

Washington State University: Writing in the Major [M] Course Description

Use this form to

- request [M] status for a course
- review a course for compliance with [M] requirements

Date: _____

Faculty member responsible for teaching the course

Name: _____

Phone: _____

Email: _____

Course

Name: _____

Prefix: _____

Number: _____

Number of Credits: 2 credits 3 credits

Criterion	2-Credit Course Requirement	3-Credit Course Requirement	Requirement met?
Number of writing assignments	A minimum of two writing assignments, spread over the course of a semester, must be submitted for review.	A minimum of two writing assignments, spread over the course of a semester, must be submitted for review.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Writing assignment and rubric submission	Submit assignment sheets and associated evaluation rubrics	Submit assignment sheets and associated evaluation rubrics	<input type="checkbox"/> Yes <input type="checkbox"/> No
Types of writing assignments	Submitted samples of writing assignments reflect M-course goals within disciplinary expectations.	Submitted samples of writing assignments reflect M-course goals within disciplinary expectations.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unclear _____
Writing assignment evaluation	Assignment evaluation criteria must emphasize mastery of course content and disciplinary genre	Assignment evaluation criteria must emphasize mastery of course content and disciplinary genre	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unclear _____
Revision policy	Instructor feedback for revision; students have the option of making at least one revision to each of two required assignments; revision policy appears in the course syllabus	Instructor feedback for revision; students have the option of making at least one revision to each of two required assignments; revision policy appears in the course syllabus	<input type="checkbox"/> instructor feedback given <input type="checkbox"/> option to revise two papers <input type="checkbox"/> revision policy appears in syllabus

Evaluation criteria	Evaluation criteria are consistent with the goals of the assignments and are included with the assignment prompts	Evaluation criteria are consistent with the goals of the assignments and are included with the assignment prompts	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unclear_____
Writing portion of grade	At least 60% of the course grade is based on writing assignments	At least 30% of the course grade is based on writing assignments	<input type="checkbox"/> 30% or more of course grade based on writing assignments
Enrollment	Ideal teacher/student ratio of 1:35	Ideal teacher/student ratio of 1:35	<input type="checkbox"/> enrollment ratio goal of 1:35

Please upload this form along with your syllabus in the supporting documentation field provided in the major curriculum change forms for the registrar found at this link: <http://curriculumchange.registrar.wsu.edu/forms-and-instructions/>

**For guidance in preparing your M-course and syllabus, please call or email Lisa Johnson-Shull
(509) 335-7695
lisaj@wsu.edu**