

CAHNRS College-Level Safety Committee Agenda

October 10, 2017

Attendance:

Dan Dreesman, Adair Lawrence, Dixie Kearney, Kimi Lucas, Mike Adams, Jim Moyer, Thomas Dahl, Elizabeth Willems, John Reed (EHS), Jerry Moreland, Bill McCrae, Dan Gorton, Jeff Lunden

Absent: Richard Partain (USDA)

1. What is an APP and why is it important?

ACCIDENT PREVENTION PROGRAM

The University's Accident Prevention Program is intended to reduce work hazards, promote the well-being of WSU personnel, and result in low occupational accident rates. The provisions of the University's Accident Prevention Program are included in the various sections of [Chapter 2](#) of the SPPM.

Department/Unit supervisors are expected to integrate procedures into relevant/applicable work activities, and employees are expected to apply them on the job. Sample procedural forms are referenced in individual APP chapters and are to be used when they apply.

Unit administrators are responsible for ensuring that employees are aware of current applicable University and departmental safety policies and procedures. Likewise, unit administrators are to ensure that employees are aware of applicable state and/or federal regulations and codes when circumstances warrant.

2. Review of sample APPs

a. Which template will work best or do we want to create our own?

The committee reviewed APP templates from WSU EHS, WA Labor and Industries, and WSU Facilities. We discussed adopting as much of the recently updated EHS APP and then adding chapters that may be missing for CAHNRS, such as chapters on working with animals, children, specific laboratory requirements, etc.

John Reed offered to go through the EHS chapters and submit the ones he thought most pertain to CAHNRS so we can get a start on making updates/revisions to suit CAHNRS. Dixie will make initial updates and route for review among the committee.

3. Discussion: Identifying subgroups for working on the APP

TBD. Subgroups will be firmed up once we begin working on developing APPs currently not in existence.

4. Safety Reporting/Updates

Dixie shared an update on the Johnson Hall controlled atmosphere rooms construction. She will continue working with Facilities to get estimates and with department chairs to prioritize repairs.

Committee representatives should bring forward any safety incidents or near misses for discussion and awareness.

5. Adjourn

The next meeting is scheduled for November 20, 2017 from 1:00 – 2:00 pm in Hulbert Hall 409.

TOPICS FOR NEXT MEETING'S AGENDA

- Continuing work on the Accident Prevention Program
- Safety Reports/Updates