

How to Add a Class to Your Schedule

1. Click on "Enroll" in your Student Center in Zzusis:

The screenshot shows the 'Academics' menu with options for Search, Plan, Enroll, and My Academics. The 'Enroll' option is circled in red. A message box states 'You are not enrolled in classes.' and there is a link for 'enrollment shopping cart'. A search bar contains the text 'other academic...' and a 'GO' button.

2. Choose the correct term in which you would like to add the class to:

The screenshot shows the 'Add Classes' page with navigation tabs for Search, Plan, Enroll, and My Academics. The 'Enroll' tab is active, and the '2014 Fall Semester' option is circled in red. Below the tabs are buttons for 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. A progress indicator shows step 1 of 3.

The screenshot shows the 'Select Term' table with columns for Term, Career, and Institution. The '2014 Fall Semester' row is circled in red. A 'Continue' button is also circled in red.

Term	Career	Institution
<input type="radio"/> 2014 Summer Session	Graduate	Washington State University
<input checked="" type="radio"/> 2014 Fall Semester	Graduate	Washington State University

Add Classes

1. Select classes to add

3. Enter the 5 digit number associated with your course and section, or do a class search to find the course you would like to add:

The screenshot shows the 'Add to Cart' page with a search bar and a 'change term' button. The search bar contains the text '2014 Fall Semester | Graduate | Washington State University'. Below the search bar are buttons for 'Open', 'Closed', and 'Wait List'. The 'Add to Cart' section shows '2014 Fall Semester Shopping Cart' and 'Your enrollment shopping cart is empty.' The 'enter' button in the search bar and the 'search' button in the 'Find Classes' section are circled in red.

Add Classes



1. Select classes to add - Enrollment Preferences

2014 Fall Semester | Graduate | Washington State University

ANTH 101 - General Anthropology

Class Preferences

ANTH 101-02 Lecture ● Open Wait List Wait list if class is full

Grading Letter Grade

Units 3.00

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- [K] Social Science or Intercultural GER
- [DIVR] Diversity UCORE

Section	Component	Days & Times	Room	Instructor	Start/End Date
02	Lecture	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	Nichole Bettencourt	08/25/2014 - 12/12/2014

4. Check "Waitlist if Full" box so you are added to the waitlist for the course if a spot is not available, then hit "Next"

2. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ ANTH 101 has been added to your Shopping Cart.

2014 Fall Semester | Graduate | Washington State University

● Open ■ Closed ▲ Wait List

Add to Cart:

Enter Class Nbr

Find Classes

Class Search

My Requirements

My Planner

2014 Fall Semester Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ANTH 101-02 (3383)	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	N. Bettencourt	3.00	●

5. Click "Proceed to Step 2 of 3" when you have all the classes you wish to take in your Shopping Cart.

6. Click "Finish Enrolling" if all of the classes you wish to add look correct. You will get a message saying if you have been successfully added to the class(es) or if something prevented you from adding the class. This could be for a variety of reasons: pre-requisites, holds on your account, time conflict with another class, etc. Be sure to read unsuccessful addition carefully so you know how to change your class choice.

Search	Plan	Enroll	My Academics		
my class schedule	add	drop	swap	edit	term information

Add Classes



2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

2014 Fall Semester | Graduate | Washington State University

Class	Description	Days/Times	Room	Instructor	Units	Status
ANTH 101-02 (3383)	General Anthropology (Lecture)	TuTh 12:00PM - 1:15PM	Wilson-Short Hall 13	N. Bettencourt	3.00	

Cancel Previous **Finish Enrolling**