

ASOTIN COUNTY FAIR AND RODEO  
March 1, 2017 Meeting Minutes

MEETING CALLED TO ORDER BY PRESIDENT PEGGY HANSFORD AT 6:30

**BOARD MEMBERS PRESENT:** Peggy Hansford, Jamie Renzelman, Cindy Harrison, Steve Mullins, Kelly Longfellow, Byron Harrison, Barb Appleford, Shan Bonson, Ron Hostetler, Mackenzie Welch, Gail Campbell and Commissioner Chris Seubert.

**TREASURER'S REPORT:** Shan presented the following bills: Peggy Hansford \$298.73; Printcraft \$370.08; URM \$745.44 and Avista \$1,335.49. Gail moved and Byron 2<sup>nd</sup> to pay bills. Motion carried. She has not received checks for Tiger or Marcos for the Coronation yet. Peggy will call them. Ron asked how we did at the Coronation but we don't have the exact number without the checks from Tiger and Marcos.

**GUESTS:** Kim Belanger—She asked when the Sales Committee would be locking the scales. Which gate would we use for weigh in at fair? The same and recent years. The small animals like the hedgehogs and caviies could be carried in. The leaders need reminded to bring in tack and large items by Wednesday of the fair. The fair board will provide shavings. Jamie asked Barb whether we should hold off on telling everyone that we will be donating the shavings because Barb does not have the shavings locked down. She will call tomorrow to make sure that we will get the shavings. We need more help than we had last year. Will we have the Monday cleaning event after fair? Yes.

Jenny Estlund—She is interested in being a member of the board. She is from the valley. She did Horse racing at local fairs. She has 2 kids that have been heavily involved in fair. She is currently the county accessor. She has been involved with the Tri-State Foundation. She enjoys being around the livestock and would like to work with them as part of the fair.

**Members excused from meeting:** Arlene Mullins. Shan moved and Barb 2<sup>nd</sup> to excuse her from the meeting. Motion carried.

**Royalty update:** Working on the luncheon and trying to get help for that. They will be using the left over taco supplies so the supplies they will need to purchase will be limited. They received shirts that were ordered. They have thank you notes written out and Kelly will get them to Heidi. They may have to return a couple of the shirts. She has pictures on the 26<sup>th</sup> of this month and will be shooting commercials in the middle of March. We need to fix the chaperone name on the website.

**Entertainment:** Do we want the Outlaw to come back again this year? The timing is really tight. We could do it at 6:30 at night. Jamie is unsure where she can put them but will make some calls. The scavenger hunt is at 9:30 in the morning on Sunday.

**Hog pens:** Kelly met with Levi and they measured. We will need to get 129 pens. 18 of those pens will be 4x4 and the rest will be 4x6. The cost for all 129 pens is estimated \$33,955. Mackenzie will work on getting that out for bid.

**Contracts:** Security—Peggy is working on that. Shuttle buses—The contract is not finalized, but Mackenzie is working with Jane on getting it approved. Litter pick-up will be the same as last year. Shan moved that we accept the Methodist church and purchase 6 to 8 garbage cans and Barb 2<sup>nd</sup>. Motion carried. Gates—Peggy heard back from the band parents and they will accept the counter offer of \$2500. Gwen will be Shan's contact. Bulldog will do the restrooms with the same agreements as last year. Shan move to contract with Bulldog for restrooms and Byron 2<sup>nd</sup>. Motion carried. Parking—They accepted the agreement and Shan will contact them. Janitorial—The same as last year. Kelly moved to contract with Allied Janitorial for services and Shan 2<sup>nd</sup>. Motion carried. The commissioners approved the barrel man and announcer. We will work on getting the contracts back. The carnival contract still needs work and changes so Peggy is still working on that one.

**Electrical:** They are nowhere close to being done on to get a bid out. Mackenzie copied the documents from what we had bid before and sent them to Barb but that was not correct as Gail had not provided all copies to Mackenzie. Mackenzie sent some questions to Barb Cook. Mackenzie will also need to contact our grant person. She is working on drafting additional documents that are needed, which are similar to what Gail had done when the construction bid was put out. She feels that we will not be able to get the electrical work done by fair. It could be easier to get an Avista grant for the lighting in the buildings instead of barns. Mackenzie is following up on this project and has a meeting with Jane Risley tomorrow.

Mackenzie will also be meeting with Jane tomorrow to go over contracts, trades, donations, etc. Mackenzie did not change any of the contract language except to remove repeated language. According to an email received from Jane Risley, the contract needs to include a provision for insurance.

**Vendor update:** Peggy has 2 face painters and neither are returning vendors. Sassy Girls is returning. The 3<sup>rd</sup> Eye is a food vendor. Papa Rick's Kettle Corn, Cattlemen, Papa's Espresso, Brian's Inland Empire Vendors, Twin City Twirlers. Crazy Good Foods, Asotin Methodist Church and the shaved Ice booth. Peggy was wondering if we could have both face painters and have one of those up at the rodeo during rodeo hours only and return part of their money. A comment was made that the face painter likely won't make enough money, so maybe we suggest they join the vendor fair with the city.

**Workday:** 9:00 am Saturday. We will be working on getting things fixed and figuring what we need to do to get things fixed. Mackenzie feels that we need to hold off on replacing bulbs until she gets her bid out so that she knows whether we will be able to get an Avista grant to change to LED. We may need to purchase supplies. Kelly says that they will need to get supplies for maintenance on the rodeo area. Shan moved that there be \$1000 for maintenance and Mackenzie 2<sup>nd</sup>. Motion carried. Cindy says Arlene wanted her to ask about floor cleaner and other supplies.

**Committee Reports:** **Arlene**—reported by Cindy. She would like to know which bull buttons we want. There will be no chicken buttons. Steve moved that we go with the lighter turquoise and Cindy 2<sup>nd</sup>. Motion carried. She would like permission to start ordering trophies. Steve moved and Shan 2<sup>nd</sup>. Motion carried. She will be working on the grand marshal jackets. Gail moved and Barb 2<sup>nd</sup> for Arlene to work on those. Motion carried. **Cindy**—She will put up on the reader board for the camper reservations. She and Arlene are working on group clean-up list. She would like to get suggestions of what the groups need to do in their areas. **Barb**—She has all the trophy bills ready to go. Barb needs stamps. Can she get reimbursed for stamps if she keeps track? She is not sure when she will be back in town to pick up stamps. It would be easier if she got reimbursed. Jamie moved that Barb get reimbursed for her postage and Gail 2<sup>nd</sup>. Motion carried. She will work on the shavings. She will also contact Warren to make sure we have room for beef and hogs. **Gail**—She reviewed the progress on the barns. K & G has gotten the demolition done. **Kelly**—The rodeo committee had a question as to the manure that was moved out of the horse manure pit. Steve said it will be gone before fair. Kelly had Levi come out to measure for pig pens and while he was there she spoke with him about the gate on the parking lot up top. He will get a quote on 2 gates. Will the Twirlers have their booth open on Wednesday and Thursday of the fair also for ladies' night and men's night? Peggy will find out. It will cost \$600 for the stock for the kid's rodeo. Shan moved for \$600 for kids rodeo stock and Mackenzie 2<sup>nd</sup>. Motion carried. Can the rodeo committee tear down the Wasam's ticket booth and the old beer garden? Shan moved that they be allowed to tear down the Wasam's ticket booth and the old beer garden and Byron 2<sup>nd</sup>. Motion carried. The striping chute is in bad shape and Lucky Acres will sell us one for \$450. Shan moved to purchase the chute and Mackenzie 2<sup>nd</sup>. Motion carried. Mackenzie is working on hotel rooms in town. Kelly wanted to know if we would have rooms for visiting royalty. **Ron**—The fencing needs to be off the fence in the poultry area. Ron will look to see if he has some t-posts for holding the fencing up. **Steve**—Questioned the pouring of asphalt in front of the grandstands? Mackenzie reiterated what had mentioned in earlier meetings about Morgan Industries wanting to do it for a trade. Mackenzie stated we needed to hold off until after her meeting with Jane Risley. Mackenzie mentioned that Evan Southwick had contacted Rich Witters and others to get like-kind quotes. **Jamie**—She needs a heat gun and new number stickers for the power boxes. **Peggy**—The ATM will be delivered for fair. Precision Signs is working on trailer decals. If they have to take it off its \$55 an hour. Super school program is at Kittitas fairgrounds and is \$25 a person. The state fair report is in. She will follow up with Tiger and Marcos. The sinkhole. Do we know that the water line is for sure on our line? Jenny has the maps at her office. We will go with Vivid Imaginations for face painting because she got her application in first. She has an email from the Fire Dept. to request 2 parking spots for the west lot behind Floch Hall so that they may come and leave easily if needed. Mackenzie moved for the parking spots for the Fire Dept. and Shan 2<sup>nd</sup>. Motion carried. Peggy got an email from Washington State Transportation which would like to know if we give a discount on gov. agencies for a booth. No. Tiffany from Names and Numbers would like to put in a calendar event in for Trick r'Trunk. The Tribune would like to know when we run ads. Shan says we need to make sure it won't cost. We should run it the weekend of the 16<sup>th</sup> of April.

Open: Kim—Have we let sheep people know about chips? It was brought up at Leaders Council. We need to have a superintendent's' meeting.

Executive session-8:24

Return to open session-8:41

Meeting adjourned: 8:42