

**4-H Advisory Board Meeting
October 19, 2017
Great Wolf Lodge, Grand Mound**

In Attendance: SW-Peggy Hirte-Uhlorn, Carol Ervest; NE-Holly Haddenham; NW-Don Ballard, Jean Lindsey, Doug Ballard, Serah Comstock; SE-Katrina Fenimore, Allen Smith; Extension-None; Treasurer-Chuck Todd; Secretary-Vicki Contini

The 4-H State Advisory Board meeting was called to order at 7:10 pm by President Don Ballard.

Chuck Todd led the State 4-H Advisory Board in the 4-H Pledge and the Pledge of Allegiance.

On July 31, 2017, Vicki Contini emailed the minutes of the April 2017 State Advisory Board meeting to the board members for their approval. The minutes were approved as of July 31, 2017. Six (6) board members responded and indicated their approval of the minutes as submitted.

January 2017 Action Items

15. In Progress - Katrina Fenimore will create a questionnaire in survey monkey and will send it to all board members to get their apparel preferences.
21. In Progress – Peggy Hirte-Uhlorn is researching drone games as a possible fund raiser; but she is having technical difficulties with her printer and laptop. Benton Franklin County had a drone game; and Peggy has an article about it. It might be possible to have the event take place in Packwood at their airfield. More to come.

April 2017 Action Items

1. Done – Don Ballard completed the draft of the change to the constitution updating the State 4-H Advisory Board's fiduciary responsibility to the 4-H Ambassadors. The draft of emailed to the Advisory Board members for their review in May. The draft change will be considered for review and approval later tonight.
2. Done – Jean Lindsey shared copies of the proposed slick with new pictures. Contact information for the district representatives on the Advisory Board will need to be updated each year. Any suggestions should be sent to Jean.
3. To be discussed on Sunday.
4. To be discussed on Sunday.
5. Done – Peggy Hirte-Uhlorn will pick up the boutonnieres tomorrow morning
6. Done – Peggy Hirte-Uhlorn received the names of the Hall of Fame recipients.
7. Done – Peggy Hirte-Uhlorn has presenter gifts, but it was decided not to sew them.
8. Done – Vicki Contini updated the menu for Forum and emailed it to Don Ballard.
9. Done – The 4-H Foundation is not meeting this weekend, so they won't need a meeting room.
10. Done – The 4-H Association will be meeting this weekend and has a meeting room.
11. Done – Vicki Contini updated the auction intake form.
12. Done – Sarah Comstock will help with activities for the teens.

13. Done – Katrina Fenimore was going to identify people in Spokane that she would recommend as the local contact/coordinator for the 2018 Forum. This will be discussed more on Sunday. People have been contacted, but she is waiting for a response from them.
14. To be discussed on Sunday.
15. On hold – Jim Johnson resigned. The Public Awareness Committee will be asked to work on the best way to communicate to counties the need for award nominees.
16. To be discussed on Sunday.
17. Done – As of today, no companies or individuals have been identified to whom donor and solicitation letters could be sent.
18. In Progress – Carol Ervest will write a solicitation letter this weekend. Erin Hightower is writing a donor letter.
19. Done – Vicki Contini sent Erin Hightower a copy of the final menu.
20. On Hold until January Meeting – Public Awareness Committee – Copies of information about the Advisory Board for use at new leader training will be sent to all 4-H Extension Educators and those on a list provided by Doreen Hauser-Lindstrom.
21. Done – Walmart donated flash drives for the information that has been put together for Advisory Board members to share with leaders. Jean Lindsey shared this information with her leader's council; and they were very pleased to receive the information. She received some good feedback from her leaders. All the leaders said they learned something they did not know.
22. Done – The teen board member job description has been emailed to the board members. Doug is looking for board input and how it should be used.
23. Done – Don Ballard (with Erin Hightower's assistance) contacted the presenters to confirm their availability.
24. Done – Erin Hightower posted information about the workshops on Facebook.
25. Done – Don Ballard sent Erin Hightower the updated workshop schedule.
26. To be discussed on Sunday.

Constitutional Change

Don Ballard recommended that Article II, Section 1, Item E "To act in a fiduciary capacity for the State Ambassador Program" be removed.

Holly Haddenham made a motion to approve the constitutional change as presented by Don Ballard. The motion was seconded by Peggy Hirte-Uhlorn and unanimously approved by the State 4-H Advisory Board.

Treasurer's Report

The investment account has increased about \$3,000 over the last six (6) months which is an extremely good increase. The dues from all the counties have been received. The activity in the horse program account was reviewed. Forum registration is currently at \$28,049.55 with approximately \$1,000-2,000 still coming in.

Awards Banquet Assignments

Pledges – Holly Haddenham

State Awards (Heather Rider Award – Jean Lindsey)

County Leader of the Year

SW District – Peggy Hirte-Uhlorn

NE District – Holly Haddenham

NW District – Doug Ballard

SE District – Katrina Fenimore

Leader of the Year awards – Holly Haddenham & Serah Comstock

Fair Board Recognition – Kirk Gresham

Advisory Board Recognition – Erin Hightower & Don Ballard

Hall of Fame – Erin Hightower & Don Ballard

Hall of Fame Escorts – Advisory Board Members

Stage Stair Assistants – Serah Comstock

District Meetings Coordinators

SW – Carol Ervest & Eileen Owens (Fair Board)

NE – Holly Haddenham & Debbie Harbin (Fair Board)

NW – Jean Lindsey & Emily Peel (Fair Board)

SE – Katrine Fenimore & Debbie Smith (Fair Board)

Committee Meeting Facilitators

Equine – Vicki Contini (Secretary), Holly Haddenham (Facilitator), Marilyn Brennen (Facilitator)

Livestock – Doug Ballard (Secretary), Bruce Bradley (Facilitator), Jean Lindsey (Facilitator)

Workshop Presenter Introductions

When board members are attending a class, they are encouraged to introduce the presenters and give them their presenter gift.

Meals

Allen Smith, Jean Lindsey, and Serah Comstock will confirm that those who get a box lunch have paid for it. Challenge people will have tickets for the box lunch. There are tickets for the chicken dinner on Friday and for those with special dietary requirements.

Jean Lindsey made a motion to adjourn the meeting. The motion was seconded by Holly Haddenham and unanimously approved by the State 4-H Advisory Board members.

The meeting was adjourned at 8:05 pm.

**4-H State Advisory Board
October 22, 2017
Great Wolf Lodge, Grand Mound**

In Attendance: SW-Peggy Hirte-Uhlorn, Carol Ervest; NE-Holly Haddenham; NW-Don Ballard, Jean Lindsey, Doug Ballard, Serah Comstock; SE-Erin Hightower, Katrina Fenimore, Allen Smith; Extension-None; Treasurer-Chuck Todd; Secretary-Vicki Contini; Interim Program Director-Doreen Hauser-Lindstrom; WSU Extension Staff-Eric Larsen; Visitor-Rachel George

The 4-H State Advisory Board meeting was called to order at 1:22 pm by President Don Ballard.

The board members introduced themselves.

April 2017 Action Items

3. Done – Doreen Hauser-Lindstrom had Kristi Axtel send Erin Hightower a WSU Logo to include in the power point being prepared for the Advisory Board members to use.
4. Done – The Department of Agriculture gave the FFA and 4-H an award for the promotion of agriculture. At this time the presentation of this award to 4-H is tentatively scheduled for the Know Your Government Conference.
14. Done – Doreen Hauser-Lindstrom confirmed that the National Hall of Fame application has been submitted. The nominee will be contacted directly.
16. Done – Erin Hightower has copies of the originals the 4-H Foundation handed out a few years ago on 4-H and Estate planning. Erin would like to have a discussion at the January meeting about how to get the information to people.
18. Done – Erin Hightower has prepared a draft letter that could be sent to potential donors.
20. Done – An information flier has been sent to all 4-H Extension Educators.
26. Done – A gift for the auctioneer and the three (3) speakers was provided.

Flash Drives for Advisory Board Members

Jean Lindsey handed out the flash drives that contain a power point presentation that can be shared at meeting with 4-H volunteers and leader's councils explaining state awards, the State 4-H Advisory Board, and other information. Jean presented this slide show at her leader council meeting and received some very positive comments. Walmart donated the flash drives.

Election of New Officers

Jean Lindsey was nominated for the position of President. Allen made a motion that the nominations be closed. The motion was seconded by Holly Haddenham and unanimously approved by the State 4-H Advisory Board. Jean Lindsey was unanimously elected to the position of President.

Erin Hightower and Holly Haddenham were nominated for the position of Vice President. Allen made a motion that the nomination be closed. The motion was seconded by Jean Lindsey and unanimously approved by the State 4-H Advisory Board.

Paper ballots were provided to the board for selection of a Vice President. Holly Haddenham was selected to be the Vice President.

Open 4-H Advisory Board Positions

Don Ballard reviewed the positions currently open on the 4-H Advisory Board and encouraged board members to recruit people for these positions. Applications are due to the State 4-H office by December 1 for the positions that are still open. The 4-H Advisory Board President appoints individuals to the open positions in December.

Liaisons

4-H Foundation – Jean Lindsey – There will be a 4-H Advisory Board meeting on November 3 in Prosser at 11 am. President Jean Lindsey will attend as the 4-H Advisory Board liaison.

Fair Board – Peggy Hirte-Uhlorn

State Teen Ambassadors – Katrina Fenimore

Dogs – Holly Haddenham

Equine – Holly Haddenham

Cats – Serah Comstock

Shooting Sports – Doug Ballard

Adventure Ed – Erin Hightower

2018 Forum – Don Ballard will forward the contract and other info he has to Katrina Fenimore.

He also gave Katrina the plaque that was made for the 4-H Window Display Contest. Don told Katrina and the Advisory Board members that the Spokane Extension office had offered to let us use their meeting room for our April Board meeting.

2019 Forum – Jean Lindsey and Doug Ballard have been working on it. Don Ballard will give them everything he gathered when the Forum took place in Everett several years ago. Jean mentioned that it might be possible for the 2019 Forum to take place at the Monroe Fairgrounds which has an RV Park. It is possible the fairgrounds would be available for free.

State Director Report

State Program Director Position - Robin Minaker, the past president of the 4-H Advisory Board, served on the state director search team and four (4) people were interviewed. The search team has given their recommendation to Doreen Hauser-Lindstrom, and she has sent it up the line thru WSU management. It is in progress, but we don't know where it is or how long it will take. The person hired will be based in Spokane, with an additional office in Puyallup. Doreen suggested the 4-H Advisory Board consider using Zoom for some of its meetings, instead of doing the meetings in person.

4-H Tailgate Party – On September 23 the WSU 4-H Foundation sponsored a 4-H tailgate party. Booths were set up to promote the 4-H Ambassadors, the Working Ranch Horse Projects, and the robotics project.

Promotional Material – Some new promotional material that Kristi Axtel has been working on is available. More material will be created.

State 4-H Fee - With the advent of the new fee, Jean Lindsey's county was wondering if there was a way they could see how the fee was being spent. Doreen will make that information available. National screening will be done every year and costs about \$13 per adult.

4-H Advisory Board Shirt

Peggy Hirte-Uhlorn shared some information about a possible shirt for 4-H Advisory Board members to wear at events when they are representing the 4-H Advisory Board. This will be discussed in more detail at the January meeting.

January 27-28 in Ellensburg – Vicki Contini will check with the Day's Inn.

Erin Hightower made a motion to adjourn the meeting of the State 4-H Advisory Board. The motion was seconded by Holly Haddenham and unanimously approved by the State 4-H Advisory Board.

Respectfully Submitted by,
Vicki Contini, Secretary
State 4-H Advisory Board

Potential Agenda Items

- Shirt for 4-H Advisory Board members
- 2018 Forum
- 2019 Forum
- 4-H and Estate Planning

January 2017 Action Items

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20. On Hold until January Meeting – Public Awareness Committee – Copies of information about the Advisory Board for use at new leader training will be sent to all 4-H Extension Educators and those on a list provided by Doreen Hauser-Lindstrom.

October 2017 Action Items

1. Vicki Contini will arrange for a hotel and meeting room in Ellensburg for the January 2018 meeting of the 4-H Advisory Board.