**AFOSP**
This is an acronym for one tool used in the Writing Center as a guide for reading, reviewing, and revising pieces of writing. This particular guide prioritizes the big picture aspects of writing before attending to surface-level details.

**Assignment**
The writing indicates awareness of audience expectations and assignment instructions.
Some questions to ask while reading:
- Does the writer summarize, analyze, compare, explain, justify, etc., as instructed?
- Does the writing respond to the rhetorical situation by showing awareness of audience, genre, purpose, context, and so on?

**Focus**
The writing consistently serves a main point or arguable thesis.
Some questions to ask while reading:
- Does the text adhere to a main point and establish a relevant context?
- Is the scope of the main point manageable within the paper?

**Organization**
The writing has sections that function as a beginning, middle, and end; sections that build logically; and/or cohesive elements throughout so that the reader follows along.
Some questions to ask while reading:
- Is the writing easy to follow, demonstrating some progression of ideas that is easy to follow?
- Do you, as the reader, get lost anywhere or feel like you need a map to continue?

**Support**
The writing contains evidence or elaboration that supports, explains, clarifies, and/or illustrates main points, as well as any argumentative claims that require evidence.
Some questions to ask while reading:
- Are claims supported sufficiently with relevant and purposeful evidence?
- What kinds of evidence are used, and are they effective?

**Proofreading**
The writing is edited at least to the degree that style, syntax, word choice, punctuation, etc. do not compromise the author’s meaning.
Some questions to ask while reading:
- Do any surface-level issues distract or hinder comprehension?
- Are aspects like word choice, style, tone, and citations appropriate and effective?