

How to Add a Class to Your Schedule

1. Click on "Enroll" in your Student Center in Zzusis:

The screenshot shows the 'Academics' menu with options for Search, Plan, Enroll, and My Academics. The 'Enroll' option is circled in red. An information box states 'You are not enrolled in classes.' and there is a link for 'enrollment shopping cart'. A search bar contains the text 'other academic...' and a 'GO' button.

2. Choose the correct term in which you would like to add the class to:

The screenshot shows the 'Add Classes' page with the 'Enroll' tab selected. Below the tabs are buttons for 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. The 'Add Classes' title is followed by a progress indicator showing step 1 of 3.

Select a term then click Continue.

Term	Career	Institution
<input type="radio"/> 2014 Summer Session	Graduate	Washington State University
<input checked="" type="radio"/> 2014 Fall Semester	Graduate	Washington State University

Continue

Add Classes

1. Select classes to add

3. Enter the 5 digit number associated with your course and section, or do a class search to find the course you would like to add:

2014 Fall Semester | Graduate | Washington State University **change term**

● Open ■ Closed ▲ Wait List

Add to Cart: Enter Class Num **enter**

Find Classes

- Class Search
- My Requirements
- My Planner

search

2014 Fall Semester Shopping Cart

Your enrollment shopping cart is empty.

Add Classes



1. Select classes to add - Enrollment Preferences

2014 Fall Semester | Graduate | Washington State University

ANTH 101 - General Anthropology

Class Preferences

ANTH 101-02 Lecture ● Open Wait List Wait list if class is full

Grading Letter Grade

Units 3.00

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- [K] Social Science or Intercultural GER
- [DIVR] Diversity UCORE

Section	Component	Days & Times	Room	Instructor	Start/End Date
02	Lecture	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	Nichole Bettencourt	08/25/2014 - 12/12/2014

4. Check "Waitlist if Full" box so you are added to the waitlist for the course if a spot is not available, then hit "Next"

2. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✔ ANTH 101 has been added to your Shopping Cart.

2014 Fall Semester | Graduate | Washington State University

● Open ■ Closed ▲ Wait List

Add to Cart:

Enter Class Nbr

Find Classes

Class Search

My Requirements

My Planner

2014 Fall Semester Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ANTH 101-02 (3383)	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	N. Bettencourt	3.00	●

5. Click "Proceed to Step 2 of 3" when you have all the classes you wish to take in your Shopping Cart.

6. Click "Finish Enrolling" if all of the classes you wish to add look correct. You will get a message saying if you have been successfully added to the class(es) or if something prevented you from adding the class. This could be for a variety of reasons: pre-requisites, holds on your account, time conflict with another class, etc. Be sure to read unsuccessful addition carefully so you know how to change your class choice.

Search Plan Enroll My Academics
my class schedule || add || drop || swap || edit || term information

Add Classes



2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

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Class	Description	Days/Times	Room	Instructor	Units	Status
ANTH 101-02 (3383)	General Anthropology (Lecture)	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	N. Bettencourt	3.00	

Cancel Previous **Finish Enrolling**