

From: [Hunter, Chip](#)
To: [CCB All Locations Faculty Staff and PhDs](#)
Subject: Guidance: Governor Inslee's Stay-at-Home order
Date: Monday, March 23, 2020 10:22:25 PM
Attachments: [2020-03-23 Stay Home Stay Healthy WSU HRS.pdf](#)

Dear Carson Colleagues,

In light of Governor Inslee's "Stay-at-Home" order this evening, here's some guidance in the very short-run. Your WSU leaders are now interpreting the details of the order and I will have another message out by the end of the day on Tuesday (3/24).

The two most important features for us are (1) delivery of our instruction is "essential" and should continue during the order; and (2) we should execute our operations with the minimum possible number of staff on-site until the order changes. More general WSU information and some key links are available in the attached document.

We still plan to deliver on our mission to educate our Carson Cougs.

We should move to compliance as soon as possible. The stay-at-home order is effective for at least two weeks, and we should be at full compliance no later than our close of business Wednesday (3/25).

For those of you who have already made arrangements to work at home: little has changed. If you need to go to work to pick up materials, you may do so. Please avoid gathering and practice "social distancing" where you encounter colleagues.

All instructors: if you are not set up to be able to teach from your home, or are experiencing technical difficulties with teaching from home, please reach out (in Pullman) to your department chair and to Senior Associate Dean Debbie Compeau. On other campuses please contact your local leaders and feel free to contact me if you need to. We will work with you to identify the best solution.

Staff: we are committed to your professional development and ability to succeed in your role from a remote location. We also need you to support our instructional mission. If you had not planned to come in Tuesday, or if you make arrangements with your supervisor not to come in, do not report to work on-site. We will work with your supervisors on Tuesday (3/24) to clarify details regarding who (if anyone) should report to work on-site, and for what time periods.

Supervisors, there is another Q&A scheduled for this Wednesday, at 11:00 a.m. (<https://wsu.zoom.us/j/248659487>). Please attend if you have questions about remote work options and assignments for your staff members.

We are emphasizing your safety, and that of your families, our students, and our state. We will have more details on what's expected and required over the next two days.

I appreciate all you're doing. Please stay safe and keep your families and friends safe too.

Chip

Chip Hunter, Dean

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