer Leach, State 4H Equine Specialist.
Public Speaking Rules & Resources

Contestants and Eligibility

1. Each county is invited to enter one contestant in this contest.

2. Individuals may be selected by any procedure which a county deems appropriate.

3. Age for competition is determined by October 1st of the current 4-H year. Eligibility for this contest is as follows:

   Contestants (4-H members) who have reached their 14th birthday October 1st through those who have not reached their 19th birthday before October 1st. They must be 14 years old prior to October 1st and cannot be 19 years old prior to October 1st. EXCEPTION: For the 2016-17 4-H year, members who are have not reached their 19th birthday before January 1st.

4. All contestants must be members of 4-H in the county they are enrolled in during the year in which this event is held and participation eligibility must be certified by the county 4-H staff person.

5. Certification of participation eligibility should consider the following: “This contestant has not participated in post-secondary coursework in the subject area of the state 4-H competition, nor has he or she participated in training for post-secondary competition in the subject area of the state 4-H competition.” See details below.

   a) Post-secondary undergraduate students may participate in and/or complete freshman and sophomore level equine management or communications courses. Students completing a junior, senior or graduate level equine and/or communications course are ineligible to participate in the state 4-H competition.

   b) Students are ineligible to participate in a state 4-H competition if they are currently enrolled in courses that provide specific training for the competitive event in which they are participating. For example, student participation in collegiate horse judging events, on intercollegiate horse judging teams and in intercollegiate communication events would eliminate a 4-Her’s eligibility to participate in the state 4-H competition.

6. The Equine Public Presentations competition is comprised of three contests: the Public Speaking contest, the Individual Presentation contest and the Team Presentation contest. Contestants may participate in only one contest per year at the Washington state 4-H competition. After competing in this contest at the Eastern National 4-H Roundup in Louisville, they are ineligible to compete in the same specific contest again.
The Public Speaking Contest

1. The subject must pertain to the equine industry. Speeches, not appropriately related to the equine industry can be disqualified at the discretion of the judges.

2. No visual aids may be used.

3. No coaching from any coach, parent, audience member, or other person during the speech.

4. Once the individual has started their speech, they may not receive assistance from any coach, parent, audience member, or other person, which includes, but is not limited to, the stroking of any key on a computer or other audio visual device. The penalty for violating this rule is disqualification.

5. Contestants may use notes. However, excessive use of notes may be counted against the contestant. This will be at the discretion of the judges.

6. A public address system will not be used during the contest, but a podium will be provided.

7. During the event, the contestants may introduce themselves by name, club and speech topic.

8. Speeches should be 7-10 minutes in length. Three points will be deducted from the total score on each judge’s score sheet for every minute (or fraction of a minute) under 7 minutes or over 10 minutes.

9. Contestants should cite their major references after the conclusion of their speech. This time will not be counted in the allotted time.

10. Only the judge(s) may ask questions of the contestant in the contest. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.

11. No videotaping or photographing of presentations is allowed during the contest including cell phone video.

12. Contestant order will be determined by the state 4-H competition coordinator and will be communicated in advance of the competition via the email address and/or phone number provided by the county 4-H staff person.

13. At the sole discretion of the state 4-H competition coordinator, three or four judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores. The top three judge’s cumulative final scores are tabulated to determine the final placings. The state 4-H competition coordinator may review and check tabulation of scores for mathematical accuracy.

14. Ties will be broken first by the top three judges’ accumulated Delivery score, second by the top three judges’ accumulated Organization score and third on the top three judge’s accumulated Content and Accuracy score.

15. Improper attire will be a violation and appropriate points deducted on the scorecard. Improper attire will be determined at the discretion of the judges. Business attire or dress appropriate to the speech is acceptable.
16. The judges will consider the questions listed under each section. The points on the score card will be as follows:

A. INTRODUCTION 10 points
   1. Did the introduction serve to create interest in the subject?
   2. Was the introduction short and to the point?

B. ORGANIZATION 15 points
   1. Were the main points easy to follow?
   2. Were the main points arranged in the best order?
   3. Were the sentences short and easy to understand?
   4. Was the speech interesting?

C. CONTENT AND ACCURACY 20 points
   1. Were the facts and information accurate?
   2. Was there enough information concerning the subject?
   3. Was credit given to the sources of information, if it was appropriate?
   4. Was the content appropriately related to the equine industry?

D. STAGE PRESENCE 15 points
   1. Was the speaker neat and appropriately dressed?
   2. Did the speaker talk directly to and look at the audience?
   3. Was the speaker’s posture erect, but not stiff?
   4. Did the speaker refrain from leaning on the podium?
   5. Did the speaker seem relaxed and at ease?

E. DELIVERY 20 points
   1. Did the speaker have appropriate voice control?
   2. Were all word pronounced correctly?
   3. If notes were used, was it done without detracting from the speech?
   4. Did the speaker seem to choose words at the time they were spoken as opposed to a memorized or ready-type delivery?

F. GENERAL 10 points
   1. Did the speaker convey to the audience a sense of wanting to communicate?
   2. Did the speech reflect the thoughts and personality of the speaker?

G. CONCLUSION 10 points
   1. Was the conclusion short and interesting?
   2. Did the conclusion properly wrap up the speech?
   3. Could the speaker handle questions easily?
Contestants and Eligibility

1. Each county is invited to enter one contestant in this contest.

2. Individuals may be selected by any procedure which a county deems appropriate.

3. Age for competition is determined by October 1st of the current 4-H year. Eligibility for this contest is as follows:
   
   Contestants (4-H members) who have reached their 14th birthday October 1st through those who have not reached their 19th birthday before October 1st. They must be 14 years old prior to October 1st and cannot be 19 years old prior to October 1st. EXCEPTION: For the 2016-17 4-H year, members who are have not reached their 19th birthday before January 1st.

4. All contestants must be members of 4-H in the county they are enrolled in during the year in which this event is held and participation eligibility must be certified by the county 4-H staff person.

5. Certification of participation eligibility should consider the following: “This contestant has not participated in post-secondary coursework in the subject area of the state 4-H competition, nor has he or she participated in training for post-secondary competition in the subject area of the state 4-H competition.” See details below.
   
   a. Post-secondary undergraduate students may participate in and/or complete freshman and sophomore level equine management or communications courses. Students completing a junior, senior or graduate level equine and/or communications course are ineligible to participate in the state 4-H competition.

   b. Students are ineligible to participate in a state 4-H competition if they are currently enrolled in courses that provide specific training for the competitive event in which they are participating. For example, student participation in collegiate horse judging events, on intercollegiate horse judging teams and in intercollegiate communication events would eliminate a 4-H'er’s eligibility to participate in the state 4-H competition.

6. The Equine Public Presentations competition is comprised of three contests: the Public Speaking contest, the Individual Presentation contest and the Team Presentation contest. Contestants may participate in only one contest per year at the Washington state 4-H competition. After competing in this contest at the Eastern National 4-H Roundup in Louisville, they are ineligible to compete in the same specific contest again.
The Individual Presentation Contest

1. The subject must pertain to the horse industry. Presentations not appropriately related to the horse industry can be disqualified at the discretion of the judges.

2. The presentation may be a demonstration or illustrated talk. All references to the term “presentation” in these rules include either demonstration or illustrated talk. A demonstration is defined as a presentation of a step by step procedure with an end product or result. An illustrated talk is defined as a presentation of an idea or topic that uses visual aids to convey the message.

Both presentation forms are acceptable and will be evaluated equally, although the delivery methods are different as defined above. Both should utilize visual aids to help convey the major points of the presentation and more than one type of visual aid is preferable. Visual aids may include but are not limited to: handouts, posters, props, videos, slides, and computer generated media (PowerPoint, websites, etc.). No live animals may be used.

3. Contestants may use notes. However excessive use of notes may be counted against the contestant. This will be at the discretion of the judge(s).

4. A public address system will NOT be used during the contest.

5. Participants must supply their own props. Two tables and chairs will be provided for the presenter’s use. Contestants must provide all of their own equipment.

6. Creative audio visual aids may be used but the contestant must be involved in making or designing them.

7. During the contest, the contestants may introduce themselves by name, club and presentation topic.

8. Presentations should be 9-12 minutes in length. Three points will be deducted from the total score on each judge’s score sheet for every minute (or fraction of a minute) under 9 minutes or over 12 minutes.

9. Contestants should cite their major references after the conclusion of their presentation. This will not be counted in the allotted time.

10. No coaching from any coach, parent, audience member, or other person during the presentation.

11. Once an individual has started their presentation, they may not receive assistance from any coach, parent, audience member, or other person, which includes, but is not limited to, the stroking of any key on a computer or other audio visual device. The penalty for violating this rule is disqualification.

12. No videotaping or photographing of presentations is allowed during the contest including cell phone video.

13. Contestant order will be determined by the state 4-H competition coordinator and will be communicated in advance of the competition via the email address and/or phone number provided by the county 4-H staff person.

14. Only the judge(s) may ask questions of the contestant in the contest. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.
15. Improper attire will be a violation and appropriate points deducted on the scorecard. Improper attire will be determined at the discretion of the judges. Business attire or dress appropriate to the speech is acceptable.

16. At the sole discretion of the state 4-H competition coordinator, three or four judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores. The top three judge’s cumulative final scores are tabulated to determine the final placings. The state 4-H competition coordinator may review and check tabulation of scores for mathematical accuracy.

17. Ties will be broken first by the top three judges’ accumulated Delivery score, second by the top three judges’ accumulated Organization score and third on the top three judge’s accumulated Content and Accuracy score.

18. The judges will consider the questions listed under each section. The points on the score card will be as follows:

**A. INTRODUCTION** 10 points
   1. Did the introduction serve to create interest in the subject?
   2. Was the introduction short and to the point?

**B. ORGANIZATION** 25 points
   1. Was only one main idea demonstrated?
   2. Did the discussion relate directly to each step as it was shown?
   3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?
   4. Could audience see each step and/or visual aid?
   5. Were the materials and equipment carefully selected, neatly arranged and well organized?
   6. Were visual aids used if and when they were needed?
   7. Were the key points for each step stressed?

**C. CONTENT AND ACCURACY** 25 points
   1. Were the facts and information presented accurate?
   2. Was there enough information presented about the subject?
   3. Were approved practices used?
   4. Was credit given to the sources of information, if it was appropriate?
   5. Was the content appropriately related to the horse industry?

**D. STAGE PRESENCE** 10 points
   1. Were the presenters neat and appropriately dressed for the subject of the presentation?
   2. Did the presenter speak directly to and look at the audience?
   3. Was the presentation too fast or too slow?

**E. DELIVERY** 15 points
   1. Did the presenter appear to enjoy giving presentation?
   2. Did the presenter have good voice control?
   3. Were all words pronounced correctly?
   4. If notes were used, was it done without detracting from the presentation?
   5. Did the presenter seem to choose words at the time they were spoken as opposed to a memorized presentation?
F. EFFECT ON AUDIENCE 5 points
   1. Did the audience show an interest in the presentation?
   2. Could the audience go home and carry out the idea?

G. SUMMARY 10 points
   1. Was the summary short and interesting?
   2. Were the key points briefly reviewed?
   3. Did the summary properly wrap up the presentation?
   4. Could the presenter handle questions easily?
Contestants and Eligibility

1. Each county is invited to enter one team consisting of two members for this contest.

2. Teams may be selected by any procedure which a county deems appropriate.

3. Age for competition is determined by October 1st of the current 4-H year. Eligibility for this contest is as follows:

   Contestants (4-H members) who have reached their 14th birthday October 1st through those who have not reached their 19th birthday before October 1st. They must be 14 years old prior to October 1st and cannot be 19 years old prior to October 1st. EXCEPTION: For the 2016-17 4-H year, members who are have not reached their 19th birthday before January 1st.

4. All contestants must be members of 4-H in the county they are enrolled in during the year in which this event is held and participation eligibility must be certified by the county 4-H staff person.

5. Certification of participation eligibility should consider the following: “This contestant has not participated in post-secondary coursework in the subject area of the state 4-H competition, nor has he or she participated in training for post-secondary competition in the subject area of the state 4-H competition.” See details below.

   a) Post-secondary undergraduate students may participate in and/or complete freshman and sophomore level equine management or communications courses. Students completing a junior, senior or graduate level equine and/or communications course are ineligible to participate in the state 4-H competition.

   b) Students are ineligible to participate in a state 4-H competition if they are currently enrolled in courses that provide specific training for the competitive event in which they are participating. For example, student participation in collegiate horse judging events, on intercollegiate horse judging teams and in intercollegiate communication events would eliminate a 4-Her's eligibility to participate in the state 4-H competition.

6. The Equine Public Presentations competition is comprised of three contests: the Public Speaking contest, the Individual Presentation contest and the Team Presentation contest. Contestants may participate in only one contest per year at the Washington state 4-H competition. After competing in this contest at the Eastern National 4-H Roundup in Louisville, they are ineligible to compete in the same specific contest again.
The Team Presentation Contest

1. The subject must pertain to the horse industry. Presentations not appropriately related to the horse industry can be disqualified at the discretion of the judges.

2. The presentation may be a demonstration or illustrated talk. All references to the term “presentation” in these rules include either demonstration or illustrated talk. A demonstration is defined as a presentation of a step by step procedure with an end product or result. An illustrated talk is defined as a presentation of an idea or topic that uses visual aids to convey the message.

Both presentation forms are acceptable and will be evaluated equally, although the delivery methods are different as defined above. Both should utilize visual aids to help convey the major points of the presentation and more than one type of visual aid is preferable. Visual aids may include but are not limited to: handouts, posters, props, videos, slides, and computer generated media (PowerPoint, websites, etc.). No live animals may be used.

3. This is a Team Presentation where both participants should have an equal role in the presentation.

4. Contestants may use notes. However, excessive use of notes may be counted against the contestants. This will be at the discretion of the judge(s).

5. A public address system will NOT be used during the contest.

6. Participants must supply their own props. Two tables and chairs will be provided for the presenter’s use. Contestants must provide all of their own equipment. Any other equipment needs must be made through special arrangements with contest officials at least two weeks prior to the contest date.

7. Creative audio visual aids may be used, but the contestant must be involved in making or designing them.

8. During the contest, the contestants may introduce themselves by name, club and presentation topic.

9. Presentations should be 10-15 minutes in length. Three points will be deducted from the total score on each judge’s score sheet for every minute (or fraction of a minute) under 10 minutes or over 15 minutes.

10. Contestants should cite their major references after the conclusion of their presentation. This will not be counted in the allotted time.

11. No coaching from any coach, parent, audience member, or other person during the presentation.

12. Once the team has started their presentation, they may not receive assistance from any coach, parent, audience member, or other person, which includes, but is not limited to, the stroking of any key on a computer or other audio visual device. The penalty for violating this rule is disqualification.
13. No videotaping or photographing of presentations is allowed during the contest including cell phone video.

14. Contestant order will be determined by the state 4-H competition coordinator and will be communicated in advance of the competition via the email address and/or phone number provided by the county 4-H staff person.

15. Improper attire will be a violation and appropriate points deducted on the scorecard. Improper attire will be determined at the discretion of the judges. Business attire or dress appropriate to the speech is acceptable.

16. Only the judge(s) may ask questions of the contestant in the contest. Each team shall be asked the same minimum number of questions. Question time will not be counted in the allotted time. Contestants should repeat the question then answer it.

17. At the sole discretion of the state 4-H competition coordinator, three or four judges will be used and judges will score each entry independently and assign scores. After all presentations are presented and scores are tabulated, judges may confer and discuss evaluations. Each judge assigns his or her final scores. The top three judge’s cumulative final scores are tabulated to determine the final placings. The state 4-H competition coordinator may review and check tabulation of scores for mathematical accuracy.

18. Ties will be broken first by the top three judges’ accumulated Delivery score, second by the top three judges’ accumulated Organization score and third on the top three judge’s accumulated Content and Accuracy score.

19. Judges will consider the questions listed under each section. The points on the score card will be as follows:

A. INTRODUCTION 10 points
   1. Did the introduction serve to create interest in the subject?
   2. Was introduction short and to the point?

B. ORGANIZATION 25 points
   1. Was only one main idea presented?
   2. Did the discussion relate directly to each step as it was shown?
   3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?
   4. Could the audience see each step and/or visual aid?
   5. Were materials and equipment carefully selected, neatly arranged, and well organized?
   6. Were visual aids used if and when needed?
   7. Were the key points for each step stressed?

C. CONTENT AND ACCURACY 25 points
   1. Were facts and information presented accurate?
   2. Was there enough information presented about the subject?
   3. Were approved practices used?
   4. Was credit given to the sources of information, if it was appropriate?
   5. Was the content appropriately related to the horse industry?
D. STAGE PRESENCE  
10 points  
1. Were the presenters neat and appropriately dressed for the subject of presentation?  
2. Did the presenters speak directly to and look at the audience?  
3. Was the presentation too fast or too slow?  

E. DELIVERY  
15 points  
1. Did the presenters appear to enjoy giving their presentation?  
2. Did the presenters have good voice control?  
3. Were all words pronounced correctly?  
4. If notes were used, was it done without detracting from the presentation?  
5. Did the presenters seem to choose words at the times they were spoken, as opposed to a memorized presentation?  
6. Did the presenters work together as a team?  

F. EFFECT ON AUDIENCE  
5 points  
1. Did the audience show an interest in the presentation?  
2. Could the audience go home and carry out the idea?  

G. SUMMARY  
10 points  
1. Was the summary short and interesting?  
2. Were the key points briefly reviewed?  
3. Did the summary properly wrap up the presentation?  
4. Could presenters handle questions easily?
**Washington State 4-H**

**Equine Public Presentations**

**Public Speaking Contest Scorecard**

<table>
<thead>
<tr>
<th>4-H Member’s Name: ______________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech Topic: ________________________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Awarded (Possible)</th>
<th>Total Points: ______</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank: _____________</td>
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</table>

<table>
<thead>
<tr>
<th>A. INTRODUCTION</th>
<th>(10)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Did the introduction serve to create interest in the subject?</td>
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<tr>
<td>2. Was the introduction short and to the point?</td>
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<table>
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<tr>
<th>B. ORGANIZATION</th>
<th>(15)</th>
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<tbody>
<tr>
<td>1. Were the main points easy to follow?</td>
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<tr>
<td>2. Were the main points arranged in the best order?</td>
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<tr>
<td>3. Were the sentences short and easy to understand?</td>
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<tr>
<td>4. Was the speech interesting?</td>
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<table>
<thead>
<tr>
<th>C. CONTENT AND ACCURACY</th>
<th>(20)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Were the facts and information accurate?</td>
<td></td>
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<tr>
<td>2. Was there enough information concerning the subject?</td>
<td></td>
</tr>
<tr>
<td>3. Was credit given to the sources of information, if it was appropriate?</td>
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<tr>
<td>4. Was the content appropriately related to the equine industry?</td>
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<table>
<thead>
<tr>
<th>D. STAGE PRESENCE</th>
<th>(15)</th>
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<tbody>
<tr>
<td>1. Was the speaker neat and appropriately dressed?</td>
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<td>2. Did the speaker talk directly to and look at the audience?</td>
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<tr>
<td>3. Was the speaker’s posture erect, but not stiff?</td>
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<td>4. Did the speaker refrain from leaning on the podium?</td>
<td></td>
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<td>5. Did the speaker seem relaxed and at ease?</td>
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<table>
<thead>
<tr>
<th>E. DELIVERY</th>
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<tr>
<td>1. Did the speaker have appropriate voice control?</td>
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<td>2. Were all word pronounced correctly?</td>
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<td>4. Did the speaker seem to choose words at the time they were spoken as opposed to a memorized or ready-type delivery?</td>
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<table>
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<th>F. GENERAL</th>
<th>(10)</th>
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<tbody>
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<td>1. Did the speaker convey to the audience a sense of wanting to communicate?</td>
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<tr>
<th>G. CONCLUSION</th>
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</tr>
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<tbody>
<tr>
<td>1. Was the conclusion short and interesting?</td>
<td></td>
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<tr>
<td>2. Did the conclusion properly wrap up the speech?</td>
<td></td>
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<tr>
<td>3. Could the speaker handle questions easily?</td>
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</tbody>
</table>
Washington State 4-H
Equine Public Presentations
Public Speaking Contest Scorecard

<table>
<thead>
<tr>
<th>AWARD SUB-TOTAL</th>
<th>__________ (100)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TIME LIMIT:</td>
<td>7-10 minutes; 3 points will be deducted from the total score for every minute or fraction of a minute under 7 or over 10 minutes.</td>
</tr>
<tr>
<td>Actual Time:</td>
<td>________________</td>
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<tr>
<td>TIME PENALTY</td>
<td>(minus)__________</td>
</tr>
<tr>
<td>TOTAL POINTS</td>
<td>________________</td>
</tr>
</tbody>
</table>

Judges’ Comments:
<table>
<thead>
<tr>
<th>Category</th>
<th>Awarded (Possible)</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-H Member’s Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual Presentation Topic</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. INTRODUCTION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Did the introduction serve to create interest in the subject?</td>
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<td>10</td>
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</tr>
<tr>
<td>2. Was the introduction short and to the point?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. ORGANIZATION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Was only one main idea demonstrated?</td>
<td></td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>2. Did the discussion relate directly to each step as it was shown?</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?</td>
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<tr>
<td>4. Could audience see each step and/or visual aid?</td>
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<tr>
<td>5. Were the materials and equipment carefully selected, neatly arranged and well organized?</td>
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<tr>
<td>6. Were visual aids used if and when they were needed?</td>
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<tr>
<td>7. Were the key points for each step stressed?</td>
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<tr>
<td>C. CONTENT AND ACCURACY</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1. Were the facts and information presented accurate?</td>
<td></td>
<td>25</td>
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<tr>
<td>2. Was there enough information presented about the subject?</td>
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<tr>
<td>3. Were approved practices used?</td>
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<tr>
<td>4. Was credit given to the sources of information, if it was appropriate?</td>
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<tr>
<td>5. Was the content appropriately related to the horse industry?</td>
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<tr>
<td>D. STAGE PRESENCE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Were the presenters neat and appropriately dressed for the subject of the presentation?</td>
<td></td>
<td>10</td>
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</tr>
<tr>
<td>2. Did the presenter speak directly to and look at the audience?</td>
<td></td>
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<tr>
<td>3. Was the presentation too fast or too slow?</td>
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<tr>
<td>E. DELIVERY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Did the presenter appear to enjoy giving presentation?</td>
<td></td>
<td>15</td>
<td></td>
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<tr>
<td>2. Did the presenter have good voice control?</td>
<td></td>
<td></td>
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<tr>
<td>3. Were all words pronounced correctly?</td>
<td></td>
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<tr>
<td>4. If notes were used, was it done without detracting from the presentation?</td>
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<tr>
<td>5. Did the presenter seem to choose words at the time they were spoken as opposed to a memorized presentation?</td>
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<tr>
<td>F. EFFECT ON AUDIENCE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Did the audience show an interest in the presentation?</td>
<td></td>
<td>5</td>
<td></td>
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<tr>
<td>2. Could the audience go home and carry out the idea?</td>
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<tr>
<td>G. SUMMARY</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>1. Was the summary short and interesting?</td>
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<td>10</td>
<td></td>
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<tr>
<td>2. Were the key points briefly reviewed?</td>
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<tr>
<td>3. Did the summary properly wrap up the presentation?</td>
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<tr>
<td>4. Could the presenter handle questions easily?</td>
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<tr>
<td>Total Points:</td>
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<tr>
<td>Rank:</td>
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<tr>
<td>Award Sub-Total</td>
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<tr>
<td><strong>Time Limit:</strong></td>
<td>9-12 minutes; 3 points will be deducted from the total score for every minute or fraction of a minute under 9 or over 12 minutes.</td>
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<td>_________</td>
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<tr>
<td><strong>Time Penalty</strong></td>
<td>(minus) _______</td>
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</table>

**Total Points:** 

Judges' Comments:
Washington State 4-H
Equine Public Presentations
Team Presentation Contest Scorecard

4-H Member’s Name: ________________________________________

Team Presentation Topic: ______________________________________

Total Points: __________

Rank: ________________

A. INTRODUCTION
1. Did the introduction serve to create interest in the subject?
2. Was introduction short and to the point?

Awarded (Possible) 10

B. ORGANIZATION
1. Was only one main idea presented?
2. Did the discussion relate directly to each step as it was shown?
3. Was each step shown just as it should be done in an actual situation or was a thorough explanation given?
4. Could the audience see each step and/or visual aid?
5. Were materials and equipment carefully selected, neatly arranged, and well organized?
6. Were visual aids used if and when needed?
7. Were the key points for each step stressed?

Awarded (Possible) 25

C. CONTENT AND ACCURACY
1. Were facts and information presented accurate?
2. Was there enough information presented about the subject?
3. Were approved practices used?
4. Was credit given to the sources of information, if it was appropriate?
5. Was the content appropriately related to the horse industry?

Awarded (Possible) 25

D. STAGE PRESENCE
1. Were the presenters neat and appropriately dressed for the subject of presentation?
2. Did the presenters speak directly to and look at the audience?
3. Was the presentation too fast or too slow?

Awarded (Possible) 10

E. DELIVERY
1. Did the presenters appear to enjoy giving their presentation?
2. Did the presenters have good voice control?
3. Were all words pronounced correctly?
4. If notes were used, was it done without detracting from the presentation?
5. Did the presenters seem to choose words at the times they were spoken, as opposed to a memorized presentation?
6. Did the presenters work together as a team?

Awarded (Possible) 15

F. EFFECT ON AUDIENCE
1. Did the audience show an interest in the presentation?
2. Could the audience go home and carry out the idea?

Awarded (Possible) 5

G. SUMMARY
1. Was the summary short and interesting?
2. Were the key points briefly reviewed?
3. Did the summary properly wrap up the presentation?
4. Could presenters handle questions easily?

Awarded (Possible) 10
<table>
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<th>Description</th>
<th>Score</th>
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<tr>
<td><strong>AWARD SUB-TOTAL</strong></td>
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<tr>
<td><strong>TIME LIMIT:</strong></td>
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<td>10-15 minutes; 3 points will be deducted from the total score for every minute or fraction of a minute under 10 or over 15 minutes.</td>
<td></td>
</tr>
<tr>
<td>Actual Time:</td>
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<tr>
<td><strong>TIME PENALTY</strong></td>
<td>(minus)</td>
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<tr>
<td><strong>TOTAL POINTS</strong></td>
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</tr>
</tbody>
</table>

Judges’ Comments: