I. Call to order
   a. Meeting called to order @ 6:49 a.m.

II. Roll call

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Hayley Statema</td>
<td>President</td>
</tr>
<tr>
<td>Pedro Nunez</td>
<td>Vice President</td>
</tr>
<tr>
<td>Jeremy Canaria</td>
<td>Senior Senator</td>
</tr>
<tr>
<td>Sapphire Chan</td>
<td>Senior Senator</td>
</tr>
<tr>
<td>Andrew Crain</td>
<td>Senior Senator (Excused)</td>
</tr>
<tr>
<td>Ben Duschene</td>
<td>Junior Senator</td>
</tr>
<tr>
<td>Hannah Lu Marie</td>
<td>Junior Senator</td>
</tr>
<tr>
<td>Wendy Hughes</td>
<td>DOLA</td>
</tr>
<tr>
<td>Michael Austin</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Ciera Graham</td>
<td>Advisor</td>
</tr>
</tbody>
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III. Open issues

a) DoLA trips – we found the money

- ASWSUE took $1000 from the budget and $230 from the Executive Board travel grant to support the DoLA trips to Olympia.
- Wendy will release application form for Coug Day Capital next week. The application form is going to be posted on the ASWSUE webpage; information about the trip will be shared through email.
- Wendy will share more updates about the bill for the Olympia trips in next meeting.

b) Rules & Administration Updates
• Ben shared updates about the R&A Committee meeting that happened on Nov 3rd. He explained the changes that are made to the By-Laws.

• Pedro made a motion to vote on the changes. All in favor. Changes approved.

• Ben will write up a bill for the changes and propose it in next meeting.

c) Accountability Log Form

• The purpose of the log form is to create the culture of transparency within ASWSUE.

• All members of ASWSUE can turn in the form either directly to Ciera or through email, or drop it in the mailbox by front desk.

• First log form should be turned in late November or early December.

• Log form is due every 2 weeks.

IV. New business

a) Silver Cup College Night

• College Night will be on Dec 10th from 7-10p.m.

• University Center partners are interested in the event. The event might be open to WSU alumni as well.

• The maximum number of participants in the event will be 60 people. Participants might be able to enter a raffle and receive giveaway gift card for the café.

• Pedro suggested adding a plus-one option for students.

• Hayley will continue to work on event logistics.

• Jeremy will create advertising materials for the event.

• Event should have a check-in sheet.

b) Other possible events
• Puppy visit: $250 for a 30-minute session. It might be possible for future event.

• Go Kart event
  o Pacific Raceway costs $2000 for two hours; the venue can take up to 30 students and students will have access to barbeque. Mukilteo track race costs $1000 for one hour, the venue can take up to 60 people.
  o Most students prefer the event to be in spring break. Students need to RSVP for the event.
  o Ciera said opening up the go kart event to more than 30 people will be more beneficial to the student body. Michael said the Mukilteo track is a better location since it’s indoor.
  o Pedro will continue to work on event logistics. He will investigate student interest of the location and look into the possibility of subsidy.

• Massage: Ben will look into the cost for the massage event.

• Midterm morning will be on Dec 10 and Dec 11, from 10:30 a.m. – 3 p.m.

c) Diversity & cultural event
  • Ciera will talk with the Director of the Diversity and Equity Center in EvCC to find out more information about upcoming on-campus diversity events.
  • Possible ideas for diversity event: speaker event, slam poetry, entertainment performance

V. Tasks

a) Creating dates for event
  • Those who are working on projects should send timeline of the event to Pedro.
VI. **Adjournment**

The meeting was adjourned at 07:39 a.m. Next meeting will be on November 19, 2015 at 06:45 a.m.