**2018 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Friday, January 26, 2018.**

**Submit nominations via email to: Nominee’s** [**chair or director**](http://cas.wsu.edu/about/departments.html)**.**

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Thomas E. Lutz Teaching Excellence Award**

**Purpose:** Recognizes faculty in the sciences who demonstrates exemplary commitment to and excellence in teaching. Honors the legacy of Dr. Thomas E. Lutz, a respected professor of astronomy at Washington State University from 1969 until his death in 1995, whose engaging teaching style encouraged and effectively trained many future elementary education science teachers.

**Criteria:** Documentation of sustained excellence in teaching, including mentoring individual students and providing guidance for student groups outside of the classroom; specific examples of pedagogical innovation or scholarship, meritorious classroom performance, and a range of teaching responsibilities.

**Specific eligibility:** Faculty of any rank in the academic units of biological sciences, chemistry, environment, mathematics and statistics, or physics and astronomy.

**CV limit:** 10 pages.

**Required Materials**

All nomination packets must include the following materials:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Statement** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and meritorious teaching. Focus on the impact of the nominee’s work within the discipline, across the institution, and/or on students. Include internal and external recognition of note. Additional award-specific criteria are listed above.

* **Nominee’s Curriculum Vitae**

See above for award-specific page limit.

* **Supplemental Materials**

Attach additional documentation of outstanding innovation or accomplishments in teaching. Classroom materials and student evaluations, along with letters of support or testimonials from students, are required.

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**Questions?**

Contact the Office of the Dean at [cas.awards@wsu.edu](mailto:cas.awards@wsu.edu).

**Thomas E. Lutz Teaching Excellence Award**

**2018 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Friday, January 26, 2018*

**Nominee:**

**Title:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Date of first faculty appointment at WSU:**

**Degree(s) -- include institution, discipline, and year awarded in the text box below**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

**Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Thomas E. Lutz Teaching Excellence Award.

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.