

ASOTIN COUNTY FAIRBOARD  
January 10, 2018 - General Meeting

6:30 p.m. meeting called to order.

Members present: Cindy Harrison, Arlene Mullins, Barb Appleford, Kelly Longfellow, Mackenzie Welch, Peggy Hansford, Shan Bonson, Jamie Renzelman, Steve Mullins, Ron Hostetler, Byron Harrison.  
Junior Fairboard Members: Tylor Nicols  
Mackenzie moved to excuse Dylan Pederson and Anna Aarstad. Shan seconded, motion carried.

Holly Heitstuman passed away.

Minutes from November 13, 2017 stand approved as corrected. Minutes from December 13, 2017 were taken by Cindy Harrison and were not given to the board until today's date. Will vote on approval of those minutes at the February meeting.

**Treasurer's Report/Pay Bills:**

We received a Schurman's bill for the Christmas Lights. It was approved by text message so \$105.07 will be paid. We purchased the roping chute. The accessories for the chute were purchased at Lucky Acres for \$1,500.00 and the chute was purchased at North 40 for \$1,455.44. Shan is requesting she be allowed to purchase colored paper, wrist bands, parking tickets. Kelly moved to allow Shan to purchase as requested. Jamie seconded, motion carried.

**Open to the Public:**

***Charlotte Tuttle:*** Charlotte's address for parking is 1308 4<sup>th</sup> Street. She wants to make sure we have insurance for parking. Mackenzie stated she received a quote and will be presenting it. The Boosters would like to have the same ads for trophies and the Cattlewomen will sponsor the same trophies as in past. Clarified the time of the sale and the order of the sale.

***Kim Belanger:*** Jolee Sanford and Anna Aarstad went to the Denver National Western Conference and placed 13<sup>th</sup> overall. Overall Anna placed 8<sup>th</sup>. There are 22 people from Asotin who are going to Olympia to learn how the legislature works. Kim was in Pomeroy today at the regional Blue Mountain meet up. Gail Silkwood from Benewah County uses Fair Entry and was given Mackenzie's contact information for information. Surrounding areas use mandatory quality assurance training and there are modules available to produce for our youth. The University of Idaho also has great learning modules. Once the trainings are done, they send out a survey, so we know the youth who are going through this and if they learned anything. The fair poultry superintendant is stepping down.

***Mark Heitstuman:*** Presented a list of Judges for the fair. It has been ran by the livestock committees. Amounts are similar to last year.

**Committee Reports:**

***Royalty update:*** Monday the girls are getting fitted for their chaps. Brenna Southwick was given the gas card for Primeland. Brenna was given the contact for the advertising for the royalty. There is an auction item that was donated by the Sanford's in the fair office. Peggy doesn't think Primeland will have time to fix the buckles so she suggested they let her know what they want ordered and she will get them purchased. The royalty schedule was given to Mackenzie today and will emailed to the rest of the Fairboard for voting on at next meeting. Shan has an invoice for the chaps: \$1,187.92 are for the chaps without metallic and \$1,346.20 is for the chaps with the metallic. The prices are for 2 pair of chaps with cuffs included.

***Leaders council and livestock:*** Ron Hostetler was questioned by the committee as to a maximum weight on swine at the initial weigh in. Ron tried to inform them that we are still unsettled as to maximum weight for weigh in for swine, although we had voted and approved on imposing. Then it was readdressed,

amended, voted on and changed to not having one. Further informed them a meeting with the commissioners was happening on January 8<sup>th</sup>. Ron stated to the 4-H Leaders Council that there is a weekend pass price for leaders and they thought that was nice.

**Handbook:** Mackenzie was just emailed today the link to approve the handbook. Peggy will print off invoices and send them out. Changes for the handbook are due January 11<sup>th</sup>. Fairboard will use the same pictures. We are just giving the list of sponsors for trophies and not separating them into categories. Camper spots will be done on March 3<sup>rd</sup> at 4:00 p.m.

**Grand Marshals:** Arlene will get with The Hendrickson's to provide a catalog and pick out coats. She will also work out a schedule with them and decide on a mode of transportation in the parade for them.

**Entertainment:** Contract is almost finished.

**Fair Entry:** meeting for training at fair office on January 21<sup>st</sup> at 10:30 a.m. Mackenzie will get the projector from Kim.

**Rodeo Insurance:** Quote covers 5 days of rodeo and 3 additional parking areas. Quote through Stonebraker McQuary is \$861.00.

**Rodeo:** The coats for the new directors are purchased and we are doing our meeting this Saturday.

**Painting of Buildings:** Peggy received two quotes. First quote is from Glen Bierman Painting. He verbally updated his quote today to not include ceiling and it is now \$3,877 for the Bennett Building and \$3,231 for Floch Hall. The second bid was from Ron Carnahan, which was \$4,700 for the Bennett Building, \$800 for the rubber base being re-done, and \$1,000 for Floch Hall. Cindy stated to the Fairboard that Ron withdrew his bid because it took us over 60 days to decide.

**Tables:** We still need to get 10 tables, 2 laptops, and 6 tablets. Peggy will check with her work on tables. Mackenzie will get a quote on laptops. We can get 6ft plastic tables through Amazon for \$111.

**Wireless microphone:** Peggy forgot to check in on. Will update at the next meeting.

**Commissioners meeting (sales committee):** Peggy went on Monday and feels it went really well. Jane Risley was there. Chris Seubert, Peggy Hansford, Mackenzie Welch, 2 people from the sales committee (like Warren Benner and Jody Servatius) and Jane Risley are meeting on January 19th.

**Contracts:** Peggy got the carnival contract back from Jane. She will bring it to the commissioner meeting on January 22<sup>nd</sup> to have it approved. We still need the following contracts: buses (Peggy will call and Mackenzie will do the contract), Methodist Church (Arlene), Scott for cleaning (Arlene), Stock Contractor (Kelly), Announcer (Kelly), Clown (Josh), Security with Mike (Peggy), Fire extinguisher - Oxarc (Ron), Bulldog restrooms (Peggy). We need to address parking. An email was received by the same people from last year that indicated the next years class may be interested. Need follow up. Evan Southwick has been working on gates through Rodeo Directors. (LCCU is interested in doing a full day from 7 a.m. to 8 p.m. without us having to pay them anything on Saturday. Evan approached PIFCU for doing the gates on Friday and Sunday, but told them we need full day commitment from their association. They are discussing it and will get back to Evan.)

The back flow valve in the swine wash rack needs fixed.

### **Old Business:**

The repair and maintenance list is placed on a clipboard in the office. If something is accomplished it needs marked off.

**Vendor update:** Peggy sent contracts to previous vendors. Has not received any in return. Peggy will send form to Mackenzie for her and Kelly to send out to possible vendors.

**Hostetler parking lot:** Peggy will provide quote of insurance to Hostetler's for their approval for parking coverage.

**Laser Heating and Air:** They were at the grounds today and replaced filters. There was apparently blown fuses in all the boxes that needed replaced. We will be getting a bill.

**Gas card for tractor:** Peggy called them today. We were approved and stated they sent out cards on November 26<sup>th</sup>. Since we didn't get them, they are cancelling the old ones and sending the new ones to Peggy's house.

**Northwest Design:** There was an unpaid invoice for Cindy's sweatshirt. Cindy paid it.

### **New Business:**

**Camper information:** March 3<sup>rd</sup> at 4:00 p.m. Price last year was \$100. We are not auctioning any off at the coronation because the girls are handling the coronation.

**Donation:** Jenny from the assessor's office called Peggy and they are donating 3 filing cabinets to us.

**Bennett Building:** Steve changed out 2 sections of lights. Filters were also changed. The cooler was leaking water all over floor, but it has been unplugged. Arlene went up today and the freezer door was wide open. Ice in there had thawed and made a water mess.

**Floch Hall:** The junior high is wrestling at Floch Hall 2 hours every night of the week. We normally charge \$20 an hour. Maybe we can charge a youth rate.

**Bull Buttons:** Likely will do light colored orange. May order 200 less.

**Handbook:** Need to put the winner for picking the theme for this year in the handbook. Emily Diaz is her name and Jamie will get a picture.

**Cindy's Concern:** Stated she has been contacted by several people about concerns the Fairboard has or hasn't discussed several times the suggested changes the sales committee brought to the Fairboard. Cindy read from past minutes times discussed and issues voted on and when. Next issue was the fundraiser for the roping chute. The Fairboard explained the fundraiser not being done by the Fairboard and rather being done by Gene Reno. The money was not ours, but Gene's to donate. Cindy concerned with not all discussed information (almost word for word) being put in the legal minutes by Mackenzie. Mackenzie reiterated that is not required to include all information. The important points and issues voted on need included. Cindy went back to issue with sales committee. Chris Seubert stated it was essentially moot point because of the meeting being held on January 19<sup>th</sup>.

### **Open to the Public:**

**Charlotte Tuttle:** Comment on handicap bus. Fairboard should make sure bus is for elderly, not just wheel chair handicap. Wants a firm answer as to what is happening to the electrical panel on the concrete building. Hells Canyon Electric is working on it. 4-H and FFA Boosters will have free hotdogs on Tuesday April 24<sup>th</sup> when the clubs are coming out to decorate. Will also have April 30<sup>th</sup>, Monday after fair.

**Sandy Huff:** Is wondering about camper spots, when they pay, and how much.

**Kim Belanger:** We should include the Junior Fairboard Members in the handbook. She received a couple emails from leaders asking what happened to all the leaders council tables in Boyd Hall. There are some in Floch Hall, no idea how got there, but Arlene will see they get back over to Boyd Hall.

**Evan Southwick:** Got 2 paving estimates to complete the project done by Morgan Industries last year. Will be extending the concrete to the edge of the saloon and the red gate of arena; the other end of bleachers and to announcer stand and out a ways. Asked for quotes from Herco, Poe, and Morgan Industries. Evan made it clear that it was a competitive bid. Poe quoted at \$5,500 and included discount in price. Morgan Industries quoted \$5,850 and \$850 was a donation with trading \$5,000 for Diamond Level Sponsor.

### **Vote on Topics Discussed at the Meeting:**

**Judge's List:** (Beef judge: Bill Cox at \$175 day, plus meals and mileage. Sheep and goats judge: Sarah Smith at \$200 per day, plus meals, mileage and motel. Swine judge: Michael Colle at \$200 per day, plus meals, mileage and motel. Carcass Evaluation judge at \$100, plus mileage. Large Animal Round Robin: Jim Church at \$50, plus mileage. Horse Show Judge: Lynda Walter at \$200, plus meals, mileage, and motel (she goes all day so will need night before). Barb motioned we use the judges listed with prices. Arlene seconded, motion carried. Poultry and rabbit judge were paid \$12 an hour and other judges were paid \$8 an hour. Vote on that later.

**Cost of chaps:** \$1,187.92. Mackenzie motioned we pay. Shan seconded, motion carried.

**Insurance for parking:** \$861. Arlene moved we accept quote. Shan seconded, motion carried.

***Painting of buildings:*** Have 1 bid from Glen Bierman Painting. Floch Hall and the Bennett Building need painted. Jamie motioned we accept bid with condition that Glen sends in a revised hand written bid to confirm his verbal update. Shan seconded, motion carried. Peggy will get a hold of him to get the bid in writing and schedule a time to paint.

***Camper spots:*** Superintendents need to have their form and payment in by February 17<sup>th</sup>. Arlene moved we leave the camper parking fee at \$100. Kelly seconded, motion carried.

***Paving:*** Morgan Industries: \$850 donation, \$5000 Diamond Sponsor trade. Poe Asphalt- \$5,500.00. Shan motioned we accept Morgan Industries. Jamie seconded, motion carried.

***Building rental for wrestling:*** Mackenzie motion to charge \$10 an hour for youth rate for wrestlers for use of Floch Hall. Shan seconded, motion carried.

***Memorial page in handbook:*** Need picture for Steve Smith and Holly Heitstuman. Barb motioned we include both. Shan seconded, motion carried.

**Work Day:** Reserve for next meeting.

**Next regular Fairboard Meeting:** Scheduled for February 14<sup>th</sup>, February 28<sup>th</sup>, March 7<sup>th</sup>, March 14<sup>th</sup>, March 21<sup>st</sup>, March 28<sup>th</sup>. Mackenzie motioned to change February 14<sup>th</sup> meeting to February 15<sup>th</sup>. Jamie second, motion carried.

Kelly works graveyard on March 14<sup>th</sup> and 21<sup>st</sup>. Mackenzie moved to excuse Kelly. Jamie seconded, motion carried.

**Meeting Adjourned:** 8:40 p.m.