



## Premium Surcharges, Wellness Incentive for PEBB Employees



PULLMAN, Wash. – Washington State University employees **must respond** to questions regarding health benefits this spring or risk being assessed a surcharge or missing out on a financial incentive.

Benefit eligible faculty, staff and non-student hourly employees will be required to respond to questions regarding two premium surcharges and a SmartHealth wellness incentive administered through the Health Care Authority (HCA)/Public Employee's Benefit Board (PEBB).

Failure to respond will result in a \$25-\$75 premium surcharge collected from an employee's monthly paychecks and/or missing out on a financial incentive offered to encourage wellness.

**Tobacco Use Surcharge:** A \$25 a month premium surcharge will be required if the subscriber or any covered family member uses tobacco products.

**Spousal or Domestic Partner Coverage Surcharge:** A \$50 a month premium surcharge will be required if a spouse or domestic partner who is enrolled on an employee's medical plan chose not to enroll in their own employer's medical coverage that is comparable to the coverage and premium rates of the Uniform Medical Plan Classic.

Employees must respond to the premium surcharge questions April 1–May 15\*. Surcharges will go into effect July 1, with the first deduction on the July 10 paycheck.

**SmartHealth Wellness Incentive:** A proposed \$125 incentive for the 2015 plan year would be offered to employees who: 1) select a primary care provider, 2) complete a health assessment and 3) begin a wellness program activity by June 30, 2014. The incentive, pending funding by the Legislature, could reduce Classic/Value employees' deductible by \$125 or add \$125 to Health Savings Account (HSA) for CDHP participants.

Employees must respond to the SmartHealth Wellness Incentive questions April 1–June 30\*. The incentive will go into effect Jan. 1, 2015.

Visit the Benefits website for more information: <http://www.hrs.wsu.edu/Benefits>

Preference is for employees to respond on the website, however hardcopy forms will be available at the front desk in McCluskey that need to be turned back into Benefit Services in French room 139, no later than May 15, 2014.

If you have additional questions, please contact Human Resource Services at 335-4521 or [hrs@wsu.edu](mailto:hrs@wsu.edu).



Don't Miss the Deadline!  
Computers are available in the Training Area of McCluskey's Front Office for your use in responding to this requirement.

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**Be Sure to enter the Safety Question Contest on the last page of this Newsletter open to all non-supervisory Facilities Services employees.**

## Identity and Organization.....by Olivia Yang

In April 2010, Dr Elson Floyd made the decision to merge Capital Planning and Development with Facilities Operations. Thus created was the new organization, Facilities Services. The purpose of the merger was to create a more efficient and effective organization which would provide consistent and responsive service across project delivery, maintenance and operations. We have made great strides in achieving the objectives of this merger and I am both heartened and humbled by all your efforts and enthusiasm in creating the organization in which we are the service provider of choice for the University campus. We are starting to see some early fruits of the merger with better collaboration during project development and delivery. For example, our Minor Capital Renewal Program prioritization includes subject matter experts from across Facilities Services ensuring our project solutions are best value for the university both in priority and life-cycle cost. In addition, I am starting to get good feedback that we are starting to see better collaboration between our project managers and technicians. There will be opportunities to further strengthen those relationships as we refine our financial business processes, centralize our human resource functions and bring on a new work management system (integrating financials, capital project management, maintenance and operations, space management, etc.) this year.

As we go about our daily tasks, how we identify ourselves will help define ourselves. The attached organization chart (see page 3) shows the three principal divisions within Facilities Services and their respective functional areas. While the Capital Group is distinct from the Operations group, it is still our core value that we design what can be built, and we build what can be maintained. The Administrative group is responsible for both the long range planning (physical as well as financial) as well as the administrative structure which supports both Operations and Capital.

As is true in many large organizations (and universities are large organizations), many will not know or have time to take note of what we call ourselves and how we are organized. When we are still thought of as two separate organizations, it is important to gently remind people that we are one. When we are asked to do things, or participate as two separate organizations, we must coordinate within ourselves and act as one. I know that by our hard work, creativity and innovative problem solving, they will know us. But it is important that they know us as one Facilities Services organization.

## What is that Thing?.....by Greg Streva

The American Water Works Association suggests operating and exercising your underground water valves annually. In the past WSU has not been able to do this. The consequences of not doing this are many. One thing is from lack of movement valves tend to get stuck in the position they're in and become very difficult to turn. Valve boxes fill with dirt and debris to the point where it is difficult to even get a valve wrench on the operating nut. Over time valves can become lost. They can be paved over in the street or buried in planters. This all kind of came to a head a few years ago when we had a significant leak in the middle of campus and had a hard time finding the isolation valves.

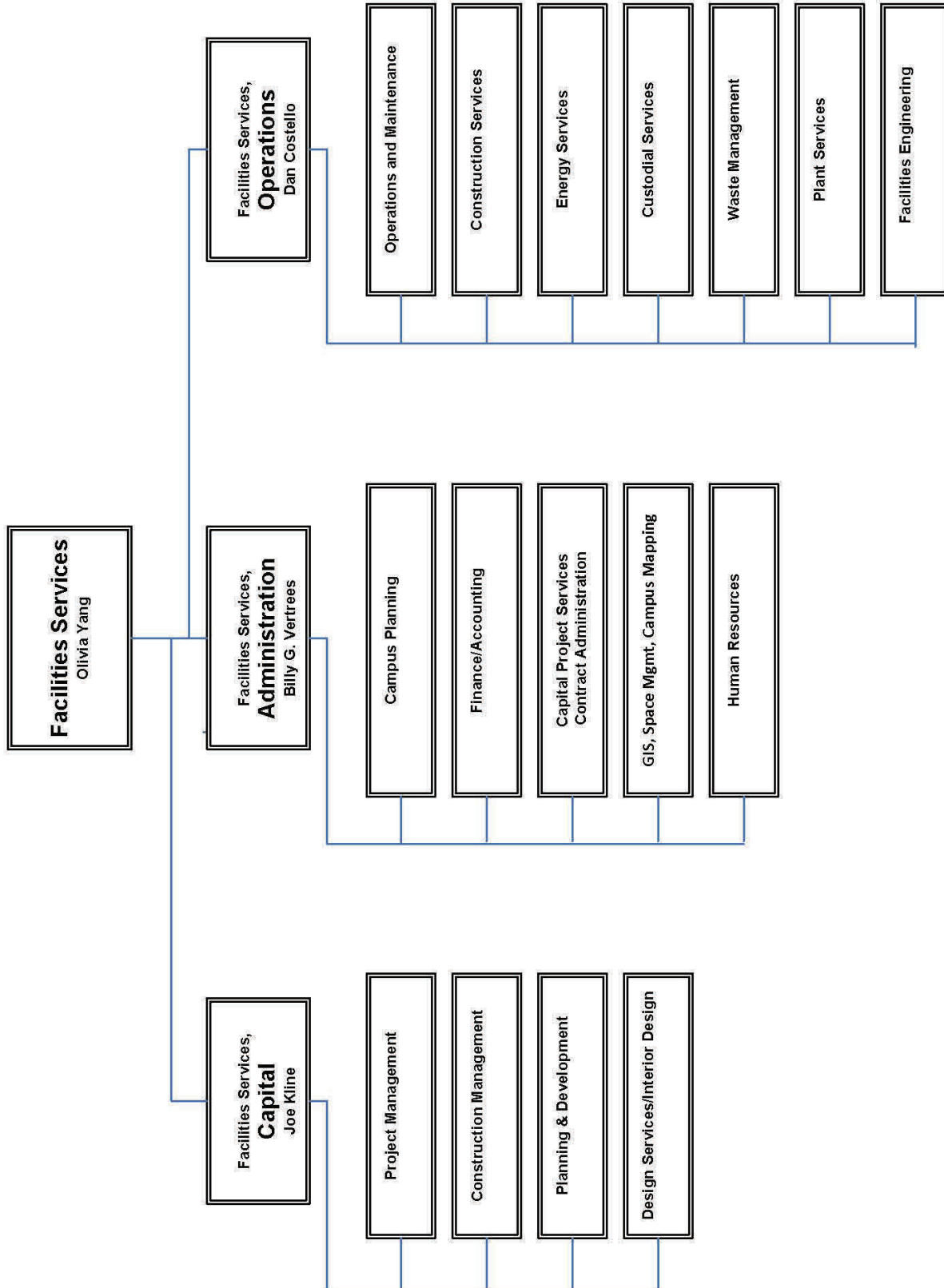
Last year maintenance addressed the problem by purchasing a valve maintenance trailer. This device will help us in several ways. Its main job is to exercise valves and it does an incredible job. The hydraulic

head delivers 750 Ft. Lbs. torque to the head that will free up almost any stuck valve. If this machine can't operate the valve, the valve is broken and needs to be replaced anyway. Once it opens and closes a valve 3-4 times the valve can then be easily operated by hand.



The machine also has a GPS locator at the head that give us a solid location for each valve to make it easy to find it in the future. With its vacuum system and pressure washer we can clean valve boxes and even do small excavations to replace valve boxes or find buried ones.

All in all this was a great investment that will help us improve the operation and efficiency of our water system.



## Being Part of a Winning Team.....by Dan Costello

Recently I was reading an article about coaching, teamwork and performance. The topic was "basketball" and it did not hurt that it was the San Antonio Spurs and the coach was Gregg Popovich (infamous for being curt and sarcastic, fun to watch, also known affectionately as "Pop"). While the article was about basketball, good coaching and teamwork are elements of a healthy, high productive organization (think "Team Facilities Services" or even bigger "Team Coog").

One of the things I found interesting was Pop's perspective on roles and responsibilities. He was quick to put the responsibility and credit for the team's success (and failures) firmly on the shoulders of his players. The way he phrased it was, "If they're holding the ball, they're holding the ball, I certainly didn't tell them to hold the ball. Just like, if they make five in a row, I didn't do that. If they get a great rebound, I didn't do that. It's a players' game and they've got to perform. The better you can get that across, the more they take over and the more smoothly it runs." Facilities Services is a "player's game" as well. We all "own" the team's successes and share responsibility when we don't quite meet the mark.

Being successful is not as simple as "working hard". We have to understand our roles, the positions we are playing on the team and how the team measures its success. We aspire to be the Service Provider of Choice. I challenge you to give that some thought. What does being the Service Provider of Choice mean to you? Certainly good

quality work, reasonable price, quick ..... But would you consider other things, like good communications, problem solvers, courteous, etc? We are all clients at one time or another, so reflecting on how we like to be treated and what we consider good service when we are clients can help inform how we should treat our clients both inside and outside of Facilities Services. I am just saying....

As we pursue our goal of Service Provider of Choice, we will be measuring our efforts (we have to know if we are holding onto the ball or scoring three pointers). Our new work management system, AiM, will help us do that. In addition we will continue to work on improving our working relationships within Facilities Services (Operations, Capital and Administration). Since we are on the same team, it will help if we understand each other's roles and perspectives. Working together is how we will become the Service Provider of Choice.



## KUDOS

On Tuesday/Wednesday of this week, we had our Biennial Review (by the DOE) of the Institute. This is a very big deal for us. The Custodial Staff members (Arlynn Mumau, Christian Kelly, John Dawson, Bill Lawson, and Wes Wiles) were extremely helpful in making sure that the Shock Physics Building was in good shape for our visitors. In addition to the scientific presentations, physical appearances of a facility are also important during such visits. My sincere appreciation to the following individuals for their kind help with our DOE Site Visit Review.

Y. Gupta

On Wednesday at noon, we said goodbye to the NAAB Accreditation Team and let out a huge sigh of relief. This accreditation was a huge endeavor that couldn't have happened without the assistance of a large number of people.

Some of those critical people were our custodians. We want to take a moment to say a very big "thank you" to you, Kathie Power, Duane King and especially to Joy Neal for a job well done in Carpenter Hall. Not only were all the items we requested below done in a timely fashion, but

they were done well—while maneuvering around changing schedules, last-minute requests, and additional items lingering throughout the building. We could not have come across in our Accreditation in as professional of a light had it not been for a clean and professional looking building. Our hats are off to all of you for your great efforts. We are so glad you are a part of our team!

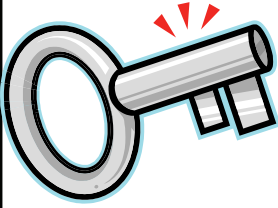
C. Scott

By the way, I just want to let you know that I/we really appreciate all that Adam Beck does. To be honest, some of us in our office felt like Bioniche was an under-appreciated tenant for many years. I've worked here for 19 years and some might consider me a bit of "a squeaky wheel" regarding upkeep and general maintenance of the place – and I have to say that Adam takes pride in his role/work than and he has a pleasant customer service type attitude, which is all too rare in this day and age. Adam is a gem! I hope you pass this on to his supervisor.

D. Hull

KUDOS continued on page 10

## Key to Success.....by Tom Parrish



Experience is key to the success of any organization. Having employees that stay with us for the long haul gives us an institutional memory and a solid grounding in the past that lets us avoid repeating the same mistakes over and over while we are looking for new ways to do our job more effectively in the future. In the Custodial Department we are blessed with a wealth of experience. The ten people in the Custodial Department who have worked for WSU the longest have a total time of over 338 years, or an average of over 33½ years per person. Our overall record holder is Barry Birdsell with 41 years and 8 months. The entire Top Ten is shown at the right. When you see one of them, tell them thanks for their service. Oh, 338 years? That's 17,576 Mondays, now that is a lot of Mondays?

Employee		Length of Service	
Barry Birdsell	41 years 8 months	Mike Miller	37 years 3 months
Roy Dillahunt	36 years 11 months	Bill Lawson	35 years 3 months
Bonnie Becker	34 years 5 months	Keith Gunther	32 years 10 months
Perry Berger	31 years 3 months	Dave Geppert	30 years 1 month
Sharon Stout	29 years 4 months	Arlynn Mumau	29 years 3 months



### Mark Your Calendars!

### Fun Summer Events!



**July 10, 2014 Annual Facilities Services Picnic!** Good food and rumor has it the jail will be back again this year as a fundraiser for the Facilities Services Scholarship and Endowment Funds. The committee is still in the planning stages so more information to come.

**August 2, 2014 6th Annual Jess Ford of Pullman Hardhat Classic Golf Tournament!** The 2013 tournament netted approximately \$13,000 towards the scholarship and endowment funds. The scholarship committee has designated a total of \$10,000 split evenly be awarded to deserving WSU students attending WSU as an undergraduate this fall, that apply for the scholarship, and are children or grandchildren of current, retired, or deceased Facilities Services employees. If you would like to come out and support a good cause, sign up to play in the tournament at [www.hardhatclassic.com](http://www.hardhatclassic.com) Hope to see you on the green!

## WSU Holiday Schedule

Memorial Day	May 26, 2014	Thanksgiving	November 27-28, 2014
Independence Day	July 4, 2014	Christmas	December 25 & 26, 2014
Labor Day	September 1, 2014	New Years Day	January 1, 2015
Veterans Day	November 11, 2014	Martin Luther King Day	January 19, 2015



The Blood Mobile is Coming to McCluskey on May 22, 2014, 9 a.m to 1:45 p.m.

If you would like to donate, contact one of the following recruiters to set up your appointment time: Debbie Hill 335-9000; Lori McClintock 335-9036; Brandy Dean 335-4530; or Jann Dahmen 335-5571  
Thank you for your generous donation!



# WSUSURPLUS

Open to the public every Friday 10am-3pm



## SERVICE AWARDS



**Arron McMullen**  
**10 Years**



**Margot Buckley**  
**10 Years**



**Dave Baker**  
**20 Years**



**Mike Sturko**  
**20 Years**



**Bill Lundquist**  
**25 Years**



**Tim Womack**  
**25 Years**

## Service Awards



**Rick Magers**  
**30 Years**



**Sandy Tweit**  
**30 Years**



### Service Award Winners (not pictured):

Rodger Small.....10 Years  
Josh Fey.....10 Years  
Jim Tjomsland.....15 Years  
Wayne Lechtenburg .....20 Years  
David Geppert.....30 Years

## PROMOTION ANNOUNCEMENT

Congratulations to Chuck Hull.  
Chuck was recently promoted to the Construction Project Coordinator 2 position.



## WELCOME NEW EMPLOYEES!



Josh Graisy	Plant Services	Fiscal Tech. 2
Caleb Hawkins	Construction	Contr. Prog. Coordinator 1
Wesley Pinard	Plant Services	Grounds Nursery Services Specialist 2
Shane Leavitt	Maintenance	Control Tech.
Jarod Taylor	Waste Mgt.	Truck Driver 1
Ian MacConnel	Plant Services	Grounds Nursery Services Specialist 2

The new employees pictured above were introduced at the Service Awards presentation in the Carpenter's Shop on March 26, 2014. Pictured from left to right are: Ian MacConnel, Jarod Taylor, Shane Leavitt, Wes Pinard, Josh Graisy, and Caleb Hawkins.

## What's Going on in Capital Projects?.....by Joe Kline

Since the merger of Facility Operations and Capital Planning and Development in 2010, the Capital Projects department has undergone several organizational overhauls. During my interview process back in the Fall of 2012, our campus customers repeatedly hit on two major themes: 1. Deliver projects faster, and 2. Deliver projects cheaper. With these two requests in mind, the Capital Projects team is now centered around the two main groups, Project Managers and Construction Managers. Project managers are mainly in charge of project development and design. Construction managers are responsible for constructability reviews and contract administration during the construction phase. We are no longer divided into 'major' and 'minor' groups defined by the size of the project, but are assigning projects based on the unique skill sets and experience of the individual PM's and CM's. The purpose of the merger was to create a more efficient and effective organization and this organizational structure was created to take advantage of our strengths (contract expertise, campus knowledge, client relationships, etc). By creating an organization that is more responsive and nimble, we hope to deliver projects more quickly, more cost effectively, and more importantly, with higher levels of customer satisfaction.

Closer to home, we are also re-focusing on the importance of fully executing our MCR allocations that need design contract support or public works construction contracts. One of the prime responsibilities of our campus Facilities Services organization is to be good stewards of the facilities we already have. Craig Cole, Chris Fischer and Kate Kamerrer have done a great job of creating a MCR prioritization process that has allowed the Capital

Project team to design, schedule, and bid projects this summer to get ahead of the MCR expenditure curve for this biennium. This will help ensure we execute as many MCR projects as possible, cut into our deferred maintenance backlog as far as possible, and justify requests for additional MCR money from the state in future years.

On a final note, one of our goals in Capital Projects is to use our MCR (and maintenance) project experience to help inform the process and materials we incorporate into our new facilities. There is always a tension between wanting to use the 'latest and greatest' new gizmo's in our new buildings and delivering a product that can be efficiently operated and maintained by our shops. The Capital Projects team is looking for ways to make our new buildings easier to maintain and lowering the total cost of ownership for the facility. I look forward to feedback from everyone in Facilities Services if you see ways we can 'do it better'. In the final analysis, if we aren't doing a good job of taking care of each other, we probably aren't doing a good job of taking care of our other campus clients.



## Hot Work Permits.....by Rick Hull

In our ongoing effort to protect our employees as well as the University's assets, we need to comply with the work requirements outlined in the Facilities Services Accident Prevention Program (APP). One of those requirements is outlined in Chapter 24, Welding and cutting, and that is the Hot Work Permit Requirement. Hot work permits are required to be filled out in any area not designated for hot work activities before any work involving open flame or activities producing heat or sparks will take place. These activities include but are not limited to: welding, torch cutting, grinding, soldering, brazing, pipe thawing, torched



down roofing, and chemical welding. Hot work permits have changed over the years from old paper version to the electronic version on the Facilities Services Safety Sharepoint site. The checklist is

included there and can be filled out either by the employee or the Supervisor prior to the work commencing. Once the responsible person has filled out the checklist, save a copy to the site then make a paper copy to be signed by the appropriate Supervisor and reviewed plus signed by the persons performing the work.

Copies of the signed document then need to go to the following: Facilities Safety Coordinator Sarah Greer, the work groups main office, and one needs to be posted at the work site and turned back in to the supervisor upon the completion of work. When doing hot work inside of campus buildings, one of the checklist items is to contact the Life Safety shop and make them aware so they can shut down any fire suppression systems in the area. Most of these systems are activated by the smoke and/or heat detectors located in the room. WSU has some locations on campus that use the FM-200 or HFC-227 systems for fire suppression, this is similar to the old Halon gaseous fire suppression systems but they are not carcinogenic. You will find this type located in a lot of the server rooms around campus or areas that house chemical storage. Some of these systems use a flame detection monitor to activate the system and will actually discharge within seconds of detecting a flame or out of the ordinary heat signature. What is the most important thing to know about these systems is that they are oxygen depleting gases, meaning they will quickly remove the oxygen from the air in the room, making it essential that people vacate the room as quickly as possible. In some cases, the discharge will render the room uninhabitable by humans within seconds. In addition, these chemical systems are very expensive to recharge so it is essential that Life Safety be contacted before hot work can be done in any of these locations. These areas are marked by signs similar to the one pictured at left. You can find more information on designated areas, hot work procedures, and a copy of the hot work permit in chapter 24 of the APP manual. Hot work forms are also located on the Safety Sharepoint site: <http://facops6/safety/Hot%20Work%20Permit/Forms/AllItems.aspx>

## Summary of WSU Capital Projects.....by Jude Durfey

Numerous projects have recently been reviewed and approved by our Board of Regents, resulting in a great deal of activity on the WSU Pullman campus and around the state. The following is a brief summary of those projects:

### **Plant Sciences Building (REC 5)**

REC 5 was approved last October by the Board of Regents in the amount of \$500,000 for pre-design. This building will further advance the development of the Research and Education complex east of Stadium Way, which houses research laboratories engaged in the advancement of science and technology in the areas of plant biochemistry, plant pathology, horticulture, and crops and soils sciences.

### **Plant Growth Facilities, Phase 1**

This is one of two planned greenhouses to address the aged, outdated and inefficient spaces currently utilized in the plant science research area. It will be built next to the Plant Growth Center just off NE Wilson Road. Board of Regents approved \$225,000 for pre-design at their October 2013 meeting.

### **Plant Growth Facilities, Phase 2**

Supported from a different funding source, Phase 2, was approved for \$10M by the Regents October 2013 for design and construction. This facility of 34,000 GSF will provide independently controlled greenhouse areas with growth chambers featuring walk-in or reach-in capability.

### **Clean Technology Laboratory Building (CTLB)**

Sited on the parking lot west of the Agronomy Seed House on Grimes Way, the CTLB is a new interdisciplinary facility that will house science and engineering programs in sustainable materials, atmospheric research and water quality. \$52.8M for construction was approved October 2013 by the Board of Regents with the ground breaking held earlier this month on March 5.



### **Northside Residence Hall, Phase 2**

As part of the Student Housing Long Range Plan, the Northside Residence Hall, Phase 2, is the next component of the student housing improvements planned for the Northside area. \$40M was approved by the Board of Regents in October 2013 for design and construction. This project will provide students a 250 bed, 100,000GSF residence hall with a dining component and will be located east of the soccer field on Colorado Street.



### **WSU North Puget Sound at Everett**

The 2011-2013 Legislature acknowledged the limited access to public baccalaureate and graduate degree programs in the North

Puget Sound area and charged WSU with the leadership, management and operation responsibilities of a Science, Technology, Engineering and Math (STEM) program on the Everett Community College campus. The Board of Regents approved \$10M for design, pre-construction and land acquisition last November 2013. Consultants and departmental constituents are formulating the programming for a new building.

### **Soccer Field Improvements**

Approved last November 2013, by the Board of Regents, this \$2.4M project will improve the outdoor soccer venue, supporting the growth of campus and the women's soccer program. Currently, the facility does not meet NCAA requirements. Improvements are necessary for required television broadcasting. Additionally, infrastructure upgrades will allow for future permanent seating and continued campus growth around the facility.

### **WSU Prosser, Agriculture Technology Building Addition**

A 10,000 square foot expansion will provide additional offices, a conference room, mechanical shop, automation laboratories, electronics and robotics laboratory, visual recognition laboratory and a three-bay equipment fabrication/testing area. This project supports the Center for Precision and Automated Agricultural System (CPAAS), and received November 2013 Board of Regents approval in the amount of \$2.1M for design and construction.

### **WSU Prosser, Viticulture Building Addition**

Programs at the Prosser IAREC facility have grown tremendously. Additional modern space is needed to support programs in viticulture, plant pathology, tree fruit breeding and physiology, and fruit quality assessment. Additionally, new spaces will be used for the fruit tree hardiness and crop protection program, viticulture crop protection program, and Washington State AgWeatherNet, which coordinates a complex system of over 130 weather stations. At the November 2014 meeting, the Board of Regents approved \$2.79M for design and construction of a 5,000 square foot addition.

### **Johnson Annex Renovation**

Renovation of the Johnson Annex is in support of the Apparel, Merchandising, Design and Textiles (AMDT) program, allowing them to relocate from outdated spaces in Kruegel Hall. Board of Regents approved \$1.65M at their November 2014 meeting for design and construction.

### **Johnson Hall Roof Replacement**

Board of Regents approved \$1.6M for design and construction of the Johnson Hall Roof Replacement project. The 35 year old roof is one of the larger on campus at 51,800 square feet. Materials are well past useful life. Repairs include replacement of the roof membrane, new parapet caps and flashing, drain rings, heat trace at each drain and installation of a permanent fall protection system.

### **Troy Hall Renovation**

Troy Hall is a 1920's brick building located in the core of the Pullman campus. The building is structurally sound, but is well over due for a full renovation. Board of Regents approved \$2M for design and pre-construction to develop plans for modernization of spaces focusing on chemical and environmental sciences, which support the university's commitment to Science, Technology, Engineering and Mathematics (STEM) education.

## KUDOS

I wanted to let both of you know that your snow removal experts (Heavy Equipment) have done an excellent job over the past few days. We at the Police Department really appreciate all of their hard work and long hours. It really makes a big difference in reducing the number of collisions and disabled vehicles. Your crews are very fast in responding to our requests for assistance. Thanks again and good work!

D. Jones

On behalf of the Department of Physics and Astronomy, we would like to thank the window washers, Barry (Birdsell) & Joe (Beck), and the waxing crew (Jonathan Williams, Mike Kiddy, and Shad McJoslin) for their wonderful and much-needed work on our building. The floors shine! And we can see out the windows! In addition, we truly appreciate their cheerful, helpful demeanor, adaptability for making changes when the scheduled time did not work for our faculty and students, and their willingness to answer any questions we had. In short, we enjoyed working with them, and would highly recommend both crews to any other department on campus.

K. Boreen

We are very happy with the service and outcome of work done yesterday by Shane Leavitt, thank you!

S. Gilchrist

I just want to say that Eldon is FANTASTIC! He is a worker and a half who cares about what kind of job he does and all with a smile! We are lucky to have him. I know lots of other folks feel the same way!

J. Opheim

I would like to express my gratitude and that of WSU Surplus to Shane Barrett of FAIS for always being the easy going, no worries, gonna fix the problem IT guy. Shane has an incredible personality and relates many tech issues in a manner that is easily understood. He's like the Vanilla Ice of IT – "if you gotta problem...yo...I'll solve it". Thanks Shane we are happy to have you!

M. Campbell

We, as in me and our department, ELSSECP put in a heating request for our conference room because it was so cold. Joe came right away! He came in to speak to me first, went in the room, upon leaving he stopped again to

say what he was planning on doing, then left, still coming back to let me know exactly what he did and how he solved it. He was very respectful, helpful, and knowledgeable! Certainly a gentleman and hard worker. So glad he is at WSU!

P. Rose

I would just like to thank the unsung heroes of WSU, FACOPs. During winter there is no better team than you guys. Without you WSU wouldn't move/function the way we do now. Today my commute to work was pure perfection, as soon as I got onto WSU roads. Dropping my son off at pre-school this morning was a totally different story...probably the most terrifying I've ever experienced since being back in Pullman. So it amazed me, when I drove onto WSU roads, how easy and wonderful it was to drive on. I know I can't do much to thank each and every one who makes it happen but THANK YOU for making our campus safe and easy to move about!

K. Rhoden

I want to thank the crew from Grounds and Heavy Equipment for cleaning the parking lots at the WSU Research and Technology Park this week. It looks great!

H. Burke

I'm a librarian with an office in Holland/Terrell libraries, and we recently had some linoleum/vinyl tile floor repairs near our elevator done by two of your employees - Lance Mitchell and George Robinson. I can't tell you how much I appreciated their friendly professionalism, especially when faced with some challenging security door access issues that they resolved gracefully. They were not only good-humored and sensitive to the work we needed to do in the Systems office, but also did an outstanding job. Beautiful and careful prep. work done efficiently, and a final product that looks amazing! I'm no expert in any part of their work, but I have been responsible for both delivering good customer service and for supervising folks in customer-facing jobs (including selling hardware to homeowners and contractors), and I can tell you that these guys are gems. Thanks for taking the time to read this, and thanks for having these guys on the job!

R. Henry



## Facilities Services Safety Committee

### Safety Question Contest for the Month of April 2014

**Directions:** The answer to the question below can be found in one of the chapters of the Accident Prevention Program (APP). Read the question carefully. When you think you have found the answer, you may email your answer to Lori McClintock [lmccclintock@wsu.edu](mailto:lmccclintock@wsu.edu) or print off this page and cut out the form on the dotted lines. You may give the form to your supervisor to send in intercampus mail to Lori or drop it off at her desk in the front reception area of McCluskey Offices building. The names of all employees who submit the correct answer will go into a hat for a drawing. Whoever's name is drawn will be able to pick out one of the monthly safety awards. This contest will be open only until 5 p.m. on April 23, 2014, so get started finding the answer **now!** <http://facops6/safety/APP%20Manual/Forms/AllItems.aspx>

**QUESTION: Chapter 17 Heat Stress:** What are the "Signs and Symptoms" of Heat Exhaustion and what are the "First Aid and Emergency Response Procedures" you should follow?

**ANSWER:**

Name of Employee submitting the above answer: \_\_\_\_\_

Facilities Services Division: \_\_\_\_\_

**RESULTS:** Congratulations to February's Safety Question Winner ..... **Rich Miller**

**February's Question:** In Chapter 37 Non-Ionizing Radio frequency Radiation safety. Site specific work plans in identified exclusion zones shall include:

**ANSWER IS:**

- Hazard description
- Exclusion zones
- Contact person/dept responsible for antenna
- Service to be performed
- Mitigation plan

**APP Safety Question Winner!**

**Rich Miller's**  
entry for the Safety Question was randomly selected from all the entries with correct answers. Those entries not chosen will be placed in the bucket for the annual Safety Award Drawing at the Facilities Services Picnic.

**Congratulations !**

