



## Associate Dean and Director of Extension

Position # 128546

WASHINGTON STATE UNIVERSITY EXTENSION • RECRUITING THE BEST AND BRIGHTEST

### APPLICATION PROCESS:

Screening of application materials begins January 21, 2019, open until filled. To apply, visit [www.wsujobs.com](http://www.wsujobs.com) and be prepared to submit a letter of application addressing the required and preferred qualifications, a statement of vision for WSU Extension, a resume/vita, and the names, addresses, and contact information for at least four professional references. For questions about the position contact: Scot Hulbert, Search Committee Chair, 509-335-4563, [scot\\_hulbert@wsu.edu](mailto:scot_hulbert@wsu.edu) For more information on WSU Extension visit: <http://extension.wsu.edu/>

For more information on the WSU Tenure and Promotion process, go to: [Promotion and Tenure](#)

### THE OPPORTUNITY:

Washington State University Extension (WSU Extension) in the College of Agricultural, Human, and Natural Resources Sciences (CAHNRS) seeks a nationally recognized leader in university outreach to serve as Director of WSU Extension and Associate Dean (AD) with permanent faculty rank of Professor. The AD and Director reports to the Dean of CAHNRS and will foster integrated approaches to problem solving by providing strong and effective leadership of county/regional Extension Educators and research & extension faculty and staff at WSU and affiliated institutions. The AD and Director will facilitate the continuation and expansion of WSU Extension's national leadership in innovative outreach programs, applied research and resource acquisition. The AD and Director will work at the national level with state leaders and land-grant university colleagues to establish an agenda of planned activities leading to stable and improved funding and a continued commitment to excellence in extension.

### RESPONSIBILITIES:

- Provide leadership by articulating a compelling vision for the future of WSU Extension and motivating internal and external constituencies to work collaboratively to achieve that vision.
- Execute programmatic and fiscal responsibilities for WSU Extension with its almost 600 member staff. This includes nearly two hundred faculty in five academic colleges and twenty-two academic departments including county extension program areas.
- Provide leadership of engagement activities within CAHNRS, while serving as a member of the College's integrated leadership team.
- Monitor processes that assure the good stewardship of a state allocated budget of \$17 million and a federal allocated budget of \$5.5 million, county contributions of \$10.5 million, and a total of over \$30 million in competitive grants and contracts.
- Lead a team of committed program directors with leadership responsibilities in Youth & Families, Community & Economic Development, and Agriculture & Natural Resources. Provide direction to these individuals, assisting them in strategic program planning, partnership development, and resource allocation.
- Collaborate with college deans, directors and staff in the Office of Student Affairs and Enrollment; University Relations; Center for Civic Engagement; Center for Professional and Distance Education; and International Programs to promote programs which result in access to education for diverse communities of learners in the state, region, and internationally.
- Collaborate with the Vice President for Research and the Office of Grant and Research Development to secure grants and contracts that build capacity and provide direct delivery of contracted services.
- Collaborate with the WSU Foundation to raise private funds that help carry out the mission of Extension.
- Assure WSU Extension is committed to the realization of the spirit and letter of federal and state civil rights law and regulations.
- Comply with the federal rules and regulations applicable to the conduct of the Cooperative Extension Services programs, USDA NIFA.

**REQUIRED QUALIFICATIONS:**

- Earned doctorate in a discipline relevant to the position.
- A record of scholarly achievement appropriate for an appointment in CAHNRS, including any of Extension's three Program Units at the rank of professor.
- Demonstrated leadership at a management level within an extension program.
- Demonstrated evidence of a commitment to the Land Grant philosophy and university-wide outreach.
- Demonstrated commitment to actively increasing the diversity of the faculty and staff of Extension.
- Knowledge and ability to work effectively with individuals and groups with diverse cultures, backgrounds, and ideologies in a global environment.
- Demonstrated capacity to secure grants and contracts that build capacity and provide direct delivery of contracted services.
- Evidence of experience with collaboration to raise private funds that help carry out the mission of Extension.

**PREFERRED QUALIFICATIONS:**

- Experience in senior level administration.
- Demonstrated leadership skills in interdisciplinary program development.
- Demonstrated administrative and organizational skills, as evidenced by successful performance in: personnel management; budget and fiscal management; program planning, management, oversight and evaluation; and resource procurement.
- Demonstrated application of leadership skills with diverse audiences and constituents.
- Evidence of effective communication and collaboration skills with academic professionals, support staff, and diverse internal constituencies.
- Demonstrated ability to interact effectively with external constituencies.
- Demonstrated ability to manage or apply the resources of the university to address societal issues and opportunities outside of the academic setting.
- Ability to take on new responsibilities and work effectively in an environment of change and ambiguity.

**SALARY:**

Competitive salary commensurate with qualifications and experience. State of Washington benefits and enrollment in TIAA-CREF are included. For more information on benefits at WSU, go to: <http://www.hrs.wsu.edu/benefits>.

**START:**

April 1, 2019; negotiable

**WSU EXTENSION:**

The mission of WSU Extension is to engage people, organizations and communities to advance economic well-being and quality of life by connecting them to the knowledge base of the university and by fostering inquiry, learning, and the application of research. Programming is provided in three overarching areas: Youth and Families, Community and Economic Development, and Agriculture and Natural Resources. Its roughly 560 faculty and staff are located in one reservation office and all 39 of the State's counties, four research and extension centers, and within five colleges and 22 academic departments. WSU Extension has seen a tremendous increase in extramural funding in recent years, with annual grant and contract acquisitions totaling over \$30 million. Additional information about WSU Extension can be found at <https://extension.wsu.edu/>.

**LOCATION:**

This position is located on the Washington State University campus in Pullman, WA.

**THE COLLEGE OF AGRICULTURAL, HUMAN, AND NATURAL RESOURCE SCIENCES:**

The College of Agricultural, Human and Natural Resource Sciences (CAHNRS) at Washington State University is an expansive and diverse college that includes 12 academic units and four research and extension centers distributed across the state, 13 subject matter centers, and one tribal and 39 county extension offices. CAHNRS fosters disciplines that serve at the interface of scientific discovery and its application to the advancement of society and improvement of the human experience. Our mission is to provide global leadership in discovering, accessing, and disseminating knowledge that contributes to producing a safe, abundant food and fiber supply; promotes the well-being of individuals, families, and communities; enhances the sustainability of agricultural and economic systems; and promotes stewardship of natural resources and ecological systems. CAHNRS personnel embrace the opportunity to fulfill the University's land-grant mission by making groundbreaking research discoveries, by using innovative approaches to teaching and learning, and by delivering relevant, progressive extension programs that synergistically generate outcomes that enhance the quality of life for the citizens of Washington State, as well as for people around the globe. To learn more about CAHNRS, visit: <http://cahnrs.wsu.edu>.

**WASHINGTON STATE UNIVERSITY:**

Founded in 1890, Washington State University is a comprehensive land-grant university with teaching, research, and extension missions, and one of two research universities in Washington State. WSU is organized into 10 academic colleges, the Honors College, and the Graduate School. It has an enrollment of more than 31,000 undergraduate and graduate students on 4 campuses (Pullman, Spokane, Tri-Cities, and Vancouver) with approximately 21,000 students located on the main campus in Pullman, WA. WSU ranks among the top 60 public research universities and is a Carnegie I, Doctoral/Research Extensive University. WSU strongly values diversity among its faculty, staff, and students, and seeks to ensure a welcoming community for all. To learn more about WSU visit: <http://www.wsu.edu>.

**LIFE ON THE PALOUSE:**

Pullman offers a friendly, small-town atmosphere with a high quality of life and connected community. Located 80 miles south of metropolitan Spokane, Pullman is also a quick drive away from the scenic Idaho Panhandle, Moscow Mountain and the Snake River. The rolling hills of the Palouse offer a wide range of outdoor activities and a true four-season climate. The area provides ample opportunity to enjoy the cultural and academic hub of both Washington State University and the University of Idaho, in the neighboring town of Moscow, Idaho. Additionally, Pullman has an excellent public school system and was recently ranked by Bloomberg Business as the best small town in Washington to raise children.

To learn more about the Pullman community, visit: <http://www.pullmanchamber.com>