

## GRAYS HARBOR E-BOARD 4-H COUNCIL MINUTES

March 13, 2017 – 6:00 pm

@ G.H. County Extension Office, Elma WA

- I. Meeting called to order at 6:04 pm
- II. Flag Salute and 4-H Pledge
- III. Roll Call:
  - a. Cathy Cozad; President, Humptulips Valley Hustlers
  - b. Mary Pederson; Vice President, Brady Bunch
  - c. Linda Waltenburg; Treasurer, Brady Bunch
  - d. Nancy Graham; Advisor to the Board, 4-H Factory
  - e. Connie Brown; Board Member at-Large, Country Pride
  - f. Rhonda Borden; 4-H Camp, Klassy K-9's
  - g. Tracie Hanson; WSU Extension
- IV. Approval 4-H of previous minutes
  - a. Discussion about process for approving meeting minutes now that the e-board meetings alternate with council meetings.
  - b. Through the current review process, the Secretary sends draft minutes to the e-board members for review and revision before sending the final draft to WSU Extension staff. The final draft minutes are then shared electronically with the 4-H community so that folks who were not able to attend in person have an overview of the topics discussed.
    - i. The current e-board review process will remain the same
    - ii. The January e-board meeting minutes can be reviewed electronically
  - c. **Mary P. made the motion to provide final approval of draft e-board minutes at the following e-board meeting and to provide final approval of draft council meeting minutes at the following council meeting. *\*(thank you for letting me know who)\** seconded the motion, which passed.**
- V. Communications:

Notes received from Grace and Tucker Potts, thanking the 4-H Council for awards received at Celebrate Our Kids recognition event
- VI. Reports:
  - a. Treasurer Report & Annual Budget, Linda & Tracie
    - i. Review and discussion of proposed financial tools including income and expense forms, sample treasurers report form, account binders, and budget (attached).
    - ii. These decision-making tools are living documents that can be revised as needed through future dialogue. Tracie will send Linda a revised electronic version that incorporates discussed formatting changes.
  - b. Camp Budget & Fees Increase, Rhonda
    - i. Discussion of proposed budget and camp registration fees (attached)

- ii. ***Mary P. made the motion to update camp registration fees to \$150 for youth who are enrolled in 4-H by April 1<sup>st</sup>. Registration fee of \$175 would apply to youth who are enrolled in 4-H after April 1<sup>st</sup> or anyone submitting camp registration after the first Friday in June (June 2<sup>nd</sup> in 2017). Linda W. seconded the motion, which passed.***
  - c. Celebrate Our Kids Update, Mary
    - i. Since scheduling conflicts arose, the March 7<sup>th</sup> meeting date is being rescheduled to April 10<sup>th</sup>, following the Council meeting.
    - ii. Planning to discuss types of donations needed for auction component of the event and have committee members connect with specific donors.
  - d. Public Presentations, Mary
    - i. Mary has connected with a number of potential venues for the April 29<sup>th</sup> event and will follow up with Elma Feed. If that option is not viable, the WSU Extension office has already been reserved as an alternate location.
    - ii. The confirmed location and other information will be sent to the Daily World advertisement series thanks to donation by Rayonier
    - iii. Discussion of a new option for presentation times for those youth members who are not available on the 29<sup>th</sup>. Schedule a time during or after a Council meeting for presentations to be presented and judged.
  - e. Extension Updates, Tracie
    - i. Annual WSU Extension Impact Report now available at <http://graysharbor.wsu.edu>
    - ii. 4-H Volunteer Workshop Series will be held in Snohomish County April 15<sup>th</sup>
    - iii. Spring Paper Clover Campaign is scheduled to run from April 26<sup>th</sup> - May 7<sup>th</sup>
    - iv. 4-H Year Calendar and 4-H web calendar are constantly being updated with new deadlines, events, and opportunities.
    - v. Tracie is serving on the search committee for the 4-H Program Associate Director position. The public announcement of vacancy will be posted soon for this national search.
  - f. Cowboy Breakfast, Connie
    - i. Discussion about finalizing start and end time of the event on Sunday, August 13<sup>th</sup>. Decision to be open from 7 to 11am.
    - ii. Discussion about use of pre-sale tickets led to consensus that they are not a very productive use of time
- VII. Unfinished Business
- a. Bowling Fundraiser, Mary
    - i. Scheduled to take place on the afternoon of June 24<sup>th</sup> at Monte Lanes to allow youth members to connect before summer camp, county fair, etc.
    - ii. Specific start time and other details to be announced
    - iii. Family, friends, and community members are also welcome to participate
    - iv. Planning to integrate other fundraising components into the event
  - b. Public Presentation Ribbons
 

Since these need to be ordered as soon as possible, Mary asked Tracie to look into price

and the payment options through Hodges Badges. Ordering 50 each Cloverbud, Junior, Intermediate, and Senior ribbons should provide enough to last for a few years.

VIII. New Business

- a. Dates will be updated to reflect the 2017 year on Scholarship Application forms. To be shared with the 4-H community via email and website.

Adjourn Meeting AT 8:40PM – Thank you for attending!

Next Leaders Council Meeting on April 10<sup>th</sup> @ 6pm at the G.H. County Extension Office

Next E-Board Meeting on May 8<sup>th</sup> @ 6pm at the G.H. County Extension Office

Respectfully submitted, Tracie Hanson, Secretary, Pro-tem