

University Academic Advising Executive Council (UAAEC)

April 3rd, 2020 Minutes

Attended:

Bond, Robin	Lessmann, Jeremy	Safranski, Waylon	Yocum, Darren
Casavant, Colette	Meiers, Mysti	Schertenleib, Kasey	Zimmerman, Matt
Crouch, Greg	O'Donnell, Debbie	Scourey, Joy	Dela Cruz, Kim
Dixon, Brian	Orr, Crystal (Admin.)	Walter, Jon	
Gizerian, Samantha	Plemons, Anna	Wehrung, Nancy	
King, Terese (Chair)	Pressley, Shelley	Winchell, Matthew (ASWSU)	

Guest: Gary Saunders, Enterprise Systems

Absent: Thabiti Lewis, Sara Stout, Mary Wack

AGENDA:

1. ACG Update (Colette)

- Last meeting was March 16th.
- Update from Terese regarding COVID-19-all public on the COVID website.
- Update regarding Transfer Alive! -it was a great success with a large learning curve for staff.
- Extensive discussion about degree and major change processes. What Advisors would like to see vs. what is best for the students. Will put together a working group of 3 members to work on the policy to bring to the ACG and then to UAAEC.
- Discussion on ACG being an open meeting to observers. Can any Advisors attend through Zoom or in person? This was tabled until the next meeting for further discussion.

2. Transfer Clearinghouse (TCH) Update (Waylon)

- Updates are being made to a few Academic Regulations to align with current practice. Proposed rule changes will go before Faculty Senate, April 7th.
- TP grade (Transfer Pass) is set up in MyWSU as a "C" or better; reassure students that TP will meet pre-reqs.; Departments are encouraged to accept transfer/pass for dept. requirements;
- TCH would like to see all departments put Transfer specific information on their department websites including common courses students should be completing; Heather Reyes is leading this project; we need more pathway sheets available for prospective students and more transparency on our websites;
- Waylon met with UCOMM on having a transfer.wsu.edu system wide page where information is centralized and works across the system. We need to give Community Colleges one place to go (or link to) rather than our current decentralized approach.
- TCH will be offering transfer webinars on Tu/Th afternoons for admitted students; the presentation they normally give for admitted students at Experience events will be given; after the presentation, TCH staff will facilitate a general Q&A thru Slate.
- Accepting dual credit

3. **Transfer Alive!** (Kim)

- A huge success! Kudos to Global campus and the Graduate School for sharing their existing content to copy. Lots of information came from campus partners including TCH and ASCC; Thank you to all your teams for the heavy lift; students completed 8 modules and quizzes to make sure they were reading info and watching/pay attention; didn't do quiz for college overviews so some students didn't attend that one or attended a different one. We will improve this for the future online orientations.
 - 257 students enrolled into Blackboard site and did something (part or all)
 - 201 students are enrolled in 12 credits or more
 - 56 students still need to enroll; NSP is following up with these students
 - 38 of these students have no holds but haven't enrolled yet
 - 18 students show no evidence that they met with an advisor; no check out form was completed by the advisor and there were no advising notes; RAV holds were lifted; NSP will follow up with students to get them to ASCC drop-in advising;
- No decision has been made on Summer Orientation programs yet – decision lies with the Provost in consultation with NSP, Advising, and many others;
- Alive will not be canceled but moved to online delivery; no decision made yet on Hawaii or California; if online delivery occurs, the out-of-state programs will still happen but be moved online;
- During Transfer Alive!, advisors noted that parents were attending the advising sessions; lurking in the background; we need to come up with a plan to keep them out of advising;
- Registrar echoed the praise;

4. **Academic Deficiency & Reinstatement for Spring 2020** – Terese

- Discussion held on what to do with Academic Deficiency and Reinstatement due to the COVID 19 circumstances; Some Universities (i.e. Western WA) have suspended the academic regulations for the semester;
- No decision has been made yet for WSU. There are many challenges to include:
 - i. when to run the process and take a snapshot of student grades;
 - ii. SFS needs to run SAP; all rules and processes are interconnected
 - iii. Students with PP grades or F need to be supported; suspending rules eliminates a much needed intervention;
 - iv. Scholarship renewals (external) decisions are made with GPA info.
- VCEA plans to run a report at the end of the semester and generate a list of students to follow up; plan is to connect with students who can benefit from P/F changes,
- If there is no change to the rules – we need to be more lenient with the process;
- Corina low is building out a dashboard for P/F reason;

5. **myWSU Academic Planner Pilot** (Gary Saunders)

- Pilot began with CCOB in February; Biology, Chemistry, General Studies, CES – launched in March
 - i. 469 eligible students CCOB; 144 students with Planner Activity (31%) with 1896 courses added or updated;
 - ii. 40% Planner activity for other departments;
- Future Direction – Invite students who have participated to get feedback;

- i. Expand the Pilot Group (certified majors only)
 - Pilot departments will continue to be part of the practice moving forward;
 - We want to make this available to all admitted students
- ii. Explore Department Reports
 - Course Prediction
 - Divergent enrollment behavior (student who changes direction from what they should be following)
- iii. Share with:
 - National Alliance Conference in May 2020
 - Northwest HEUG Users Group in Summer 2020

General Announcements

- **SFS** asked if there is interest in advisors participating in Financial Aid Trainings to assist students with general questions. SFS will connect with Chanelle, ALP, on providing this;
- **Registrar** - if a student earns a P grade (2.0), the P will satisfy requirements in the major automatically; VCEA has decided to allow the P grade for all the requirements; identified who doesn't want the P grade (ex. Psych 311) – Greg – faculty senate asked that the P grade (Provost and Mary Wack have been looped in on this); professional societies are allowing it; concern is in the health sciences;
- **Admissions** - There are constraints with Transcripts reaching WSU due to COVID-19; Community Colleges and High Schools are closed so students are having a difficult time getting these materials; CC's can fax transcripts directly to Admissions; unofficial documents may be sent by students and credit will be awarded for now – official transcripts will be accepted later.