

Committee/Programs of Study, and Prelims

Please consult your graduate program student handbook (see website) with regard to your program's specific requirements (e.g. seminars, research proposal, proposal defense, written and/or oral prelims etc.). **Be sure you are meeting regularly with your advisor, and at least annually with your entire committee.** Annual review of graduate students is required, and will be announced in January.

ALL documents are submitted to the Graduate School through your Academic Coordinator (JHGC).

Master's Programs of Study (save form first) should be submitted in your second term (or, for part-time students, one year before taking your final exam).

The Graduate School's deadlines are:

- Due February 1 (in advance of Summer or Fall final exams)
- Due September 1 (in advance of Spring final exams)
- If you have an external committee member, you will need to submit this [form](#) too.

PhD Programs of Study (save form first) should be submitted in your second semester but no later than your third semester.

An approved Program of Study is required before a PhD student can schedule their preliminary exam.

The Graduate School's recommended deadlines are:

- Due October 1, if your third semester is a Fall term
- Due March 1, if your third semester is a Spring or Summer term
- If you have an external committee member, you will need to submit this [form](#) too.

Preliminary Examinations for doctoral students may be scheduled after completion of most of your coursework. Students should have no more than 6 graded credits left to complete (including that currently enrolled) on their program of study coursework. *At least 4 months must lapse between the preliminary exam and the final exam/defense.* Review your student handbook for preliminary exam details pertaining to your degree program, and confer with your advisor. All aspects of the preliminary exam (writtens if required, and orals) must be completed in a 30-day period. You must be enrolled for a minimum of 2 credits of research (800) in the semester (or summer) you take your preliminary exam.

The Preliminary exam scheduling form (save form first) is due no less than 10 working days in advance of the proposed exam date. Please work ahead of schedule to collect signatures, and reserve the room. ZOOM arrangements may NOT be made by the student; your Academic Coordinator (JHGC) will make these arrangements.

Last dates to conduct a preliminary exam in the term are:

- **Fall 2020: December 11, 2020**
- **Spring 2021: April 30, 2021**
- **Summer 2021: July 30, 2021**
- **Fall 2021: December 10, 2021**

Note: An [interim preliminary exam](#) may be requested in extenuating circumstances. Contact Deb Marsh in advance.

GRADUATE STUDENT HANDBOOKS: [Crop & Soil Sciences](#), [Horticulture](#), [Plant Pathology](#), [Entomology](#), [Food Science](#), [MS in Agriculture](#)