I. Call to order

a. Meeting called to order @ 1:04 p.m.

II. Roll call

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hayley Statema</td>
<td>President (Excused absence)</td>
</tr>
<tr>
<td>Pedro Nunez</td>
<td>Vice President</td>
</tr>
<tr>
<td>Wendy Hughes</td>
<td>DOLA</td>
</tr>
<tr>
<td>Michael Austin</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Sapphire Chan</td>
<td>Secretary</td>
</tr>
<tr>
<td>Jeremy Canaria</td>
<td>Senior Senator</td>
</tr>
<tr>
<td>Andrew Crain</td>
<td>Senior Senator (Unexcused absence)</td>
</tr>
<tr>
<td>Ben DuSchene</td>
<td>Junior Senator</td>
</tr>
<tr>
<td>Hannah Lu Marie</td>
<td>Junior Senator</td>
</tr>
</tbody>
</table>

III. Open issues

a) Elections

- Wendy will collect all applications on Monday morning. Sapphire will scan all paper applications that are dropped at the Front Desk on Friday afternoon, and email them to Wendy. ASWSUE staff should inform peers about the application deadline.

- Jeremy recommended future student government to include an election timeline on promotional fliers, so that students would be aware of all of the important deadlines during election week.

b) Graduation

- **Tassels** – Ben will continue to work with Pam to create tassel for ASWSUE’s staff.
• **Reception** – ASWSUE has set aside $5,000 for graduation reception. Possible ideas for event include holding breakfast before ceremony, hosting BBQ the day before, serving cake and punch before ceremony. Ciera will suggest event ideas to graduation committee during weekly meeting.

c) **Stress Management Workshops** – (led by Heather LaBouy) Healthy brain food will be served.

  • The workshop will address how to recognize common student stressors, strategies for successfully coping with stress, and tips and strategies for developing effective study skills.

  • The workshops will be held on:

    o Monday, April 18, 2 p.m. - 3:30 p.m., Gray Wolf Hall 364

    o Thursday, April 21, 11a.m. - 12:30 p.m., Gray Wolf Hall 370

d) **Career exit survey**

  • Student services are interested to administer a career exit survey during April. The purpose of the survey is to obtain demographic information on students regarding their future employment and salary.

e) **Student forum**

  • Ciera is interested to host an informal student forum for students to discuss accessibility to campus resources, and opportunities for student engagement.

  • Two forums will be held in April. The date and time of the event have not been decided yet.

f) **Event updates**

  • **Coffee with the Dean:** The event will allow students to meet and have conversations with Dean Pitre. The event will be held on:

    o Tuesday, March 29, 10:30 a.m. - 11:30 a.m., Gray Wolf Hall 370

    o Wednesday, March 30, 1:30 p.m. – 2: 30 p.m., Gray Wolf Hall 370

  • **Traxx**
The Traxx event will be held from 5 p.m. – 9 p.m. tomorrow. All participants can bring up to 2-3 guests. Children under 11 years old won’t be able to participate in children tracks event. Children between 11-13 years old have to complete a 30-minute safety course prior to participating in the event. Pool table is open from 5 p.m. – 9 p.m. Each participant can get up to 4 tacos.

Check out procedure: students should show their student ID card at the entrance. Participants can also pre-register prior to the event. Pedro will ask Kris and Pam to email the link of registration to all students.

Pedro is in charge of buying snacks and he will arrive early to prepare set up for the event.

- Dead Week
  - The massage event will be the event for finals week. Pedro suggested serving coffee and snacks during the event. Ben will submit purchase request for snacks.

- Baseball – cost
  - ASWSUE can host an Everett Night event to invite students to a baseball game.

- Cap and Gown – event and info to Kris
  - All students need to check their email and send height information to their advisers by March 30.
  - Kris will soon contact students who have registered for 20 or more guests for commencement to find out the exact amount of guests they are bringing. Volunteers are needed for parking and during the ceremony.

IV. New business

  a. Promotional Video
    - Jeremy suggested filming a video to promote new ASWSUE candidates.
V. **Adjournment**

The meeting was adjourned at 1:51 p.m. Next meeting will be on March 30, 2016 at 01:00 p.m.