

AFOSP

This is an acronym for one tool used in the Writing Center as a guide for reading, reviewing, and revising pieces of writing. This particular guide prioritizes the big picture aspects of writing before attending to surface-level details.

Assignment

The writing indicates awareness of audience expectations and assignment instructions.

Some questions to ask while reading:

- Does the writer summarize, analyze, compare, explain, justify, etc., as instructed?
- Does the writing respond to the rhetorical situation by showing awareness of audience, genre, purpose, context, and so on?

Focus

The writing consistently serves a main point or arguable thesis.

Some questions to ask while reading:

- Does the text adhere to a main point and establish a relevant context?
- Is the scope of the main point manageable within the paper?

Organization

The writing has sections that function as a beginning, middle, and end; sections that build logically; and/or cohesive elements throughout so that the reader follows along.

Some questions to ask while reading:

- Is the writing easy to follow, demonstrating some progression of ideas that is easy to follow?
- Do you, as the reader, get lost anywhere or feel like you need a map to continue?

Support

The writing contains evidence or elaboration that supports, explains, clarifies, and/or illustrates main points, as well as any argumentative claims that require evidence

Some questions to ask while reading:

- Are claims supported sufficiently with relevant and purposeful evidence?
- What kinds of evidence are used, and are they effective?

Proofreading

The writing is edited at least to the degree that style, syntax, word choice, punctuation, etc. do not compromise the author's meaning

Some questions to ask while reading:

- Do any surface-level issues distract or hinder comprehension?
- Are aspects like word choice, style, tone, and citations appropriate and effective?