

EDUCATION AND CERTIFICATIONS

Bachelor of Science in Secondary Education , Washington State University	Expected May 2023 Pullman, WA
Washington Secondary Teaching Certificate (9-12)	Expected June 2023

TEACHING EXPERIENCE

Teaching Intern, Pullman High School Spring 2022

- Created comprehensive curriculum of Anatomy and Physiology for senior students to introduce them to basic concepts related to these subjects such as muscle physiology and cardiovascular system
- Created comprehensive curriculum of Chemistry for Junior students to introduce them to concepts such as dimensional analysis, creating chemical reactions, and molar mass
- Tutored high school students (Grades 9-12) in all science subjects including Biology, Physics, Chemistry and Anatomy
- Created classroom culture focused on respect and communication and introduced comprehensive behavior expectations to all students
- Taught Anatomy and Physiology and Chemistry to 100+ students daily
- Support students daily to improve professional and personal skills such as time management, communication skills, and conflict resolution skills

Teaching Practicum, Lewis and Clark High School Fall 2019 & Spring 2020

- Observed and assisted in a chemistry classroom of 100+ students Spokane, WA
- Provided individual instruction to students lagging in biology
- Taught group lessons to students in biology, chemistry, and math

Teaching Practicum, Ferris High School Summer 2020

- Communicated and coordinated with a biology teacher to ensure student learning Spokane, WA
- Explained biological and math concepts to small groups of 3-5 students
- Supported classroom teacher in behavior management by providing positive reinforcement to students

SKILLS

Technical: Proficient in the Microsoft Office Suite and utilizing SmartBoards and projectors for teaching

Languages: Conversational in Spanish and French

Certifications: Red Cross First Aid, CPR, and AED.

OTHER EXPERIENCE

Lifeguard, YMCA Summers 2020
Maintained a safe environment for customers on a daily basis Spokane, WA
Taught basic swimming and pool safety to children, teens, and adults

COMMUNITY SERVICE AND ACTIVITIES

Volunteer, Summer Day Care Summers 2021 – 2022
Engaged 35 children in activities to foster teamwork and learning each weekday Spokane, WA

AGGY CULTURE

Valley Rd, Pullman, WA 99163 | Phone – 509 332 6090 | aggy.culture@wsu.edu

www.linkedin.url

EDUCATION

Bachelor of Science in Agriculture Technology

Expected May 2022

Washington State University (WSU)

Pullman, WA

Minor: Agribusiness Economics

Relevant Coursework

Agricultural Markets in a Global Economy
Law, Ethics and the Environment
Advanced Agribusiness Management

Accounting for business Decisions
Agricultural and Rural Policy
Financial Analysis of Agricultural Firms

Project Experience

“Enterprise Resource Planning Project”

Fall 2020

Agriculture Technology and Project Management

Pullman, WA

- Determined annual management of hay for 25,000 head of Angus Cattle
- Wrote a report including expected costs and procedural recommendations to reduce losses

EXPERIENCE

Research Intern, Wilbur-Ellis

May-Aug 2020

• Assisted two agents in researching and following up on over 40 agricultural sales

Kennewick, WA

• Efficiently performed analysis that improved supply chain and operations results

• Communicated effectively and professionally with employers clients, colleagues over email and in person

Business Intern, Banter Ranch

Aug – Dec 2020

• Collaborated with a small business to improve processes including streamlined record keeping, increased marketing and outreach, reduction of costs, and creation of a long-term business plan

Grangeville, ID

• Utilized AUM Demand software to calculate required forage and hay for four types of livestock

• Initiated and implemented a new inventory control system to maximize efficiency

Farm Assistant, Palouse brand Farm

Summers 2019-2020

• Performed agricultural work including building fences and irrigation systems, moving and caring for livestock, and managing weeds and pests

Pullman, WA

• Maintained tools, repaired equipment, and operated all machinery safely

SKILLS

Computer: Proficient in Sage 300 ERP, AUM Demand and Supply, Microsoft Excel and Word

Language: Basic verbal and written Spanish

Leonardo Vinci

509 332 6090 | Leo.vinci@wsu.edu | www.linkedin.url | Website | Portfolio \

Education

Bachelor of Science in Architecture	Expected may 2021
Washington State University	Pullman, WA
Study abroad in Rome	June-July 2018
Program: European Art and architecture	Rome, Italy

Professional skills: Revit, AutoCAD, Rhino3D, 3ds Max, Adobe Creative Suite, Graphic design.

Experience

Intern Architect | Plantech, Inc Summer 2019

- Created schematic designs for commercial retail projects Durham, NC
- Participated in on-site client meetings throughout projects
- Modeled projects in Revit, editing renderings with Adobe Suite

Intern Architect | Cannon Design Partners Summer 2020

- Developed preliminary 3D designs for commercial buildings. Evanston, IL
- Worked with project manager on a budget for a 40-storied bank building that was running over budget, identified 10% overruns and earned commendation by the client.
- Taught 15 drafts-people the use of AutoCAD to create client presentation.

Graduate teaching assistant | Washington State University Spring 2020

- Instructed and coached students, the use of studio equipment and materials Pullman, WA
- Critiqued projects and provided guidance on senior studio projects
- Conducted software demonstrations, including Sketch Up and 3ds Max

Associations and activities

Member-American Society of Interior Designers May 2018 - present

- Created an alumni network that will aid Society members in choosing schools and finding employment.
- Connected with external guests to conduct workshops

Awards and honors

AIA Henry Adams medal 2019

Dean's List | 4 semesters 2019-2021

Psych Joe

509-335-6000 * psych.joe@wsu.edu * [Linkedin.com/Psychjoe](https://www.linkedin.com/company/psychjoe) * Pullman, WA

EDUCATION

Bachelor of Science in Psychology

Expected May 2022

Minor: Sociology

Washington State University (WSU), Pullman
WA

EXPERIENCE

Undergraduate Research Assistant | Office of Research , Pullman, WA

Fall 2019- Present

- Developed and submitted a research proposal, earning a grant of \$1000 from the university
- Implemented a study on first-year student involvement and feelings of depression
- Presented poster on data and findings at the WSU Undergraduate Research Symposium

Tutor | Dept. of Psychology & Communication Studies, Pullman, WA

Spring 2019- Present

- Guided students through the academic planning process to establish a course schedule tailored to their personal, academic, and career goals
- Maintained knowledge of University of Idaho policies regarding coursework and graduation requirements, and translated those policies to students
- Informed new and incoming students at campus recruitment and orientation events

Resident Assistant | Housing & Residence Life, Pullman, WA

Fall 2019 - Present

- Served as a supervisor, role model, and mentor for 100+ students
- Fostered a collaborative community enabling students to be successful personally and academically Led team efforts to develop area-wide programming for over 500 residents
- Created and facilitated tailored educational and personal development programs for 50+ residents every week

SKILLS

Technical Skills | Microsoft Word, Excel, PowerPoint, and Publisher

Suicide Prevention Training | Washington State University, Pullman, WA

Fall 2019

Mental Health First Aid Training | Washington State University, Pullman, WA

Spring 2020

FERPA Training | Washington State University, Pullman, WA

Spring 2020

ADDITIONAL INVOLVEMENT

Member | Alternatives to Violence of the Palouse, Pullman, WA

- Worked as an aid in the emergency and supportive services to family and sexual violence victims and survivors
- Gathered essential supplies for people who come for advocacy and support

Fall 2019-Present

Treasurer | Psi Chi – Psychology Honors Society, WSU, Pullman, WA

- Estimated and quoted prices for a variety of projects.
- Coordinated the budget for all events conducted with other chapter offices.

Spring 2020- Present

Member | Alpha Phi Omega, Pullman, WA

- Conducted weekly meetings, delegated board member responsibilities
- coordinated communications, organized guest speakers and holiday events for 200 people

Spring 2020 –Present

Chem I. Stry

Chem.Stry@wsu.edu | 509-335-6000 | Pullman, WA, 99163

EDUCATION

Bachelor of Science in Chemistry

Washington State University,
Pullman, WA

Expected May 2023

Honors and Awards

Dean's List

Spring 2020

Related Courses

Intermediate Organic Chemistry
Organic Chemistry I, II
Instrumental Analysis

Environmental Chemistry
Medicinal Chemistry
Nuclear Chemistry

Inorganic Chemistry
Physical Chemistry
Biochemistry

EXPERIENCE

Undergraduate Research Assistant

Office of Undergraduate Research, Pullman, WA

Fall 2019 – Present

- Analyzed samples using fluorescence and infrared spectroscopy
- Prepared histology and pathology samples for lab analysis
- Assisted in the set-up and use of a liquid chromatography system
- Recorded all processes and procedures for each sample
- Communicated with supervisors and lab technicians to assure proper procedures and standards of practice
- Maintained an orderly and safe work environment according to IRB guidelines

TECHNICAL SKILLS

Proficient: ChemDraw, Microsoft Word, Excel, and PowerPoint

Familiar: Chem3D, MATLAB

OTHER EXPERIENCE

Office Assistant

Schweitzer Engineering Laboratories, Pullman, WA

Fall 2020 – Present

- Organized daily schedules and paperwork
- Answered phone calls and directed calls to appropriate location
- Filed reports in an organized manner as dictated by SEL policies and practices
- Created a system of tracking lab equipment orders and inventory

LEADERSHIP EXPERIENCE

Member | Chemistry club, Washington state University

Fall 2019

- Conducted weekly meetings, delegated board member responsibilities.
- Coordinated communications, organized guest speakers and social events for 200 people.

VOLUNTEER WORK

Fundraiser Volunteer | WSU Chemistry Scholarship Organization, Washington state University

Fall 2019

- Coordinated with other volunteers to canvas neighborhoods for fundraising, raising over \$10,000

TAX R. AUDIT

Tax.Audit@wsu.edu|509-335-6000 |Pullman, WA | LinkedIn URL

EDUCATION

Washington State University | Pullman, WA May 2021
Bachelor of Science in Business, Accounting
Study Abroad: University of London - London, England Summer 2020

WORK EXPERIENCE

Deloitte | **Audit Intern**, Rochester, NY Summers 2019-2020

- Participated in external and internal projects with a team of auditors
- Determined and verified internal controls, operational efficiencies, and compliance with corporate policies and federal regulations
- Built cash flow models and trend analyses in Excel
- Trained on due diligence, cost accounting, integrated audits, asset quality, actuarial reviews, mergers and acquisitions, and tax services
- Reviewed prior period audit papers and reports
- Assisted with safety and performance audits to verify effectiveness of quality management systems

Starbucks | **Shift Supervisor**, Spokane, WA Summers 2017-2018

- Balanced receipts for up to 6 co-workers; deposited cash daily
- Trained and supervised 10 new employees on financial policies and procedures
- Coached employees on customer service expectations

Old Navy | **Sales Associate**, Spokane, WA January 2017- August 2017

- Exceeded sales goals regularly by 10%
- Provided knowledgeable and friendly customer service

LEADERSHIP AND SERVICE

Beta Alpha Psi | **Member**, Washington State University, Pullman, WA August 2019-Present

- Conducted weekly meetings, delegated board member responsibilities
- Coordinated communications, organized guest speakers and holiday events for 200 people

Tax it EZ | **Tax Preparation Volunteer**, Pullman, WA April 2020

- Educated clients on federal filing processes and state income tax documents
- The recording and maintaining of transaction of clients is also another responsibility of the tax intern

Delta Gamma | **Treasurer**, Pullman, WA September 2019-May 2020

- Conducted billing and recorded collections for 100+ members
- Managed a \$750,000 budget with other chapter officers

Math Tutoring Lab | **Tutor**, Washington State University, Pullman, WA Spring 2019

- Assisted undergraduates in principles of financial and managerial accounting
- Led training sessions for new tutors about lesson planning and teaching techniques

TECHNICAL SKILLS

- Proficient in QuickBooks, SPSS, and Microsoft Office
- Experience with FRED database and Audit Analytics