

# Cover Sheet

### To the Student:

Guidelines for submitting papers:

1. Ideally, papers should be typed.
2. You must submit three papers, no more than one from a single course without prior approval from the Writing Program.
3. Each paper must have a completed Writing Portfolio submission cover sheet signed by the instructor of the course. If the instructor is unavailable to sign the cover sheet an acceptable alternative would be to submit an email from the instructor. The email should include verification that the paper is your work and a rating of "Acceptable" or "Exceptional." You may photocopy extra cover sheets or download them from our website.

Your name \_\_\_\_\_ WSU ID \_\_\_\_\_  
(please print) (last) (first) (initial)

The course \_\_\_\_\_  
(department) (number) (semester/year) (instructor's last name)

Write the title of this paper and briefly describe the assignment.

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Certification: This piece of writing is my work, and I submitted it for the course listed above.

\_\_\_\_\_  
(student's signature) (date)

### To the Instructor:

Your signature certifies that this paper was submitted to you as a course requirement. Judged by the writing standards of your department and of your course, and by the demands of the assignment, this paper is:

\_\_\_\_\_ ACCEPTABLE \_\_\_\_\_ EXCEPTIONAL

\_\_\_\_\_  
(instructor's signature) (date)