CAHNRS College-Level Safety Committee Agenda
February 11, 2020

Present: Kat Odell, Dixie Kearney, Shawn Ringo, Ian Leslie, Mike Costa, Jonathan Lomber, Jim Kropf, Dan Gorton, Bill McCrea, Teresa VanderPol, John Schlee, David Gang, Michael Chapman, Karen Fung

Absent: Julia Christian, Krissie Stewart, Dan Dreesman, Jerry Moreland, Richard Partain, Yvette Anguiano

1. **Safety Training Updates**
   a. **Online Training – Comments**
   The CAHNRS individual safety committee members are still taking training. There are new modules available for safety, including one for Heat Stress and one for Field Research Safety. We will check and see if it is possible to build new groups in the Skillsoft system to assign training to users. We need to check this with HRS.

2. **Updates to the CAHNRS Safety Web Page**
   a. **Review**
   b. **Homework before January Meeting** - Explore the Safety website, review the APP chapters and send Kat and Dixie any suggestions (follow-up)
   c. **Next chapters?**
   APP Chapter one is redirecting to a page not found. Jim Kropf emailed Dixie to let her know which link is broken. Some comments on Lock out/Tag out. Please continue to send comments to Dixie for the next week. We will make updates after 2/18/2020. It is important to have APPs as this will be the first thing L&I inspectors ask for - having the APPs provides some protection from fines. They are critical as they represent our College’s commitment to safety overall, by being intentional in our understanding and planning for hazards on the job.
   Also, a reminder to get the Safety Committee agenda notes out to your areas. We want to keep things current and up to date.

3. **University Safety Updates from WSU Environmental Health and Safety & Others**

   **Laboratory signage update by? Ask Shawn from EHS.**
   WSU EH&S recently updated the laboratory signage program [https://signage.ehs.wsu.edu/](https://signage.ehs.wsu.edu/).
   For questions, please contact Tom Ebeling at tom.ebeling@wsu.edu or at 509-335-0948.
   WSU Signage update. The electronic system acquired to handle signage has not been cooperating with some WSU systems. A consultant was brought in to review it and the solution is more complicated than originally thought. EHS is working on an interim solution. Should be out shortly. It will do some lifting for the PIs. It will be an Excel format. And we will go with modified systems for a while.

Questions on topics:
Student Training Access: Access has been added to Blackboard and Canvas. Will be available for instructors to assign. Early adopters – if needed, Dixie volunteered CAHNRS.

Vehicles/ Training: Talk to Risk Management about letting folks know about having a glove box forms kit in their personal vehicle glove box if they use their cars for work. County Extension is the biggest example of this. Dixie and Jim Kropf will address this at the next County Director’s Zoom meeting.

4. Incidents/Injuries

- Slip, trip and fall - on concrete floor caused wrist injury while moving a cow – boots slipped, School of the Environment/Animal Sciences
- Struck by object – was moving pots from one location to another and a metal bar was leaning against a bin fell on the top of their foot, Prosser IAREC
- Slipped on the restroom floor, fell and hit her head, County Extension Office
- Struck by object – was cleaning a belt/drum style thresher with compressed air while the machine was on – glove got caught and pulled her wrist into the rollers, Crop and Soil Sciences
- Struck by object – Person was lowering research equipment to the ground when it became too heavy and struck the ground quickly causing a piece of it to shoot out and strike him in the leg, Prosser Ctr for Precision and Auto Ag Systems
- Slip, trip and fall – pushed by a cow, fell onto his knee on concrete, Animal Sciences
- Was painting a baseboard on his knees for 2 hours. Got up and walked down some stairs and a loud popping noise and pain, cannot put weight on his leg, Mount Vernon.
- Was bitten by a child while trying to get a craft pompom out of the child’s mouth when they refused to spit it out, Children’s Center.
- Moving trees from one end of a screen house to the other and when walking under the ceiling fan, the tree hit the fan and the metal shroud and skirt from the fan fell on his head, CPCNW
- Running after a child in the hallway and stopped to scoop up the child and her knee popped, Children’s Center
- Burned by a hot pot when someone bumped into her as she was getting water for tea, Extension office
- Slipped on an icy patch on the road between buildings injuring her wrist and lower back, Mount Vernon REC

Extension offices, Jim is no longer getting reports. Dixie will begin forwarding the reports to Jim. It would be helpful to have the link to the incident report more visible.

Confidentiality of information on reports, particularly with student employees. Need to limit identifying information. Reminder that Office 365 has built-in encryption.

Grounds crew and snow removal creating hazardous conditions with snow removal but no sand/gravel put down on walkways. Dixie will discuss with Facilities Services and report back at the next meeting.
5. **Adjourn**

TOPICS FOR NEXT MEETING'S AGENDA

- Safety Reports/Updates
- Safety Training Updates