

ADVANCE

AT WSU

LEADERSHIP TRAINING PROGRAM FUNDING GUIDELINES

<https://advance.wsu.edu/internal-grant-application/>

Overview: The ADVANCE at WSU Leadership Program is an initiative for supporting participation in leadership training and other leadership opportunities. The aim of the program is to foster career development of eligible faculty by supporting leadership opportunities and trainings. For tenured faculty, this initiative is intended to help grantees through the promotion process, encouraging them to seek administrative responsibilities and enhance leadership succession planning.

The ADVANCE at WSU Leadership Program provides funding for proposals that have identified suitable leadership programs, trainings, and opportunities. Examples of these include the National Center for Faculty Development & Diversity Faculty Success program <http://www.facultydiversity.org/>, the WSU Center for Transformational Learning & Leadership Tidal Leadership certification <http://cahnr.wsu.edu/tidal/course-dates/>, or other leadership programs that require registration fees and other expenses. The proposed use of funds must demonstrate considerable potential for providing career advancement opportunities for the eligible WSU faculty members and intent to serve/assist in reducing barriers.

Amount of Funding: Typically \$1,500 to \$2,500 range (funding up to \$5,000 will be considered, given appropriate justification for costs).

Eligibility: WSU tenured or tenure-track women faculty members are eligible, with prioritization given to women from STEM departments and/or academic units wherein women faculty are otherwise under-represented. Additionally, all faculty members (men and women) from underrepresented groups as defined by the National Science Foundation (African Americans, Native Americans and Hispanic Americans) are eligible.

Proposal Format: In order to be considered, applicants must submit a completed application, <https://advance.wsu.edu/internal-grant-application/>. The application includes the following information:

- Cover Sheet
- **Proposal:** A detailed description and justification of the project. The description should not exceed one page (double-spaced, 12-point font) and should include:
 - 1) description of the leadership program, including dates, times, and locations;
 - 2) rationale for why this leadership program will advance the professional development of the grantee.
- Letter of Support: The request must be accompanied by a letter of support from a nominator to include a senior faculty member or department Chair or Director.

- Detailed Budget (completed online)

The ADVANCE at WSU requirement that all Leadership Program applicants seek a contribution from their department and/or college, at least matching funds requested from ADVANCE at WSU (i.e., at least 50% of the overall amount needed to support a faculty member through the Leadership Program), has been suspended for the 2021-2022 academic year due to COVID-19 and related effects/circumstances.

Required Deliverables and Expectations: All recipients will be asked to provide a report on their experience with the Leadership Grant program within a year of completing their leadership training, etc., and will also occasionally be asked to discuss their experiences with program representatives. All recipients will be periodically asked to participate in program evaluation efforts, responding to brief utilization/satisfaction surveys and providing career advancement information (e.g., may be asked to provide current CVs).

Review Process and Funding Criteria: A Selection Committee will review applications and make recommendations for funding to the Director of ADVANCE at WSU. Proposals will be evaluated on the potential to further the professional development of the WSU faculty member. Awards are subject to availability of funds.

Deadline: Applications are reviewed on a rolling basis.

Questions and Proposal Submission:

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Apply here: <https://advance.wsu.edu/internal-grant-application/>