



Addendum No. 2
1/12/2021

**Kimbrough Hall Music Building Humidity and
Controls Upgrades**
Washington State University
Pullman, WA

Project No. 1146-2020
Washington State University
Facilities Services, Capital

**Addendum No. 2
1/12/2021****Kimbrough Hall Music Building Humidity and Controls Upgrade
Washington State University
Pullman, WA****Bid Date: January 19, 2021**

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated December 3, 2020, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of six total pages including the following Attachments:

Pre-Bid Meeting 1/11/2021: Meeting Minutes
Pre-Bid Meeting 1/11/2021: List of Attendees

Changes to prior Addenda:~~N/A~~ None**Changes to Bidding Requirements:**~~N/A~~ None**Changes to Specifications and Drawings:**

None

Approved Substitution Requests:

Drawing or Specification	Item	Acceptable Substitution Manufacturer or Product
230900- 2.02A	Siemens Controls Communications Protocol	Siemens Proprietary Communications Protocol
238400-2.01A	Steam Humidifier	Carel

END OF ADDENDUM No. 2

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

***Kimbrough Hall Humidity and Controls Upgrade
Pullman, Washington***

2nd PRE BID MEETING

Meeting Date: 1/11/21

ATTENDING	<u>REPRESENTING</u>	<u>PHONE #</u>	<u>FAX</u>
See attached attendance list			

Attach a copy of the completed sign-in sheet(s) to the minutes.

Note: A Pre-printed agenda in the form of Pre-Bid meeting minutes indicates routine items discussed at these meetings in standard print. The actual discussions that occurred at the meeting are printed in *italics*. The meeting notes and minutes will be routed to plan holders with the addendum that follows this meeting.

PROJECT SPECIFICS

- Introductions
 - Project Manager, Stacy Gravel
 - Construction Manager, Jason Harper
 - A/E, **Aaron Donnelly- MSI Engineers**

• *Project Description*

This project is to upgrade the humidity controls at the central air handlers, upgrade pneumatically controlled terminal units for priority areas and implement several revisions to sequences of operations for the air handlers in Kimbrough Hall on the Pullman Campus. There is one alternate for this project. Contract time shall be 90 days from the Notice to proceed to substantial completion. Proposals **MUST BE** based on this Contract Time. There is one Alternate for this project.

• *Discuss each of the alternates-*

Alternate No.1 Basement Upgrade lower priority zones to digitally controlled terminal units. Ground Floor- Upgrade lower priority zones to digitally controlled terminal units, add a humidifier and return fan VFD to AHU-5. First Floor- Upgrade priority 3 zones to digital control including new terminal units, upgrade thermostat for AHU-2 to digital and add humidity sensing to the existing digital thermostat for AHU-5. Second Floor- Upgrade lower priority zones to digitally controlled terminal units.

- *The estimate for the project, not including taxes, is \$270,000 to \$500,000*
- *Schedule for completion is **90** calendar days from Notice to Proceed to substantial completion*
- Bid Form
 - *Bid Date is 1/19/21 prior to 2:00 p.m.*
 - *Review the Form of Proposal*

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

To comply with the Governors “Stay Home, Stay Healthy” mandate bidders must submit their bids in electronic or fax format and the requirement to submit a sealed bid is waived. No other method of bid will be accepted. a. Electronic Bids: Bidders may submit their bid via email to contracts@wsu.edu prior to the bid submission deadline. The emailed bid must include all documents that would have normally been submitted in the sealed envelope, including but not limited to the Form of Proposal and bid bond, in either PDF or Image format. b. Faxed Bids: Bidders may submit their bid via Fax to 509-335-9304 prior to the bid submission deadline. The faxed bid must include all documents that would have normally been submitted in the sealed envelope, including but not limited to the Form of Proposal and bid bond.

- General

- *This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the affect on the campus.*
- *WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.,) to assure that all accessible pathways are available.*
- *Harassment in the workplace is not tolerated at WSU. All trades are required to conduct themselves such that harassment, real or perceived, does not occur. Offending individuals will be permanently removed from the project.*

- Project Specific

- Pre-Bid Meeting is mandatory. *Be sure to sign in as a General Contractor / Prime Bidder.*
- Division 0 and Division 1. *Make sure and read Division 0 and Division 1 there are Contractor requirements that you need to be aware of.*
- Refer to Section 00 21 13, “Low Responsible Bidder”. *Contractor responsibility will be evaluated. Be prepared to submit the required information within 48 hours of receipt of request. Completion of the Manufacturers Contractor training course; Manufacturer’s certification to install the product and meet the warranty requirements; Proof of Good Standing with the Manufacturer; The bidder has installed 200,000 square feet of warranted manufactures roofing EPDM within the past 5 years.*
- Liquidated Damages are **\$512.22 per day.**
- Discuss the building site.
- Review the requirement(s) for haul routes and deliveries.
- *Waste Management will be handled by WSU Facilities Services.*
- Discuss parking. *Parking permits are required at all times on Campus, see the Campus Parking rules and regulations.*
- *The Good Faith Survey is provided in the specification.*
- *The General Contractor is to have a Superintendent on the project at all times that construction occurs.*
- *Identify the day-to-day WSU on-site representative, typically a Construction Manager.*
- *Building Occupancy: Partially occupied*
- *Work Hours: 6 am to 5 pm. Or as coordinated with the Construction Manager*
- *Notice to Proceed will be*

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

GENERAL ADMINISTRATION/MANAGEMENT

• **MWBE PARTICIPATION**

Washington State University is committed to the enhancement of opportunities for minority and women's owned and controlled firms in public contracting. While neither required nor a part of bidder responsiveness, the use of solicitation of minority and women's business enterprise firms is expressly encouraged.

• **PROJECT CLARIFICATIONS**

- *O&M Manuals are required for "Substantial Completion".*
- *As-Built Drawings are required for "Substantial Completion".*

• **ADDENDUM**

- *Questions and substitution requests must be received by 7 days prior to bid*
- *Addenda expected to be issued on 1/13/21*

PROJECT SITE VISIT

Scheduled on Wednesday, January 13th @ 11:30am. Meet in front of Kimbrough Hall.

CONTRACTOR QUESTIONS

Onsite questions will be addressed in the addendum.

1. *Will the alternate add anytime to the substantial completion deadline?*
 - a. *No, project must be completed and invoiced by June 30, 2021*
2. *What will be the building use?*
 - a. *This information will be provided to the awarded bidder. Due to COVID the use of the building continues to evolve.*

Date recorded: 1/11/21

Recorded by *insert name*: Stacy Gravel

These minutes represent the author's understanding of discussions held and decisions reached at the meeting. Amendments to these notes should be submitted to the author within three (3) working days after issuance or these minutes will stand as written.

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

Washington State University

PRE Construction MEETING

SIGN-IN SHEET
(Please Print)

<i>Name</i>	<i>Representing</i>	<i>Phone Number</i>	<i>Email Address</i>
Stacy Gravel	WSU	509-335-9334	sgravel@wsu.edu
Jason Harper	WSU	509-335-8299	jaharper@wsu.edu
Heather Munro	WSU	509-335-6314	Heather.munro@wsu.edu
Dan	Halme Builders	509-725-1200	dan@halmebuilders.com
Steve Wright	Wrightway Mechanical	208-743-8596	steve@wrightwaymechanical.com
Marshall Mangum	Mangum Construction LLC	509-254-1514	marshall@mangum-construction.com
Chris Kilcup	K&G Construction		ckilcup@kandgconstructionllc.com
Nathan Paladichuk	McKinstry	509-999-3827	nathanp@mckinstry.com
Kenny Oaks	RM Mechanical		kenny@rmmechanical.net
Gabe French	Quality Contractors LLC	208-596-9669	gabe@quality-contractors.com