

## Application Instructions for BIOAg Project Letters of Intent & Proposals

Before completing the application please read the request for proposals that can be found [HERE](#).

### Letter of Intent for BIOAg Project Proposals - Requested by November 16, 2020

The letter of intent will be used to identify appropriate reviewers and potential collaborators. Please follow the format below and submit to [cekruger@wsu.edu](mailto:cekruger@wsu.edu) as a Word Document.

Title:

Principal Investigator:

Co-PIs:

Cooperator(s):

Abstract (150 word max, how the proposed project fits BIOAg, what will be done):

### BIOAg Project Proposals - DUE December 14, 2020

PLEASE READ THE FOLLOWING CAREFULLY. THIS FORM HAS CHANGED.

Proposals must be submitted using the attached form. **SAVE THIS FORM** to your machine **BEFORE** entering any data. You will not be able to save fields filled online. Form may not be Mac- or tablet-compatible. Responses must fit within text box size. *Character limits are estimates and do not account for paragraph spacing.* You may copy and paste text into boxes but please confirm all of your content fits in the space provided *without scrolling*. Proposals may be printed by reviewers and hidden text will not be evaluated.

ALL PIs and co-PIs are required to submit a 2-page biographical sketch by email with the final proposal document (either USDA NIFA or NSF format). One additional page may be submitted as an attachment to provide up to two supplementary graphics or tables **ONLY**. Application scoring differs based proposal type ([see RFP for scoring](#)), and explanation is required for integrated projects. Please consider your selection carefully. Form text is set to adjust font size, Arial.

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### BIOAg Project Proposal Form - DUE December 14, 2020

**Proposal Type:** BIOAg  
Project (choose one)

Research

Extension

Integrated

If **Integrated** is  
chosen as proposal  
type, explain here:

**Proposal Title**

**Principal Investigator**

**P.I. Email**

**Co-PI(s) and Role(s) in project**

**Cooperator(s) & Role(s) in project**

**Funding Requested**

**Existing/ Complementary Funding** - other existing grants/ contracts secured

**Leverage Plan** list specific agency and funding programs to which you expect to apply using new data from this project.

**Abstract**

Define your hypothesis, describe how the project fits in BIOAg, and explain what will be done. (approx 1890 characters and spaces combined; confirm fit without scrolling).

**Introduction/  
Literature Review**

Justify using relevant literature why this project is important and is the next logical step in implementing change. Describe how the proposed work accounts for externalities and contributes to sustainability. Include economic justification to demonstrate the value of the proposed work.

(approx 4050 characters and spaces combined; confirm fit without scrolling)

**Objectives**

(approx 900 characters and spaces combined; confirm fit without scrolling)

**Procedures**

Describe work to be completed. Provide justification for any field design proposed and include proposed timetable.

(approx 5500 characters and spaces combined; confirm fit without scrolling)

**Social Dimension**

How does this proposal address social equity or the social dimension of sustainability (approx 2000 characters and spaces combined; confirm fit without scrolling)

**Expected Outputs**

Products or activities (approx 1250 characters and spaces combined; confirm fit without scrolling)

**Expected Impacts**

(as appropriate to the proposed work)

**Short-term**

Knowledge gained and shared

**Intermediate-term**

Current & expected change in behaviors, and when these may be expected

**Long-term**

Potential change in economic/environmental/social situations, and when these may be expected

(approx 2300 characters and spaces combined; confirm fit without scrolling)

**Evaluation Plan**

(NOT REQUIRED  
FOR RESEARCH  
ONLY PROPOSALS)

Briefly describe how  
you will know whether  
the project was  
successful

(approx 1500  
characters and spaces  
combined; confirm fit  
without scrolling)

**Literature Cited**

(approx 5000  
characters and  
spaces combined;  
confirm fit without  
scrolling)

**Budget**

Include expenses and budget justification.

This program allows no indirects or F&A charges:

- **Salary/wages (benefits covered centrally)**

- **Materials and supplies**

- **Travel**

Will this project support a graduate student?      YES  
NO

When complete, please SAVE this form to your computer. Email it as an attachment to [cekruiger@wsu.edu](mailto:cekruiger@wsu.edu) by the December 14, 2020 deadline along with biographical sketches for all PIs and coPIs listed on the proposal. One additional attachment is allowed for figures only. A receipt email will be sent for each application received.