

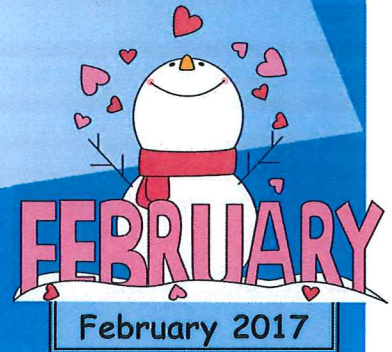


WASHINGTON STATE
UNIVERSITY

Facilities Focus

Facilities Services Newsletter

Editor, Jude Durfey



President's Employee Excellence Awards Program

The Washington State University President's Employee Excellence Awards Program recognizes outstanding contributions to the University by classified and administrative professional employees from across the state. Five (5) awards are given annually. Each recipient receives a plaque provided by the WSU Foundation, a monetary award of \$2,500, and recognition at the Celebrating Excellence Recognition Banquet on March 31st, as part of Washington State University's annual Showcase celebration of faculty, staff and student achievement.

The Employee Excellence awards recognize staff for outstanding contributions regarding work quality, efficiency, productivity, problem solving, work relations and community service.

Nominations for this award are submitted by supervisors, colleagues, and co-workers to the President's Employee Excellence Committee, which reviews the nominations and makes a recommendation to the President. Selecting the five award winners is always difficult task, as all nominees are found to be very deserving. Committee members, who serve a 3-year term, remark that serving on this committee is fun and inspiring. They learn about exceptional dedication, hard work, loyalty, selflessness, teamwork and productivity of each nominee.

For 2016, the committee received 34 nominations. The first task is to narrow the field to ten. Then, direct supervisors of these ten individuals are contacted for additional information. The committee reviews that information and recommends five names to the President. *Facilities Services is proud to announce that two of our employees are receiving the President's Employee Excellence Award!*

Mr. Tom Parrish, Director, Custodial Services

Mr. Don Hulst, Director, Facility Information Resource Mgt

Please congratulate them on receiving this prestigious award and well-deserved recognition!



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Hang in there!

Spring is just around the corner!

**Daylight Savings Time
begins
Sunday,
March 12.**



Custodial Quality Control Building Audits

- Tom Parrish, Director, Custodial Services

During the calendar year 2016, Custodial Services completed 277 building audits. An audit is the process where a Custodian Supervisor or Lead goes through a work area and inspects the work of an employee. The audit scores range from 1 to 5. The APPA Cleanliness definitions for the cleaning levels are as follows:

Level 1- Orderly Spotlessness Level 2- Ordinary Tidiness Level 3- Casual Inattention
Level 4- Moderate dinginess Level 5- Unkempt Neglect



Any score that is better than a 2.00 is an extremely good score considering our current staffing levels are at a Level 4.2. Of the 277 audits, we had **43 audits that scored better than a 2.00**. The department has set a goal for all employees to meet or exceed a score of a 2.75. Of the audits completed, we only had 6 audits

that failed to meet this goal. That would equate to over 97% of the audits meeting or exceeding this goal. We had a total of 29 employees with at least one audit score that was a 1.99 or better. They are **Alysha Andres, Colleen Baldrige, Joel Bassett, Teresa Beltran, Margot Buckley, Eddy Chavez, Michael Crail, Brittney Cox, Kyle Davis, TJ Fitze, Jay Harrison, Zach Howell, Charlie Jasper, Sue Lewis, Hansel May, Susan Mayer, Ray McCulloh, Donavon Novotny, Helen Peru, Michelle Phillips, Kathie Power, Rachelle Ragains, Eric Reichmuth, Scott Smith, Sharon Stout, Melissa Tholstrup, Tammy Van Dyke, Jolanda Whitacre and Sarah Wilson.**

We had many other employees get very good audits scores that were in the low 2's as our departmental average score was a 2.21. The average audit score by work groups were:

Appliance Shop	2.27	Boher Crew	2.09
Daggy Crew	2.10	Fine Arts Crew	2.37
Johnson Crew	2.21	McCluskey Crew	2.22
Food Science Crew	2.30		



Sue Lewis, Melissa Tholstrup, Colleen Baldrige, Rachelle Ragains and Jay Harrison

Audits are an important part of the information that is provided to the Facilities Services Management. They consistently show that Custodial Services as a whole provides a much higher level of service than what you would expect given our current staffing levels. **Good job to all those that consistently maintain their areas and meet or exceed our goals!**



Front Row: Eric Reichmuth, Joel Bassett and Charlie Jasper. Back Row: Kyle Davis, Sharon Stout, Sarah Wilson, Jolanda Whitacre, Margot Buckley, Teresa Beltran and Susan Mayer

Great Work!



TJ Fitze, Ray McCulloh, Donavon Novotny, Helen Peru, Hansel May and Eddy Chavez

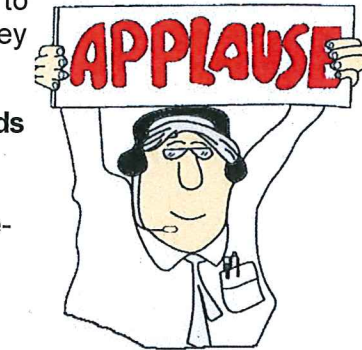
Not Pictured: Alysha Andres, Scott Smith, Zach Howell, Tammy VanDyke, Brittney Cox, Kathie Power, Michelle Phillips and Michael Crail

Kudos!

I am acknowledging the quick service to our work request and praise to **Rick Gale**, Locksmith, for a personal email to me explaining the situation and solution. I appreciate that he took time to inform me of the result.
L. Buckley

Thank you so much, **Li PingYi**, for all you do to keep things clean here in Sloan! I especially enjoy your friendly smile. 😊
R. Petersen

Thank you to **Heavy Equipment, Grounds and many Custodians** for the good work you do each winter to manage the snow and ice for the campus! We appreciate your response to the slip hazard here at the EHS building and at other locations as they develop. It definitely helps to prevent slip injuries for Cougs across campus.



D. Hagihara

Kudos to **Angie Wilbur, Taylor McClernan, Tammy Kelly and Johathan Williams!** Our refurbished floors look amazing! Please pass on our thanks and appreciation from all the Alumni Association staff.
M. Wilcomb

Our **WSU Facilities Services crews** are working hard to ensure roadways & sidewalks are clear....it is icy and slippery, so please take your time!
Pres. Schulz

I wanted to give a shout out to the **Facilities Services** people who made campus conditions much better this morning. Huge Thanks!
R. Crossler

Thanks to **you and your teams**. Proud to serve WSU with you!
O. Yang

Larry Grassmick, thank you so much for all your help at the Innovation Assessment Center all through the year! We appreciate your efforts very much!
Rami

*Thank you, **Sarah Wilson**, for all of your hard work!

*We really appreciate everything you do for the shop in Dana Hall. *I have worked here for almost 40 years and have seen many janitors come and go. You are, hands down, the best of all of them!

M. Pepper, E. Barrow and G. Hart

Huge KUDOS to the **grounds/heavy equipment crews**. You are doing a fabulous job this winter keeping all the roads and walkways open. I know it must be very challenging at times to keep everyone happy. Your efforts are greatly appreciated.

B. Campbell

Just wanted to thank **Margo Buckley** for waxing the floor in the LSAMP office in Daggy. It looks beautiful!

Y. Paraedes

John Dawson has an enormous job keeping Wilson-Short and two other buildings clean. When the waxing crew came the morning of the 5th, they weren't able to do the waxing because of a miscommunication, so the furniture was not moved. John was so gracious and accommodating in taking this on and doing the waxing the next day, on Friday 1/6/17, so the room would be ready for our department meetings on Monday morning. Had John not of taken on this extra job, it would be spring break before the room could be emptied for waxing. We want John to know how very much he is appreciated!
P. Thorsten-Mickelson

Kudo's to **Seth Goler**, your new sign painter. I put a work order in for new lettering on our department window/door on Friday, Jan 6th. Seth called for additional information, came and looked at the current lettering, then was back just a few hours later and the job was done and looks fantastic! May I also say he was professional, courteous and a pleasure to work with. Great hire!
A. McCully

I would like to let you know that I really appreciate **Tim Bren's** concern for the heat and the house during the time the heater was out. Tim kept in contact with me over the 3-day weekend and upon entering Talmadge this morning, the house was warm and toasty. Major kudos to Tim!

M. de Jesus Dixon

Nice work!

Good job!

OUTSTANDING

More Kudos!!

Many thanks to **Alysha Andres, Arron McMullen and Taylor Bartlett** who did the work on the McCoy Hall Junior Surgery Suite project. The staff is very happy with the outcome of the work. It was done in a timely manner and the results were great! M. Macolm

We are very pleased with **Danessa Townsend**, the new custodian assigned to Van Doren Hall. Danessa is very dedicated and does a thorough job of cleaning the building (including areas which have previously been glossed over). She is friendly and efficient, and several individuals (including our Vice President!) have commented on her performance. Please recognize Danessa for her efforts!
D. Hamilton

One of your crews has been waxing the floors in French 346 for the past few days and they are almost done. I wanted to let you know that the floors look absolutely fabulous! I think I can see my image reflected in the floor! Please pass on to the crew that the Registrar's Office appreciates their professionalism and the quality of work that they are doing. It makes me want to rip up the old carpet and go back to waxed floors throughout our customer service and open cubicle area. Thanks again! M. Zimmerman

Just wanted to send a quick note of thanks to the **Facilities Services Crews** for all they do to keep our campus safe. I recently had hip replacement surgery and have had a somewhat difficult time getting around with all of the snow and ice. Your crew has done an amazing job with campus parking lots and sidewalks this winter. They have done an especially wonderful job keeping the handicap parking areas as clear of snow and ice as possible. I was concerned about returning to work and having to negotiate parking and walking on slick surfaces, but because of their hard work and diligence, I have felt very safe walking in and out of my building. Thank you!!!
D. Jacobsen

JOY is what I felt on Thursday when I came back to work and found the sidewalks were clear! Thank you **Snow Removal Team** for your hard work in crummy circumstances!
K. Chase

On Saturday 1/28/17 I received a call from the FOMS on duty about an alarm going off in VBR.

Wayne Lechtenberg was assigned to the alarm and he did a great job helping me. He was very polite and respectful even though it took us a couple of hours to get it completely resolved. I really appreciated the fact that Wayne didn't make me feel like he was in a rush to move on to other things. He had to leave to attend to another issue, but communicated that he'd be back in touch when he was back in VBR, and he did. He also communicated with me when the alarm was resolved and the equipment was working correctly. I wanted to pass along my thanks for his excellent service for IPN and myself over the weekend. Thanks again, Wayne!
B. Morton

On Thursday afternoon we found our projector screen board had fallen off the wall in the PEB 103 classroom. I sent in an urgent request and **Rich Miller** was out immediately to assess the situation, and **Shad Nilsson** performed the repair work in very short order. Kudos also to your accounting team, **Kelly Cornish and Kellie Jones**, for processing funding codes so quickly so this project could get immediate attention. **THANK YOU ALL** so much for such speedy service, which had us ready for class the next day! Can't tell you how much I really appreciate it!
J. Therrien

As Building Coordinator for French/Lighty, I would like to say "Thank You!" to all of you, **Heavy Equipment/Grounds/Custodians**, who have been working so hard to keep our sidewalks and roads clear during our recent Winter weather. The past few weeks have been challenging for you, I am sure, but your hard work is not going unnoticed! Thanks for helping keep our students and staff safe!
A. Southard



A REAL Winter!

- Eric Slocum

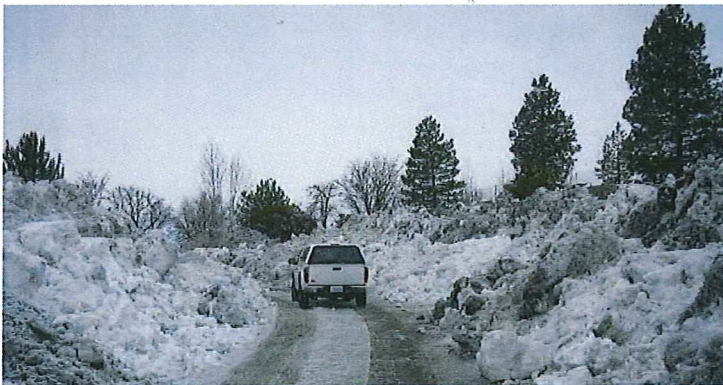
This 2016-2017 winter has turned out to be a REAL winter with plenty of snow, ice and very cold temperatures. For some of us that have been around a while, we remember other winters like this one that challenged our abilities to keep campus safe.

Even though the last few winters have been mild and did not require as much work to keep campus safe, Plant Services prepares for a hard winter every year, and this year was no different. We stocked up on sanding rock, liquid and bags of chloride, tire chains, shovels and all other tools of the trade. Some of these items have been restocked a couple of times as the winter continues to keep us busy.

Campus safety is our number one priority, and when it snows we are out at all hours plowing, sanding and applying chloride to travel ways all across campus. We are not always able to keep things open and passable (like the day the University had to shut down), but we were hard at work trying to ensure it was safe for business the next day.

When it quits snowing, our work is not done. We work to remove snow that continues to thaw and freeze, making areas icy and slick. Opening up parking stalls is a high priority for us with limited parking available on campus. As the pictures show, we have to remove and haul away snow from berms and piles many days after the snow stops falling. The piles we have accumulated are large and impressive this year. With all the snow we have hauled away to our storage areas, it will probably be May or even June before those giant piles melt away!

This will be one of those winters that years from now people will be saying, "Do you remember the winter of 2016-2017? Now that was a REAL winter!"



New Hires

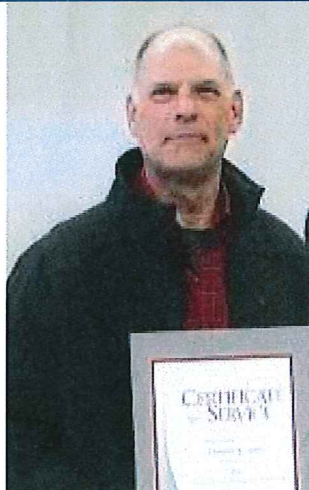


L to R: David Brood, Waste Mgt; Tim Bren, Control Tech; James Larson, Elect Tech 3;
Dustin Baumberger, Plumber; Rex Riggs, Control Tech; Michael Schaeffer, Custodial;
Alex Deszo, Custodial; Sandy Forman, Custodial; Danessa Townsend, Custodial;
Joel Bassett, Custodial , with AVP Joe Kline Not pictured: Brian Lesko, Waste Mgt.

**5 year
Service Award
Joseph Schumacher**

**10 year
Service Award
Doug Lopes**

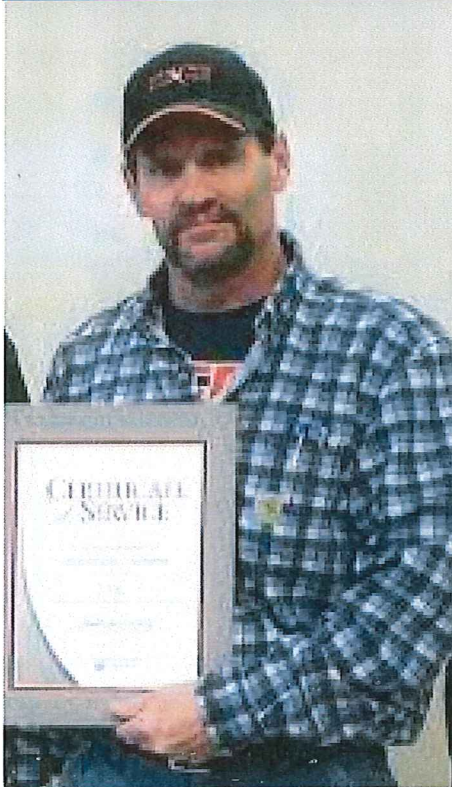
**10 year
Service Award
Jolanda Whitacre**



**Congratulations NICE GOING!
GREAT! Way to Go!**

**Yea! FELICITATIONS
CHEERS Take A BEST
BOW! WISHES!**

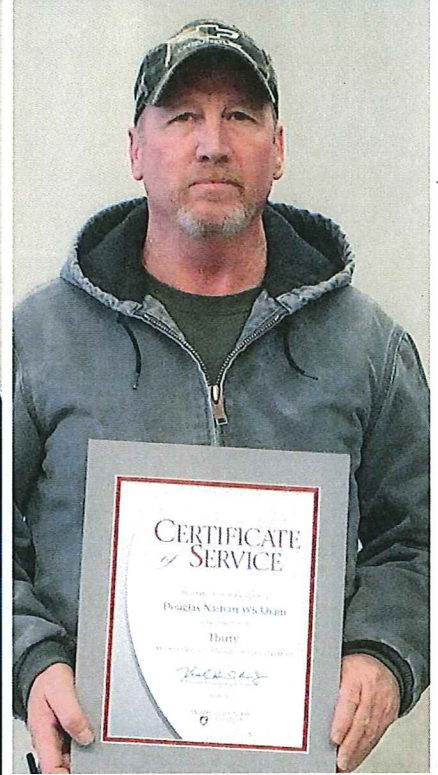
**10 year
Service Award
Scott Cleveland**



**10 year
Service Award
Steve Gates**



**30 year
Service Award
Doug Wickham**



Congratulations!

Length of Service Award Recipients.....remember to visit the HRS website:

<http://employee-recognition.wsu.edu/ER+Length+of+service+Award> to order your recognition gift!

Not pictured:

Five (5) Year: Benny Johnson, Larry Grassmick,
Jeremy Staab and Duane Rossi

Ten (10) Year: Michael Chilson

Fifteen (15) Year: Gary Lusby and David Olson

Twenty (20) Year: Terri Brunton and William Morris

Twenty-Five (25) Year: Darryll Sherman

CONGRATULATIONS !

Happy Retirement, Larry!



Congratulations

Happy Retirement, Larry Marshall, and thanks for 17 years of service to WSU and Facilities Services! (L-R) Dan Costello, Greg Strevia, Larry Marshall, Chris Fischer and Craig Cole.

DESIGN THE 2017 SAFETY T-SHIRT

**PUT YOUR THINKING CAPS ON AND
PUT YOUR TALENT TO USE!
DESIGN NEXT YEAR'S
SAFETY T-SHIRT AND WIN A PRIZE!**

NO LIMIT ON COLORS.

***NO COPYRIGHTED WSU LOGOS
OR PHRASES/ETC.***

***PUT YOUR IDEA(S) TO PAPER.
SUBMIT TO THE SAFETY BUDGET
SUBCOMMITTEE* NO LATER THAN***

March 1st, 2017

***Kellie Jones *D. Thomas *Rick Finch
*Victor Edenso *Jann Dahmen
*Becky Torpey**

Washington State Employees Credit Union

**Scholarships for Fall 2017
\$2,500 for 4-year program
or graduate studies**

**\$1,500 for 2-year program
or vocational studies**

DEADLINE: February 13th

Call: 800-562-0999

Visit: <https://wsecu.org/>

Scholarship

February/March * Upcoming Training Events * Be Sure to Register				
Training	Date (7:30am-4:00pm)	Location	Seats	Contact
Aerial Lift-INITIAL-Training	Thurs, March 16 th , 7:30-4:00	Training Rm 70	6	S. Greer
Aerial Lift-INITIAL-Training *FULL*	Tues, March 21, 7:30-4:00	Training Rm 70	---	S. Greer
Aerial Lift-RECERTIFICATION-Training	Thurs, Feb 9, 3:00-4:30pm	Steam Plant		S. Greer
Aerial Lift-RECERTIFICATION-Training	Thurs, Feb 23, 3:00-4:30pm	Steam Plant		S. Greer
Aerial Lift-RECERTIFICATION-Training	Wed, March 15, 3:00-4:30pm	Steam Plant		S. Greer
Asbestos and Lead Awareness (trades)	Wed, Feb 8 th , 8:00-10:00	EH&S basement		M.McKibbin
Asbestos and Lead Awareness (trades)	Wed, March 8 th , 8:00-10:00	EH&S basement		M.McKibbin
Asbestos and Lead Awareness (trades)	Wed, April 12 th , 8:00-10:00	EH&S basement		M.McKibbin
Asbestos and Lead Awareness (trades)	Mon, March 15 th , 10am-1pm	Smith CUE 419		M.McKibbin
Asbestos and Lead Awareness (trades)	Mon, March 15 th , 5pm-8-m	Smith CUE 119		M.McKibbin
Capital Group/PM&CM Specific Training (Back Safety/Ergonomics)	Wed, Feb 15 th , 8:15-8:45	Capital area		S. Greer
Confined Space/Non-Ionizing Radiation	Mon, Feb 13 th	Training Rm 70		S. Greer
Cultural Competency (HRS)	Wed, March 1 st , 9:00-Noon	Lighty 401 (J. Guillory)	12	J. Durfey
Cultural Competency (HRS)	Wed, April 5 th , 9:00-Noon	Lighty 401 (Jeff Guillory)	12	J. Durfey
Dreaded Conversations: Effectively Communication Difficult News (HRS)	Tues, Sept 19 th , 2:00-3:30pm	TBD		J. Durfey
Fall Protection Authorized User	Thurs, Feb 16 th , 8:30-11:00	Training Rm 70	8	S. Greer
First Aid/CPR/AED (Custodial)	Thurs/Fri, Feb 16 th & 17 th , 8:00-Noon	Admn Conf Rm	12	T. Parrish
First Aid/CPR/AED (Custodial)	Thurs, March 16 th -17 th 8:00 - Noon	Admn Conf Rm	12	T. Parrish
First Aid/CPR/AED (3 spaces available)	Thurs, Feb 23 rd , 8:00-1:00	Admn Conf Rm	12	J. Durfey
First Aid/CPR/AED (12 spaces available)	Wed, March 15 th 8:00-1:00	Admn Conf Rm	12	J. Durfey
First Aid/CPR/AED (12 spaces available)	Wed, March 29 th , 8:00-1:00	Admn Conf Rm	12	J. Durfey
Forklift-INITIAL-Training (2 spaces available)	Thurs, March, 9:00-Noon	Training Rm 70	2	S. Greer
Hearing Tests (Spring)	Scheduled thru Supervisors	behind Carpenter shop		S. Greer
Hostile Intruder** (HRS)	Thurs, Feb 16 th , 1:30-3:00	Lighty 405	30	J. Durfey
Hostile Intruder** (Video)	Tues, Feb 28 th , 11:00-Noon	Training Rm 70	15	J. Durfey
Hostile Intruder** (HRS)	Wed, March 29 th 1:30-3:00	Lighty 405	30	J. Durfey
Lock Out, Tag Out	Mon, Feb 13 th 9:00-10:00	Training Rm 70		S. Greer
Qualified Rigger	Wed, March 29 th , 8:30-11:30	Training Rm 70	8	S. Greer
Safety Representative Training	Tues, Feb 21, 8:30-10:00am	AEC Conf Room	20	S. Greer
Shop Safety Meetings (Various: Ladder Safety, Slips-Trips-Falls; Fall Protection (with S. Greer approval)	Tues, March 7 th	Safety Meetings	---	S. Greer
Shops Safety Meetings (Chem Hazard Communications)	Tues, Feb 7 th	Safety Meetings	---	S. Greer
Shops Safety Mtg (Chem Hazard Com-CLMI video-if you missed the safety mtg)	Tuesday, Feb 21 st , 9:00-9:30	Training Rm 70	---	J. Durfey
Shops Safety Mtg (Ladder Safety/Fall Protection - CLMI video-if you missed the safety mtg)	Thurs, March 23 rd , 9:00-9:30	Training Rm 70	----	J. Durfey

Additional Training - continued on next page

State Ethics Laws (HRS)	Tues, March 14 th , 2:45-4:15	TBD		J. Durfey
Understanding Diversity, Ethics and Workplace Harassment (HRS)	Thurs, Feb 16 th , 7:30-9:00	TBD	TBD	J. Durfey

Training Reminders: Registration is required for all classes. Please register with Jude Durfey (5-5572, jkdurfey@wsu.edu) or Sarah Greer (5-4360, slgreer@wsu.edu) to enroll in the listed classes. Visit the **Safety Sharepoint** site for additional information: <http://facops6/safety/default.aspx> . Aerial Life evaluations will be scheduled individually.
****Hostile Intruder training also available on-line. See Jude.**

Spring hearing tests will be coming in March and will be scheduled through supervisors.

APP Safety Question Winner

Jolene Osterberg

Jolene selected a Cougar blanket and game set from the Safety Award cabinet. If you are a winner, you can select a prize, too!



We had twelve (12) entries, all correct. Jolene's entry was randomly selected. The remaining correct entries will be added to the pool for Safety Award drawings at the Facilities Services Employee Appreciation Picnic.

Thank you to all that entered the contest!
Be sure to enter this month's contest!!

Thanks for Working Safely!!



Ted Aarstad and Mark Grant used the appropriate PPE for mixing chemicals at the Steam Plant. Well done!

Steve Holbrook and the Heavy Equipment Crew demonstrated excellent skillset and work habits when excavating and repairing the broken main water line at the College Avenue Steam Plant. Prior to beginning the excavation, the crews double checked and ensured the main gas line into the Steam Plant active boilers was not in the proximity of their dig. Doing so reveals the professionalism and dedication to safe work habits that our Heavy Equipment Group possesses. Great Job Guys!



December's APP question and answers:

Whether at the jobsite, warehouse, shop or office, every employee has a responsibility to **themselves**,
to other employees, and **to the public** to work safely.

Facilities Services Safety Committee

Safety Question Contest for the Month of February 2017

Directions: The answer to the question below can be found in one of the chapters of the Accident Prevention Program (APP). Read the question carefully. When you think you have found the answer, you may email your answer to **Jude Durfey** at jkdurfey@wsu.edu or print off this page and cut out the form on the dotted lines. You may give the form to your supervisor to **send in intercampus mail to Jude** or **drop it off at her desk** next to the reception area of the McCluskey Office building. The names of all employees who submit the correct answer will go into a hat for a drawing. Whoever's name is drawn will be able to select one of the monthly safety awards. This contest will be open only until 5 p.m. on **Tuesday, February 28th**, so get started finding the answer now and win a nice prize! <http://facops6/safety/APP%20Manual/Forms/AllItems.aspx>

Safety APP Question for February.....

Chapter 19: Motorized Vehicle and Equipment, Requirements:

List five (5) requirement for operators of state vehicles:

1. _____ 2. _____ 3. _____
4. _____ 5. _____

Name of employee submitting the above answer: _____

Facilities Services Division: _____

WSU Holiday Schedule

Memorial Day	May 29, 2017	Thanksgiving Holiday	November 23 & 24, 2017
4th of July	July 4, 2017	Christmas Holiday	December 25 & 26, 2017
Labor Day	September 4, 2017	New Year's Holiday	January 1, 2018
Veterans' Day	November 10, 2017	Martin Luther King Jr Day	January 15, 2018



WSU SURPLUS

Open to the public every Friday 10am-3pm



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<http://surplus.wsu.edu>