Present: Kat Odell, Dixie Kearney, Shawn Ringo, Yvette Anguiano, Julia Christian, Mike Costa, Teresa VanderPol, Bill McCrea, Jim Kropf, Jon Schlee, Dan Gorton

Absent: Dan Dreesman, Ian Burke, Richard Partain, Krissie Stewart, David Gang, Michael Chapman

1. Introductions

a. Yvette Anguiano from Entomology, representing Animal Sciences, Biological Systems
 Engineering, Entomology, Institute of Biological Chemistry, School of the
 Environment, School of Food Science and the WSU Creamery

2. <u>Incidents/Injuries</u>

- Crop and Soil Sciences, when unclamping metal from a vice on a stationary drill
 press, the employee received cuts and blisters on two of her fingers as a sharp edge
 on the metal cut into her middle and third fingers on the palm side (using gloves as
 PPE would have mitigated the risk of cut/pinchpoint)
- Prosser REC, employee was in the platform basket attached to a tractor tying hop
 wires to the top of posts about 20 feet in the air. The tractor driver hit a post
 causing the wire to snap and hit the employee in the head, causing him to fall to the
 floor of the platform. (EHS is looking into how this task can be more safely
 accomplished using current industry best practices)
- Pierce County Extension, Master Gardner volunteer was preparing plastic cups for use as planting containers using a portable hand drill to drill drainage holes in the bottom of plastic cups when her glove became entangled with the drill bit resulting in the back of her left hand having the skin removed.

3. Safety Training

- a. Training for extension volunteers in development (they do not have access to SkillSoft) Jim Kropf, Chair of the Extension Safety Committee is working with Jennifer Marquis and Shawn Ringo to pull together safety training, notification in MOAs and information in orientations for Master Gardners.
- b. USDA and WSU training duplication? Question for EHS. Shawn Ringo from Environmental Health and Safety responded that for the USDA safety training that is on the same topic as those required by WSU, their employees may take the USDA version on the training (also in SkillSoft but different training) and as long as they can provide documentation that the training is taken, it will count toward the WSU requirement.
- c. Slips, Trips and Falls safety training from SkillSoft watch together The college level safety committee watched the online safety training through SkillSoft called Slips, Trips and Falls. It is one of the five required trainings for all WSU employees to take. Each person present will have their training record in SkillSoft updated to get credit for taking the training.

4. Adjourn

TOPICS FOR NEXT MEETING'S AGENDA

- Safety Reports/Updates
- Safety Training Updates