Addendum No. 1
July 9, 2020

Abelson Elevator Modernization
Washington State University
Pullman, WA

Project No. 8614-2016
Washington State University
Facilities Services, Capital
Addendum No. 1
Date issued: July 9, 2020

Abelson Elevator Modernization
Washington State University
Pullman, WA

Bid Date: July 16, 2020

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated June 29, 2020, and any prior addenda, as noted below.

2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of six total pages including the following Attachments:

<table>
<thead>
<tr>
<th>Pre-Bid Meeting 7/7/2020: Meeting Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Bid Meeting 7/7/2020: List of Attendees</td>
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Changes to prior Addenda:
N/A

Changes to Bidding Requirements:
None

END OF ADDENDUM No. 1
Abelson Elevator Modernization
Pullman, Washington

PRE BID MEETING CONDUCTED VIA ZOOM (LIST ATTACHED)
Meeting Date: 7/7/20

Note: A Pre-printed agenda in the form of Pre-Bid meeting minutes indicates routine items discussed at these meetings in standard print. The actual discussions that occurred at the meeting are printed in italics. The meeting notes and minutes will be routed to plan holders with the addendum that follows this meeting.

PROJECT SPECIFICS

- **Introductions**
  - Project Officer, Kevin Poitra
  - Construction Manager, Jason Harper
  - Specialty Consultant, JSG Elevator Consulting
- **Project Description**
  *Fully Modernize and Upgrade the Abelson Traction passenger elevator*
- **The estimate for the project, not including taxes, is $350,000-$370,000**
- **Schedule for completion is 270 calendar days after the Notice to Proceed for base bid:**
  90 days for submittals and approvals and schedule site work days; 90 days to perform the engineering and order and deliver parts; 90 days for onsite construction.
- **Bid Form**
  - Bid Date is **July 16th, 2020**
  - Review the Form of Proposal
  - Note that MWBE is not a bid form requirement
  - **Alternate Description:** New UL label door panels, Hoistway doors steel stainless steel # 4 brushed satin. Provide new-car and hall doors with gal door hangers sheaves relating, cables and gibs, z brackets, interlocks, wiring and door closer.
  - Discuss the allowances-NA
  - Discuss unit prices.-NA
- **General**
  - **This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the affect on the campus.**
  - **WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.) to assure that all accessible pathways are available.**
  - **Harassment in the workplace is not tolerated at WSU. All trades are required to conduct themselves such that harassment, real or perceived, does not occur. Offending individuals will be permanently removed from the project.**
- **Project Specific**
  - Pre-Bid Meeting is mandatory. **Be sure to sign in as a General Contractor / Prime Bidder.**
- Refer to Section 00 21 13, “Low Responsible Bidder”. Contractor responsibility will be evaluated. Be prepared to submit the required information within 48 hours of receipt of request.
- Liquidated Damages are $515.21.
- Discuss the building site. Abelson is occupied during the elevator modernization and materials and tool storage is limited. Coordination and location of all storage space must be approved by WSU. Barricades and protection of work areas shall be required and maintained by the Elevator Contractor. Elevator Contractor to include time each week for using elevator to deliver WSU users materials to all building floors during the course of the project on a scheduled day and 4 hour window each week. No passengers permitted.
- Review the requirement(s) for haul routes and deliveries.
- Discuss parking. Parking permits are required at all times on Campus, see the Campus Parking rules and regulations for the.
- The Good Faith Survey is provided in the specification.
- Review the construction fence, its perimeter, possible location of vehicle and man gates and note that the Fire Marshal must approve the location of vehicle gates.
- The General Contractor is to have a Superintendent on the project at all times that construction occurs.
- Identify the day-to-day WSU on-site representative, typically a Construction Manager.
- The loading docks have to stay open at all times but may be used for delivers. Elevator Contractor shall coordinate with WSU for times of use.

GENERAL ADMINISTRATION/MANAGEMENT

- MWBE PARTICIPATION
  Washington State University is committed to the enhancement of opportunities for minority and women’s owned and controlled firms in public contracting. While neither required nor a part of bidder responsiveness, the use of solicitation of minority and women’s business enterprise firms is expressly encouraged.

- PROJECT CLARIFICATIONS
  - O&M Manuals are required for “Substantial Completion”.
  - As-Built Drawings are required for “Substantial Completion”.

- ADDENDUM
  - Questions and substitution requests must be received by 7/9/20.
  - Addenda expected to be issued on 7/9/20.

PROJECT SITE VISIT

The site visit toured the future construction site and the access,

CONTRACTOR QUESTIONS

1. Is the gearless option as a MRL? Response: No
2. Are we able to visit the site? Response: Yes—we only want to do one site visit and it needs to be asap. The last day for questions is Friday (7 days prior to bid).
3. Some of the work for the modernization can take longer than a week of downtime. Is there a contingency plan for this length of downtime? Response: Yes, as long as you give WSU at least a week notice in advance preferably 2 weeks advance notice it shouldn’t be an issue.
4. Do you verify the weight of the rails? No, the Contractor needs to verify the weights of the rails.
5. The schedule for onsite work might be a little short can we adjust if need be? Yes, you should plan on completing your specialty trades prior to the elevator contractor’s work which will help with the schedule.
6. Do we deliver our hard bid to Facilities? No, send them electronically.
7. If we have questions after the site walk how do we capture those answers in our bid? I suggest submitting any site walk generated questions prior to bid. 7 days prior to bid is the latest we can accept questions. We will issue an addendum with the responses to your questions prior to the bid date.
8. Can we use the restrooms in the building or do we bring our own? We will allow you to use the building restrooms. Review the Division 0 and Division 1 they address a lot of the coordination questions.
9. Has the laydown area been approved? No, you can determine the laydown area you prefer during your sitewalk and we will work with you to get that area approved as long as it doesn’t disrupted the building users operation.

Date recorded: July 7, 2020

Recorded by: Kevin Poitra

These minutes represent the author's understanding of discussions held and decisions reached at the meeting. Amendments to these notes should be submitted to the author within three (3) working days after issuance or these minutes will stand as written.
### Pre-Bid Meeting Minutes

Washington State University

**Pre Bid Meeting**

*Conducted remotely Via ZOOM*

**SIGN-IN SHEET**

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Fagan</td>
<td>JSG Consulting</td>
<td>408-230-8374</td>
<td></td>
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<tr>
<td>Frank Fletcher</td>
<td>JSG Consulting</td>
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<tr>
<td>Brian Hottovy</td>
<td>Kone</td>
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<td>Bruce Caro</td>
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<td>Jim Anneberg</td>
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<tr>
<td>Duke</td>
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<tr>
<td>Webb French</td>
<td>Quality Contractors</td>
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<tr>
<td>Aaron Mangum</td>
<td>Mangum Construction</td>
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<td></td>
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<tr>
<td>Jason Harper</td>
<td>Facilities Services</td>
<td>509-335-8299</td>
<td></td>
<td></td>
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<tr>
<td>Kevin Poitra</td>
<td>Facilities Services</td>
<td>509-335-4206</td>
<td></td>
<td></td>
</tr>
</tbody>
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Project No.8614-2016  
Page 4 of 4