

# Native-Controlling Hypertension and Risk through Technology

## Publications and Presentations Policy

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### Introduction

The Native-Controlling Hypertension and Risk through Technology (Native-CHART) Steering Committee has appointed a Publications and Presentations (P&P) committee to provide oversight on behalf of the Center of the development of publications, to protect the overall integrity of the Center and to review all matters related to the publications or presentations of Native-CHART study material.

### Publications and Presentations Committee Membership

Dedra Buchwald, Administrative Core & Co-Chair  
Spero Manson, Administrative Core & Co-Chair  
Steve Schwartz, Methodology Core  
Tiffany Beckman, Consortium Core  
Amanda Boyd, Dissemination Core  
Valarie Jernigan, Project 1 - CHEERS  
Denise Dillard, Project 2 - BP-ICAN  
Keawe Kaholokula, Project 3 - ENACTS

### Objectives

- Work toward speedy production of high-quality presentations and publications for the scientific community.
- Provide drafts of presentations and manuscripts to tribal entities and community organizations for their review and approval.
- Ensure presentations and publications representing tribal entities and community organizations accurately reflect their participation and approval, as well as sound science.
- Provide a tracking system to monitor these activities and products.

### Native-CHART Abstracts, Manuscripts, Presentations, and Posters:

Native-CHART investigators planning a scientific product involving Native-CHART data or methodology should submit a P&P Proposal form to the P&P committee for review and approval. The P&P Proposal form includes the following information:

Proposal title  
Writing group authors  
Outline of Manuscript/Presentation/Poster

- Purpose
- Objective
- Methods
- Results (e.g. shell tables)
- Conclusion

Intended journal or event for submission (if known)

### Authorship Protocol:

- Writing team listed first, consistent with journal- or other media-specific procedures
- Last author: Native-Controlling Hypertension and Risk through Technology:
  - Corporate Authorship list: Buchwald, D., Manson, S.M., Jernigan, V., Sinclair, K., Dillard, DA., Schwartz, S., Muller, C., Boyd, A., Standridge, J., Castille, D.
  - Details of corporate authorship citation determined on a case-by-case basis based on journal-, abstract- and/or Tribal-specific submission requirements. In some cases, all corporate authors

may be listed by name as authors. In other cases, they will be cited in the “Contributors” section as constrained by journal or other policies.

The Committee will review submissions of abstracts and manuscripts if they are submitted 10 days prior to their next meeting date. The Committee typically meets once a month and dates will be posted online. Urgent requests can be reviewed via email. Manuscripts will be reviewed for fidelity to the overall aims of Native-CHART and matters of science and measurement, with the following dispositions:

1. **approve as is**, indicating that the manuscript may be submitted for publication;
2. **minor changes**, indicating that some revisions are needed before submission; or
3. **major changes**, indicating that the manuscript is not faithful to the aims of Native-CHART.

In the event a manuscript proposal does not receive full approval (i.e., approved with recommendations, deferred, or disapproved), the Native-CHART P&P will supply the proposed author with an explanation and recommendations for re-submission, when applicable. In cases where a proposal potentially overlaps with previously approved topics, the authors will be encouraged to collaborate with the existing project or make substantial changes in focus.

Once an abstract/manuscript has been approved by the Committee, the lead author is responsible for obtaining tribal or community organization approval, if needed, and for informing the Committee of the status of these approvals.

**NOTE:** All written Native-CHART communications must contain Native-CHART background information, logo if possible, a statement acknowledging Tribal partners and the following sentence:

*“Research reported in this publication was supported by the National Institute on Minority Health and Health Disparities of the National Institutes of Health under Award Number U54MD011240. The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Institutes of Health.”*

**NOTE: No abstract involving Native-CHART data shall be submitted *anywhere* for consideration prior to the review and approval by the Native-CHART P&P committee. Any abstract submitted without these approvals may be asked to be withdrawn.**

### **Tribes and Community Partner Review**

Prior to submission or dissemination of results based on any Native-CHART-related data, the relevant IHS Service Unit or Institutional Review Board, Tribe(s), and/or the community partner’s approvals must first be obtained. The primary author or writing group Chair is responsible for obtaining appropriate approvals prior to submission of the abstract, presentation or manuscript. Written evidence of such approval must be forwarded to the P&P Native-CHART prior to presentation, submission or dissemination.

All abstracts, manuscripts, presentations, and posters must acknowledge the Tribe(s) and/or the community partner’s approvals of the study. Publicly disseminated Native-CHART products should strive to convey positive findings as well as areas of health concerns. Many previous studies have reported only unhealthy behaviors or negative findings, which can lead to misperceptions about American Indian and Alaska Native health.

For manuscript publications, the primary author must send at least one reprint of the published article to the P&P committee, the Tribes (and IHS Service Units or IRBs, if applicable), and the community partners in their collaborative. The primary author should also send reprints of the published article to all co-authors and see

*This draft policy was put together using documents publicly available from several studies, including MESA, EARTH, Health ABC, CARDIA and CINCO. We would like to acknowledge the investigators of these studies for their efforts in compiling these policies.*

that the article is uploaded to the free PubMed portal according to NIH requirements (<https://publicaccess.nih.gov/policy.htm>).

### **Publication Funds**

When determining the target journal for manuscript publications, authors are expected to select first choice journals that are of high quality and do not have a publication fee. However, if the target journal for publication requires a fee and the projects cannot afford the fee, the Native-CHART P&P Committee will consider if center funds can be used.