

University Academic Advising Executive Council (UAAEC)

March 6th, 2020 Minutes

CUE 512

ACG Updates:

- Last meeting was January 21st.
- CCOB has been noticing patterns of students leaving their Major.
 - Would like to see any exit surveys from other programs.
 - Next meeting will discuss a survey College wide.
- There has been discussion by some advisors about reviving WSU-ACADA
 - Survey went out at the Spring Advising Forum.
- Advisors discussed questions they had about Rule 53.

Advisor access to myWSU:

- Advisors will soon have access to the student home page in myWSU. Please make sure all advisors know about this.
- This is a drop-down menu feature to see what the students are seeing on their page.
- Some advisors stated they do not have access to this feature yet. It appears that if you were a WSU student at one point, you already have this feature.
- Access should go into effect for all advisors in the next couple of weeks.
- You will be able to switch between student homepage and advisor home page.
- More information will be sent out via the advisor list serve when access is live.

Academic Planner:

- The Pilot has been in production for 2 weeks now.
- Students received an orientation. Not everyone was certified in a 4 year plan.
- 900 courses have been added to the planners.
- Chemistry, Biology, General Studies, Comparative Ethics, and Business Majors are among the programs participating.
 - 471 students are currently testing this. Butch T Cougar account in the future? Stacey and Leslie would have that information.
- If other areas are interested in joining this pilot, please reach out.
- Feedback stage from advisors and students will be directed to UAAEC to decide the next steps

Advisor Learning Program (ALP):

- Webinar has been purchased for March 19th, 11-12 pm. Chanelle has secured a room if people want to get together to watch. This will be recorded. Look for announcements coming out.
- An exit survey from the Spring Advising Forum went out. Responses will be announced at the next ACG meeting.

- At the Spring Advising Forum lunch was purchased for everyone who RSVP, however a lot of people attended by Zoom. This led to a lot of extra food that was purchased.
- Another topic area was staff attending trainings and conferences and not participating.

Academic Regulation 53:

- Questions from advisors across the WSU system were collected and discussed in the last Advising Directors Meeting. Answers will be posted on the advising 411 page.
- This will be a topic for Alive! Advisor training as well.
- Please read and become familiar with the new language within the Rule 53.
- UAAEC members went over the current list of rule 53 questions with any comments or changes. Changes and edits will be added to the FAQ form to post.
- Advising directors had a lot of discussion about the rule which states that students need to pick a Major by 60 credits, however there is no way to enforce this. This should be the responsibility of the advisor. Some situation may not apply to this general rule.
- Sequencing needs to be transparent for the students from advisor to advisor.
- If staff have any additional questions regarding rule 53 they can be submitted.

Transfer Student Communication/Website:

- Would like to work towards a systematic list of majors that planning to admit to major.
- Would like academic web pages for prospective students to be more uniform for the ease of students and other stakeholders finding the information;
- We need to have some set expectations for information that is assessable for students. Can this be integrated into the planner at some point?

College Website Addressing Admit to Major:

- VCEA has built a great direct admit webpage – Other colleges should look to this as an example.
 - <https://vcea.wsu.edu/directadmit/>
- All departments and colleges should be using the same language, and simple to use and understand requirements for students.
- Some sites have this new language, while some do not. We need to unify the message.
- Next meeting is on April 3rd, 2020

Meeting Date: 3/6/2020

ATTENDANCE

NAME	TITLE	ORGANIZATION	PRESENT
<u>Committee Members</u>			
Fran Hermanson	Executive Director	Institutional Research	No
Stacey Smith-Colon	Asst. Director	CCOB	No
Sasi Pillay	Vice President and CIO	Info Tech	No
Gary Saunders	Project Specialist	Enterprise Systems Group	Yes
Anna Mcleod	Academic Coordinator	Everett	No

Blaine Golden	Asst. Registrar	Registrar	No
Angie Hammond	Director of Student Services	College of Education	No
Megan Star-Gepford	Advisor	COMM	No
Colete Casavant	Academic Coordinator	CAHARS	Yes
Bond, Robin	Clinical Associate Professor	Honors	No
Dixon, Brian	Assistant Vice President	Student Financial Services	No
Winchell, Matthew	Director of University Affairs	ASWSU	No
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	No
King, Terese	Director	ASCC	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
McAteer, Kathleen	Assistant Vice Chancellor	WSU Tri-cities	No
Morgan, Amanda	Associate Director	New Student Programs	No
O'Donnell, Debbie	Director	Global Campus	Yes
Pressley, Shelley	Associate Dean,	VCEA	Yes
Ryan, Ruth	Associate Director	ASCC	No
Safranski, Waylon	Assistant Director	Transfer Resource Center	Yes
Scourey, Joy	Senior Associate Director	Student Financial Services	No
Stout, Sara	Director of Student Services	Program in Communication	Yes
Wack, Mary	Vice Provost for Undergrad Education	Office Undergraduate Education	No
Walter, Jon	Admin Planning Specialist	Institutional Research	Yes
Wehrung, Nancy	Senior Associate Director	Admissions	Yes
Yocum, Darren M	Executive Director	Enterprise Systems	No
Zimmerman, Matt	Registrar	Registrar's Office	No
Orr, Crystal	Administrative Assistant	ASCC	Yes
Hendrick, Savanna			Yes