

## Advising Consultant Group (ACG)

Meeting Minutes 10/18/2021

### Attended:

Bretthauer, Ali	Johnson, Morann (Chair)	Leverman, Erin	Ryan, Ruth
Casavant, Colette	King, Terese	Hammond, Angie	Vik, Tami
Alexander, Katie	Lessmann, Jeremy	Orr, Crystal (Admin)	Minter, Sarah
Fagaautau, Dom	Denman, Chanelle	Kincaid, Chrisi	Loughlin, Pam
Chow, Anna	Sanford, Tom	Golden, Blaine	Prizzi, Tiffany
		Hill, Lisa (CCOB)	Reyes, Heather

**Absent:** Smith-Colom, Stacey Tibbals, LeeAnn  
Gizerian, Samantha Meyer, Kelsey  
Alvarado-Young, Kelly

- Welcome to two new ACG members- Heather Reyes (Transfer Center) and Tiffany Prizzi (International Programs)
- Update from International Programs (Tiffany Prizzi)

Koda H. has left WSU as of August. Barbara Barstow (and Tyler) have also moved away. Starting next week there will be one global learning advisor. Delays in appointments are to be expected. More than happy to take new students-may just be a lag. Created new advising guides for students. Guides are finished and ready on the global learning website. Tiffany will send out a direct link.
- UAAEC report- (Morann Johnson)
  - Academic reg 111-The revision calls for a change in language (section f) that is inclusive of current students along with FSRs. This would allow the Dean, Department or Program Chair to waive requirements by allowing the admit term to be changed which saves time since there will be less manual entering of changes. The change is more accommodating to students, departments, and the RO. Must be an active program and must have the ability to pull an AR for graduation requirements. Not any earlier than the student was enrolled. Would take effect for Fall 2022.
  - Spring launch of the academic survey-looking for volunteers to help implement the survey revision. Let Moranne know if you are interested.
  - Various advisors have asked if they can join the ACG meetings. Currently there are representatives from each department, as well as official notes shared publicly on the Advising 411 page. There is currently an option on the Advising 411 website, specifically on the formal UAAEC/ACG page, to write in a question or concern which will bring it to the attention of ACG who will work to address it. <https://advising.wsu.edu/submit-an-issue/>.

- UAAEC spoke about having a town hall/forum like event every semester for all to attend. Questions can be sent in ahead of time and be anonymous. Website is not easy to navigate in terms of finding information it was stated. This is a recurring issue-what is the lack of communication to advisors regarding the ACG/UAAEC website? Recording the meeting and then sharing it, versus well taken notes from your department's reps, are items getting lost in translation? Are advisors not sure where to find the official notes that are posted? Send out the minutes via list serve, instead of posting to the website is as possible solution. ACG approves UAAEC's proposal to have town halls/Forums every semester where all advisors are invited. More to come.
  
- Enrolling after 7<sup>th</sup> day of classes (what is each department's protocol) Matt shared the RO Office will look into this and outreach to make sure faculty and staff understand the process and are familiar with the form; It comes down to what is most convenient per departments. UAAEC asked ACG to create a list of how each college/department manages enrollment additions after the 7<sup>th</sup> day along with specified contact person(s). How can we make this more simplified for students while still letting the college follow their protocols that work for them? Can this be gathered by the December meeting?
  
- DEI discussion- ACG representation regarding DEI, and discussion about revising ACG's Purpose Statement to include specifics regarding diversity, equity, and inclusion.
 

Ideally all members are DEI representatives. We should all be encompassing these values. Do we want to add a purpose statement to encompass diversity, equity, and inclusion? Add a member from Outreach and Education? Would this address the need sufficiently? What action needs to be taken? An exploratory committee will meet to decide the next further actions to take. ACG will communicate with UAAEC to inform them of any changes made. A small committee will convene on this topic to best decide that next step. This committee will be open to the advising community.
  
- Quick Commencement update-
 

Finalizing concrete plans, but the current plan is for in person commencement. More to come soon.
  
- Advising Updates-All members
 

CAHRNS- advisor 2 position open.

Global- opening spring advising today. Reminder-large increase in intercampus enrollment requests. More information you can give your student the better!

CAS- psychology/bio has open positions. Lost James Bledsoe, career coordinator. Major exploration is currently in limbo. If you have exploring students, send them to the ASCC.

Transfer Center-Currently transfer week!

Honors- priority registration open 11/8/21 at 10am. A lot of classes will fill the first day. Please make sure your students can enroll that day. Hired a new program assistant 11/1.

ATLAS- College affordability advisor hired. <https://nse.wsu.edu/>

ASCC- R383 has new wording- "Caution first CUEM deficiency."

CCOB- 2 open positions, actively interviewing.

- Next meeting dates (both in Lighty 405 and via Zoom)- Monday, November 15<sup>th</sup>, and December 13<sup>th</sup> at noon.